

TOWN OF LYME
Select Board Meeting
September 6th, 2018
8:00 AM
Town Office Conference Room
Approved: September 13, 2018

The following people were present for part or all of the meeting: Select Board members: Susan MacKenzie, Bradford Keith and Kevin Sahr. Road Agent, Steve Williams. Police Chief, Shaun O'Keefe. Administrative Assistant, Dina Cutting. Community member: Jonathan Voegelé.

1. At 8:05AM Chair MacKenzie called this meeting to order.
2. At 8:05AM MacKenzie moved to enter non-public session in accordance with RSA 91-A: 3 II (b) the hiring of any person as a public employee. Present at this meeting was MacKenzie, Keith, Sahr, Williams and Cutting. The board discussed an applicant for the Highway department. At 8:37AM the board returned to public session. The board reviewed highway budget, employees and winter plowing. After a brief discussion MacKenzie moved to offer a highway position. Seconded by Keith. The board reviewed options in funding this position. Voted unanimously in favor.
3. Highway:
 - Cutting Hill Lane: Highway department will be changing the bottom of the intersection to a T. Land owner discussed drainage issues with Williams. J.J. Blake will be coming to review this road and give feedback on possible answers to the drainage problems. Turn around at the top of the hill will be leveled to make this a safer turnaround for the Highway department.
 - Mulvihill culvert: Williams confirmed the landowner has planned to change this as soon as possible.
 - Grafton Turnpike: Roadside tree trimming. Williams will contact all property owners to inform them of the cutting and to ask if they want the wood from this roadside cutting.
 - Storm drains at Edgell Bridge: Williams will contact the state to see if they will be addressing these needed repairs. Bridge Aide: Mackenzie will be filling out the paperwork for State bridge aide for 2 bridges. Will report back as this moves forward.
4. Jonathan Voegelé presented his concern with the weight limit on River Road south of North Thetford road. Voegelé reviewed his concerns and his opinions of the laws concerning busing and the responsibility to transport children to and from school. He was requesting the bus be allowed to travel through this weight limited area. His opinion is that if the bus is not allowed to travel to his home the town will be required to transport them in a passenger van or reimburse him for the transportation of his own children. The board discussed various safety issues concerning this section of the road and reiterated that it would not be safe to allow the bus to drive through this section. All board members confirmed they would not change the weight limit for the bus. Voegelé noted the board would then need to spend tax payer's money to transport his children to and from school.

5. The board discussed the general condition of the River Road. At this time Sahr moved to have the Road Committee do an overall evaluation of the River Road and make recommendations for weight limits, speed and width and to send advice to the board within 60 days. Seconded by Keith. Voted unanimously in favor
6. Chief O'Keefe will take care of any additional Stop, yield or caution signs needed on River Road at the present time.
7. Police:
 - The video sent out by Valance was reviewed and discussed. Disappointment was noted, the video seemed to be lighthearted and amusing concerning a very serious subject matter.
 - The following subjects were reviewed and noted: School staff parking was discussed. Crossing guard not staying out side during the appropriate time. Consistency of rules and what should be allowed at the start of school day and release time. Chief O'Keefe was asked to copy the Select Board when he communicates with the School personnel.
 - Sahr to follow up with the subcommittee the school board indicated they would develop to deal with parking, drop off, pick up and other safety issues at the school.
8. MacKenzie noted she would like to see School Board meetings advertised.
9. Sahr moved to approve the minutes of the August 29th, 2018 meeting. Seconded by Mackenzie. Voted unanimously in favor.
10. MacKenzie moved to approve the minutes of the August 30th, 2018 meeting. Seconded by Sahr. Voted unanimously in favor.
11. Matters arising:
 - River Road: Plant survey was completed. No wetlands plants to be concerned about. Historical review, Phase IB has been completed, no artifacts in this area. Power Company to move the poll in the next few days. Valley News article was referenced. The board was concerned about comments referring to the future use of the old road way. The town has yet to determine if this road will be abandoned and or what the area may be used for in the future. The board would like to know at what point it would be too late to start this project before winter. The board would like the attorney to prepare the document for the road right of way so the closing will not be held up waiting for this document.
 - The board discussed the park and ride. 8 spaces are designated as park and ride, these need to be marked. O'Keefe to request this from State. The remainder of the spaces are open to town parking. The board discussed metering this area. O'Keefe will gather information on this.
12. Planning and Zoning: Robbins reviewed the report with information concerning Planning and Zoning projects. The board would like to see this report include additional information. Robbins will adjust it to meet these requests. Robbins reviewed the past protocol for permit requests. The board noted there should be follow up on permit discussions to find out if these projects were completed. Pinnacle Project will be applying for a sub-division.
13. MS-535: This form was reviewed discussed and signed.
14. Committee & Commission reports:

- Lyme Community Development Committee: The letter Sahr wrote to the Planning Board and LCDC was reviewed and discussed. Mackenzie and Keith noted they felt this letter did not include the entire communication from the previous meeting, specifically regarding the housing outlier in the Lebanon report created by Arnett.
 - Project Managers for the Roads Committee. This needs to be discussed and a description of what they should and should not be doing needs to be discussed and agreed on.
15. At 11:45AM Mackenzie moved to enter non-public session in accordance with RSA 91-A3 II (l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present. The board reviewed and discussed information from legal counsel.
At 11:55AM MacKenzie moved to enter public session. Seconded by Keith. Voted unanimously in favor.

A 11:45 MacKenzie moved to adjourn. Seconded by Sahr. Voted unanimously in favor.

Respectfully submitted,

Dina