

TOWN OF LYME  
Select Board Meeting  
July 19<sup>th</sup>, 2018  
8:00 AM  
Town Office Conference Room  
Approved: July 26<sup>th</sup>, 2018

The following people were present for part or all of the meeting: Select Board members: Susan MacKenzie, Bradford Keith (via; telephone) and Kevin Sahr. Road agent: Steve Williams. Police Chief Shaun O'Keefe. Administrative Assistant: Dina Cutting.

Community members: Kate Hilton, Hugo and Hans Hilton, Erika Breton, Mr. and Mrs. Alverson and Michael Whitman.

1. The meeting was called to order at 8:00AM
2. Highway:
  - It was noted Williams should have attended the visioning meeting on Wednesday July 18, 2018. All department heads were asked to attend.
  - Roadside mowing will take place August 20<sup>th</sup>, 2018.
  - State bridge reports will be copied and given to Williams to research future repairs.
  - Trees on the bridge on Highbridge Road will be trimmed. The larger ones that are lag bolted and involve the bridge and guardrail system will be left along for safety reasons.
  - Highway employee evaluations have been completed by Williams.
  - Williams has a plan for the treatment of the invasive species that he will try on the patch at the highway garage.
  - Highway employees are signed up for various educational workshops.
  - Williams is renting a sweeper for the roads.
  - Grant Brook: Williams has been checking in, the project is going well.
  - Lucky's: the sprayer is still not working properly. The board is working on writing a letter. Williams does not want to send this back to just sit in the yard, right now because the Highway department needs this for road work. Lucky's has attempted to fix the sprayer numerous times but cannot figure out what is wrong with it. The board is disappointed in Lucky's and will be writing a letter to them and the manufacturing company. Possibly a candidate for the Lemon law.
  - Cole Williams is working on his CDL license and will be taking the test soon.
  - The 2008 Truck will need an estimated \$1,000 worth of work to it in the near future.
3. River Road: MacKenzie explained that the board is working on the purchase and sales agreement. Cannot discuss detail until the agreement has been signed. The contractor has graciously noted he will wait a few more days before he needs to move on with his work scheduling in order to allow the board to finalize the easement agreement. Community members were concerned about this being held up longer. The resident on River Road want this fixed. Mrs. Hilton expressed the sense of urgency, and noted residents on River Road have noted if the purchase price is higher than what the project budget can support some residents would donate to this cost. Details of this project were discussed.

MacKenzie review the contractors plan and various design build ideas. The project is a \$511,000 maximum price. The engineer has started working on the permits for this project. The board noted they were cautiously optimistic this project would be done in 2018.

4. Manifest: reviewed and signed in the amount of \$37,999.85
5. Common Trees: Have Bob Thebodo, Town Tree Warden and Chippers come up with a plan for the health of the trees on the common. Noting some trees may need to be cut and or replaced with other varieties.
6. Sahr moved to approve the minutes of July 12<sup>th</sup>, 2018 meeting. Seconded by Mackenzie. Voted unanimously in favor with changes noted.
7. Boston Post cane is being awarded to Mrs. Mudge. There will be a celebration held at a later date.
8. MacKenzie moved to sign the 30 day trial contract with Casella. Seconded by Sahr. Voted unanimously in favor. This contract will start on 8-1-2018.
9. Sahr moved to Mackenzie sign this contract for the board. Seconded by Keith. Voted unanimously in favor.
10. Intent to was reviewed and signed for Map 403 Lot 33, Smith, Jean Trustee
11. The board discussed the contract with Northern New England Field Services concerning the rerouting of River road. The contract requires the advance of funds for lone lead items and material for this project. DES permitting was reviewed and discussed. After a lengthy discussion Sahr moved to approve the contract with an amendment to the section related to DES permitting, and to approve the payment of the cost of long lead items and material in the amount of \$161,500.00. This contract will not be signed until the Purchase and Sales agreement is finalized. Seconded by MacKenzie. Voted unanimously in favor.
12. The board will be looking for 3 appraisers to be considered for the Tensen property appraisal if needed. Cutting to gather names.
13. Committees and Commissions:
  - The focus group meeting went well.
  - Planning Board: Mackenzie noted the meeting with LCDC and the Planning board went well. They discussed regionalization and sharing with other town for services. The visioning group will be holding 1 public meeting as part of the contract. A grant will be requested from the Lyme foundation for 3 additional meeting. If this grant is approved they will be 10/1, 10/17 and 10/30. Sahr moved to support the application of a grant to the Lyme Foundation in the amount of \$4,460.00 to enable these public meeting to be held by the consultant. Seconded by Mackenzie and voted unanimously in favor.
  - The board discussed weekend and emergency police coverage. Chief O'Keefe relayed information concern a call that was discussed at a previous meeting. State Police cover for Lyme when the Lyme officers are not on. It can take the state police up to 1 hour to get here depending on their location. It is important to note that Lyme is part of the NH mutual aid group. We would be covered by area towns if needed in an emergency.
  - Cutting will let John Mudge know July 27<sup>th</sup> 2018 is free for the Board to present the Boston Post Cane to Mrs. Mudge.

14. At 9:55AM the board moved to enter non-public in accordance with RSA 91: II-3 (e).  
The board discussed negotiation concerning the purchase and sales agreement for River Road land. Seconded by MacKenzie. Present for this non-public session was Mackenzie, Sahr, Keith (via Phone) and Cutting.  
At 10:32 the board move into public session. It was noted at this time that the board recognizes the importance of getting this river road reroute project completed. Further discussion with Town Counsel is needed at this time.
15. At 10:34AM MacKenzie moved to adjourn. Seconded by Sahr. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting