

TOWN OF LYME
Select Board Meeting
August 23rd, 2018
8:00 AM

Town Office Conference Room

Approved: August 30th, 2018

The following people were present for part or all of the meeting: Select Board members: Susan MacKenzie, Bradford Keith (Via: Phone) and Kevin Sahr. Transfer Station Supervisor, Matthew Thebodo. Administrative Assistant: Dina Cutting.

1. The meeting was called to order at 8:00AM
2. Sahr moved to approve the minutes of the regular Select Board meeting of August 16th, 2018. Seconded by Mackenzie. The motion was approved unanimously.
3. Ongoing items:
 - It was noted Williams is investigating another uniform company to compare pricing.
 - Height bar-still waiting on the State of NH DOT bridge department for information.
 - The letter to Lucky's was approved.
4. Matters arising:
 - Transfer Station: The job advertisement has been put in the local newspapers, web page and listserve. Followed was a discussion of hourly wage. Mackenzie moved to approve a minimum wage of \$12.00 for Transfer Station employees. Seconded by Sahr. Voted unanimously in favor.
 - Trial Transfer Station: Casella has noted the possibility of changing from Saturday to Sunday for the pickup day. Pros and cons of both days were reviewed and discussed. The board and Thebodo reviewed some financial charges. Concern was noted by Thebodo of the possible increase for the yearly costs of operation of the Transfer Station. After a lengthy discussion involving Sunday, Saturday, zero sort, the important of recycling and how best to reach out to the community to get feedback. The board decided to send a town wide postcard. This will have 2 questions on it pertaining to Saturday or Sunday as Transfer Station days. The board also wants feedback on having a longer 1 day and getting rid of Wednesday to save funding. The 30 days contract with Casella will be extended for an additional 30 days in order to gather information. Sahr to contact Casella. The compactor will be serviced, per Thebodo's recommendation.
5. Public Comment: None at this time
6. A manifest was reviewed and signed in the amount of \$ 251,776.22
7. Manadnock proposal: Sahr moved to approve the Phase IA study of the River Road. Seconded by Keith. Voted unanimously in favor.
8. Hewes Brook: A draft letter to the abutting land owner was reviewed. After a discussion and review of the time table for River Road it was the sense of the board to not have this letter sent by any town board or committee. Sahr moved that this letter not reference the Town Road Committee and or any other Town board or committee. Seconded by MacKenzie. If this resident wishes to send this letter it must be from them personally. Voted unanimously in favor.

9. Robert Thebodo- Thebodo reviewed the issues and challenges this season with Cyanobacteria. In order to make sure consistency is used when reporting these bloom the following S. O. P was recommended by Thebodo.
- When Cyanobacteria is suspected at Chase Beach, the Notice sign will be posted on the Bulletin board at the entrance to the beach
 - If possible, a photo will be taken of the suspected bloom and sent to the state DES Beach Program.
 - Depending on the size of the bloom, and any response from the state, there will be no notice posted on the Liistserve.
 - Lifeguards will remain on duty and beach goers will swim at their own risk. Lifeguards will be briefed on the situation and what they should do depending on any response from the state DES.
 - If the bloom appears to be short lived, post on the bulletin board will remain for a full day and removed the following day. The state DES will be notified of all decisions.
 - An email to the select board and the town health officer will include all information related to the bloom sighting and actions taken.

Note: Visual surveillance is done at Chase Beach. It is not an indication of conditions at other locations on Post Pond.

The board reviewed and discussed this with Thebodo. Mackenzie moved to approve this document as written. Seconded by Sahr. Voted unanimously by the Board.

10. In an attempt to clarify a request for a housing report Cutting noted Robbins, Planning Board Administrator has report writing privileges on the assessing computer. Given this is a report to be used by the Planning Board it seems appropriate to request this report from him rather than the Assessor.
11. River Road: Swartz driveway will be repaired by Nott Excavating. Drilling on the west side in the present road bed is taking place. Ledge is deeper than thought, this will hopefully start to shallow to keep the average cost down. The Board will know better in a few weeks concerning the amount of ledge and potential cost of crushing into usable gravel. Pedestrians and bicycles are entering the fenced off area. Police will post more signage and notice on listserve. This is a safety zone no one is to enter at any time. The board reviewed funding for the River Road project. The warrant articles and funds from 2016 and 2017 were reviewed and discussed. Keith noted that the accounting provided was not consistent with the wording of the approved articles. Sahr asked to review the budget committee minutes for evidence as to the intent of the figures presented to the legislative body.
12. The board discussed paving and block grant funds. These funds can be carried over for 2 years. After 2 years the funds go into the undesignated fund balance. The board will get estimates on Pinnacle Road and Acorn Hill Road paving. Once this is done then funding can be considered.
13. Hewes Brook Bridge: Hanson's estimate included the temporary bridge. This will not be necessary any longer. Mackenzie moved to accept the Hanson bid at \$311,000 for Hewes Brook bridge replacement. This will take place in 2019 after River Road is open to thru traffic. Seconded by Sahr. Voted unanimously in favor.

14. The board reviewed and discussed the 6 month budget review. The board will be meeting with the budget committee Wednesday evening at 7:00PM.
15. Hanover Ambulance services and contract was reviewed and discussed. MacKenzie moved to accept the Ambulance contract from Hanover Ambulance services. Seconded by Keith. Voted unanimously in favor.
16. Intent to cut: Map 414 Lot 44 Nichols, William reviewed and signed by the board.
17. Cutting requested over time to work with the Tax Collector. MacKenzie moved to authorize over time for Cutting. Seconded by Keith. Voted unanimously in favor.
18. In order for the Assessor to meet with the board to review the MS-1 Cutting requested an extension of the MS-1 be requested from the DRA.
19. Committee and Commissions:
 - Sahr reviewed his meeting with the School Board concerning safety with pick up and drop up in front of the school building. The School Board will be forming a sub-committee to address this issue.
 - Conservation Commission: Reviewed the River Road project, signed off on this permit request.
 - River Committee: The River Committee reviewed the plans. They recommend all trees on the banks of the river come down, there is a 1000' section of trees at this location, and the Town does not have the financial means to do this kind of job with the River Road repair project.
 - Coffee hour: Lyme Community Development continuing goals were discussed.
20. Personnel Policy review: Comp- time was reviewed and discussed. The board feels employees should be receiving over time instead of building up large amounts of comp time. The operating budget has an average of over time for Highway and Police department employee. There is no funding in the budget for large amounts of comp time that will need to be paid out with in the year. After a lengthy discussion Keith moved to eliminate comp time from the personnel policy. If an employee works over time they will be paid for it. Seconded by Mackenzie. Voted unanimously in favor. The board will review this recommendation and revisit this at the next meeting. They would like to give the employees time to consider this change.
21. At 12:35PM MacKenize moved to adjourn. Seconded by Keith. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting