

TOWN OF LYME  
Select Board Meeting  
May 5, 2016  
8:00AM

Town Office conference Room

Approved: May 12<sup>th</sup>, 2016

The following people were present for part or all of the meeting: Select Board members: Susan J. MacKenzie (Chair), Charles J. Smith & Patty Jenks. Highway Department: Steve Williams, Scott Bailey & Greg Jenks. Police Chief, Shaun O'Keefe, P&Z Admin Dave Robbins, Administrative Assistant, Dina Cutting. Public: Jennifer Cooke

- 1) At 8:00 AM MacKenzie called the meeting to order.
- 2) Highway: The highway department reviewed the following topics:
  - Sand will be delivered over the summer.
  - Rowell-Will be coming to grade soon. He will need to come and go from Lyme in order to accommodate other things.
  - Replace Culverts at various locations
  - The Board and Highway employees discussed the option of not filling the open position. After a lengthy discussion it was agreed that this full-time position not be filled at this time. Concern that there is no one experienced was noted. The board would like numbers on what cost savings there would be in a month not having the 4<sup>th</sup> position. Williams indicated he'd learned Matt Thebodo would be interested in provided part-time help as needed. Williams requested the board approve the hiring of Matt Thebodo for small labor jobs on a per diem basis. MacKenzie moved to hire
  - Matt Thebodo as a part-time seasonal employee. Seconded by Jenks. Voted unanimously in favor.
  - A section of road north of Tullar's Farm was noted as having a problem.
  - Williams reported he was concerned about the situation on Cutting Hill Lane. Because of the contention over previous maintenance efforts he's not done the spring work there, but feels it should be done soon. The Highway Dept. was instructed to proceed as usual in maintaining the road and to report back if there was any interference from property owners.
- 3) Jenks moved to approve the public and non-public minutes of April 28<sup>th</sup>, 2016. Seconded by Smith. Voted unanimously in favor with changes noted.
- 4) Matters arising & new business:
  - Police monitoring Edgell Bridge: There was a lengthy discussion concerning if cameras should be installed and who would be responsible for them. Chief O'Keefe will investigate who the vehicles belong to that are compromising the bridge and have a discussion with them if he's able to learn who it is. Further action to protect the bridge will be taken if this effort doesn't provide desired results.
  - The person who had previously accepted the Pond Program Coordinator withdrew her interest. Cutting will re-advertise including on the local list serves.
  - It was noted that Diana Calder, the Town Assessor, will be retiring in November of 2016. After a discussion concerning various options it was the sense of the board to form a search committee for the purpose of determining how to proceed in securing a replacement. MacKenzie moved to form this committee to investigate assessing options for the Town of Lyme. Seconded by Jenks. The board will appoint Cutting and Calder as members with Smith being the Select Board rep. Voted unanimously in favor.
  - The bill for damage to the Fairpoint wires on Pout Pond Lane will be submitted to the insurance company.
  - Shoestrap Road has been improved by someone. This needs to be discussed and

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investigated. The appearance of its being a maintained road presents safety concerns to the public. Signage will be up graded so it is clear that this is a Class VI road.

- 5) Jennifer Cooke: At Jennifer's request, the Lyme Foundation has granted \$350.00 to purchase Crab apple trees for the town office garden. Concern was expressed over the conditions in which the grant was approved. Jennifer is happy to use this funding, assuring the Board that she will make sure the garden is taken care of until there is money in the budget to provide in-house grounds maintenance. MacKenzie moved to accept the Lyme Foundation \$350.00 grant for the garden. Seconded by Jenks. Voted unanimously.
- 6) Bear Hill Conservancy Current Use application to add 2 acres into Map 411 Lot 13 was approved and signed.
- 7) The Board reviewed and signed the MS-232 report of appropriations voted at Town Meeting.
- 8) A cemetery lot purchase was reviewed and signed.
- 9) Noise Ordinance: Chief O'Keefe and the board discussed the pros and cons of having an official Town Noise Ordinance. After reviewing the ramifications of this the Board felt it was best to stay with the State's recommendation concerning excessive noise. Anyone having a problem with excessive noise and disturbance, particularly before 7am and after 7pm should call the Police Department.
- 10) Appointments to the Tax Study & Advisory Committee were signed for the following people:
  - Carola Lea
  - Lynne Parshall
  - Wilkes McClave, Sec
  - Jeffrey Valence
  - Elizabeth Glenshaw
  - Eric Colberg
  - Samuel Levey
  - Dennis Stern
  - Karl Furstenberg
  - Nancy Allison
  - Judith Brotman
  - Rusty Keith
  - Michael Whitman
- 11) Committee & Commission:
  - Independence Day: Working on various organizational items. Parking has been secured off site for the day's activities.
  - Coffee Hour: Random items-Speeding on Pinnacle Rd and complaints about Planning & Zoning boards seeming to change the laws depending on who you are and your specific need.
  - Planning Board- Roby came to describe a potential sub-division.
  - Conservation Commission: Easements being taken over by the Town was a topic. Funding these monitoring duties is a concern. Holts ledge has had some climbing pins applied to the rock face. Conservation Commission concerned with this and it seems the land belongs to the Town of Lyme. This is being looked into.
  - Road Committee: No quorum.
- 12) Town Clerk office will be closed the following Wednesday for a conference.

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- 13) Ongoing:
- CC- The board is waiting for information on the CC recommendation for the little common fence. This needs to be approved by the Board.
  - Dig safe for the ice rink. Dig safe is called right before you are going to perform the dig. The board is waiting for Mr. Celone and Mr. Pippin to come back with their plans for this project.
  - Still looking for a Timber Tax Consultant.
  - Transfer Station new committee needs to be started. Jenks will do this.
  - Smith- vehicle to be moved this coming Saturday.
  - Need final plans from CLD for River Road reroute. Mr. Roby wants to meet with the Board concerning a special town meeting to consider making that section of River Road a Class VI road. Select Board will consult the Towns Attorney.
- 14) David Robbins: Robbins reviewed various items: The Wilmot house will be coming down soon. Adult docks area needs to be inspected by DES for plant activity. She will come mid-June so the docks can be put in after her inspection. MacKenzie noted the Tax Advisory Committee would like to meet with the Planning Board concerning senior housing, affordable housing, workforce housing etc.
- 15) At 10:25AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Jenks. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Patricia Jenks and Jay Smith.
- 16) At 11:25 the board returned to public session
- 17) At 11:25AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Jenks. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Patricia Jenks, Jay Smith and Dina Cutting.
- 18) At 12:08 the board returned to public session having decided to revise the office personnel job descriptions.
- 19) At 12:10PM Smith moved to adjourn. Seconded by Jenks. Voted unanimously in favor.

Respectfully Submitted:

Dina Cutting