

TOWN OF LYME
Select Board Meeting
September 21st, 2018
8:00 AM
Town Office Conference Room
Approved September 27th, 2018

The following people were present for part or all of the meeting: Select Board members: Susan MacKenzie(via-Telephone) , Bradford Keith and Kevin Sahr. Road Agent, Steve Williams. Police Chief, Shaun O'Keefe. Administrative Assistant, Dina Cutting. Cemetery Trustee: Laurie Wadsworth. Community member: Nicholas Donkers

1. At 8:03AM Chair Mackenzie called this meeting to order. At 8:05AM Keith moved to enter non-public session in accordance with RSA 91-A: 3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. Seconded by Mackenzie and voted unanimously by a roll call vote. Present at this meeting was MacKenzie, Keith, Sahr, Williams and Cutting.
At 8:25AM having made no decisions in non-public session Sahr moved to enter public session. Seconded by Keith. Voted unanimously in favor.
2. Highway:
 - Cutting Hill Lane: The sign location was discussed. This will be located on the east side of the road.
 - Winter Salt-Williams will fill out the forms
 - Bridges: Williams gave the board information concerning all bridges and estimates of repair for budget planning purposes.
3. Matters arising & New Business:
 - Mowing: The board will review bid documents next week. Consider adding in more detail of what is expected to prevent damage to the grass.
 - Damage to grass, flowers and other items: The board reviewed the damage in the Cemeteries and discussed with Laurie Wadsworth, Cemetery Trustee. The group discussed future bid documents.
 - Cemetery damage from animals: This was reviewed. It was noted community members had called and voiced concern for all the damage in the Highland and old cemeteries. Cutting noted concern that the Trustees were not repairing this damage until next year. A discussion concerning cemetery repairs and responsibilities ensued. After a lengthy discussion Keith moved to request the Select Board encourage the Trustees repair this damage this fall. Seconded by Sahr. Discussion of the optimal time to plant grass and other benefits of repairing this in the fall were discussed. The Select Board unanimously voted in favor of this request. Wadsworth noted she would bring this information to the Trustees meeting Wednesday 5:30PM at the Highland Cemetery.
4. Public Comments: Nicholas Donkers introduced himself, he is an arborist. He has volunteered to work with Thebodo concerning the trees on the common. The board welcomed him to town.
5. Sahr moved to approve the minutes of the September 13th, 2017 meeting. Seconded by Keith. Changes were reviewed and discussed. Voted unanimously with changes noted.

6. Matters arising & New Business cont:

- River Committee letter:

Trees: A notification letter was received concerning the trees on the re-route section of River Road. This is a notification from the River Committee feeling these trees should come down prior to the road work starting. Refer to the information included in the approved DES permits. Board noted that tree cutting on the river bank was not within scope of the project.

Culvert: River Committee should refer to the information included in the approved DES permits.

7. Department of Environmental alteration of terrain notice of start of construction for the River Road reroute was reviewed. Sahr moved to have Keith sign this document for the board. Seconded by Keith. Voted unanimously in favor.

8. Police Department: Chief O'Keefe reviewed the monthly statistics for the police department. Vehicle replacement plan was discussed. O'Keefe is requesting the budget committee and Select Board go to a 5-year replacement plan instead of a 6 year plan.

9. Transfer Station: Thebodo reviewed the results of the survey. The majority of Responses want the Transfer Station open on Sunday morning. At this time Keith moved to reconsider the vote taken to remove Wednesday as a Transfer Station day. Seconded by Sahr. The board discussed the various reason why Wednesday was considered to be discontinued. Funding was the main reason. It has been documented that Wednesday bring the same volume Sunday to the Transfer Station. Keith clarified this vote was in support of Sundays and Wednesday. This motion was voted unanimously in favor. Casella will need to consider our contract through December 1, 2018. Sahr moved to extend the Casella contract until December 1, 2018. Seconded by Keith. Voted unanimously in favor.

10. Assessing:

- MS-1: Todd Haywood joined the meeting at this time: Haywood reviewed the form. Questions were asked and answered. Keith moved to sign the MS-1 form. Seconded by Sahr. Haywood went through the documents. Motion voted unanimously in favor.

- Inventory forms. The Town does not do inventory forms. Todd explained that with the 25% update, cyclical and the pick-ups he normally gets anything new people have built without a permit. The forms are costly and do not give the Town any better information than the assessor gathers.

11. Keith reviewed the budget workshop board members Keith and Sahr attended.

Default budget was reviewed. The budget committee should be sitting at the front table at town meeting. It is their budget to defend. The board members will recommend that all budget committee members go to this workshop. Keith reviewed the warrant article for River Road. Keith still feels this article was written incorrectly and gives the Select Board more funds to spend on River Road than Cutting shows in her report. Cutting reiterated the intent of the article and funding again. This will be reviewed at a later date. Keith noted the Board may consider an article to ratify the statutory Budget Committee. This was voted so long ago, it may be beneficial to review this at Town Meeting.

School: The funds left from the 2017-2018 School budget go directly to lower taxes.

12. Firstlight: This Company purchased Fastroads at some point. The Town was never notified. The tax bill has gone to Fastroads and Fastroads has filed an abatement for these

taxes. The Select Board will get recommendation from Brian Fogg the Towns Utility appraiser.

13. The board reviewed the weight limit posting along River Road.

14. At 11:14AM Keith moved to enter non-public session in accordance with RSA 91-A: 3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. Seconded by Sahr and voted unanimously by a roll call vote. Present at this meeting was MacKenzie, Keith, Sahr and Cutting.

At 11:26AM having made no decisions in non-public session Keith moved to enter public session. Seconded by Sahr. Voted unanimously in favor.

15. At 11:26 Keith moved to adjourn. Seconded by MacKenzie. Voted unanimously in favor.

Respectfully submitted,

Dina