

TOWN OF LYME
Select Board Meeting
October 4, 2018
8:00 AM
Town Office Conference Room
Approved: October 11, 2018

The following people were present for part or all of the meeting: Select Board members: Susan MacKenzie, Bradford Keith and Kevin Sahr. Highway: Steven Williams & Scott Bailey. Administrative Assistant, Dina Cutting. Public: Chase Kling

1. At 8:00AM Chair Mackenzie called this meeting to order.
2. Mackenzie moved to approve the minutes of the September 27th, 2017 meeting. Seconded by Sahr. Changes were reviewed and discussed. Voted unanimously with changes noted.
3. Highway:
 - Edgell Bridge: Williams reviewed the long-term fix for the erosion at the north side of the bridge. An estimate of \$37,000 was noted. Williams will gather 2 more estimates and the board will discuss this fix at a later date.
 - Pony Hill: It was noted this location is not an emergency. Varied opinions concerning the appropriate fix for this area were discussed. After a brief discussion it was confirmed Anthony Puntin will come and review Pony Hill and Edgell Bridge.
 - Roads Committee: They are creating a grand list of road repairs. Identifying very critical areas and the cost needs for 2019. These will need to be addressed in the March Town Meeting warrant articles. The board discussed the Roads Committee and how it is functioning. This committee could be addressing only the critical repairs and leave the small areas to the Road Agent to address. Dorchester Road Grant will need to be included in the 2019 Warrant articles. This is a 25% match for the Town.
 - Highway Budget: The board, Williams and Bailey discussed ways to save funds. Organizational tactics to save money and reviewed how these could work for our highway department.
4. Chase Kling: Perambulation- Kling reviewed the process that Orford and Lyme partake in every 7 years. The board is asking the Conservation Commission for a volunteer and/or other community members to be a Lyme representative. It will consist of 2 or 3 days of hiking over 7 miles to re-blaze the Town line between Lyme and Orford. This is required per RSA. Sahr offered to help by doing a section of this project. Cutting to reach out on Listserve. Mackenzie will discuss this with the Conservation Commission at the Monday night meeting.
5. At 9:45AM Mackenzie moved to enter Non-public in accordance with RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of

the applicant. Seconded by Keith. Voted unanimously in roll call vote. Present were MacKenzie, Keith, Sahr and Cutting.

At 9:50AM the board move into public session having made no decision in non-public session.

6. The Select Board reviewed the responsibilities pertaining to the Road Agent. RSA's dictates what the Road Agents responsibilities are. The board would like to look at expanding these responsibilities and come up with a more detailed job description. The Road Agents responsibilities should be strategic and the Foreman's responsibilities should be tactical. Research will be done on this subject. Sahr recommended that the Select Board not be so involved in department head work.
7. Planning and Zoning: Tuesday October 9, 2018 at 7:00PM in the joint planning Board and Lyme Community Development Committee meeting. Robbins reviewed the septic applications and how the Town processes all applications. Estimated costs of construction were reviewed. Follow up on these permits are not done because we do not have a Building inspector. Permits are based on projected costs of the project being built. It was noted it was time to review and discuss the needs of a building inspector. Robbins will touch base with Williams about the Sparks driveway permit. Dowds Inn parking will be coming up at a meeting soon. It was noted again that the board in the past dealt with the lighting issue and voted to not require a change in lighting.
8. Mackenzie moved to approve the minutes of the September 27th, 2018 meeting. Seconded by Sahr. Changes were reviewed and discussed. Voted unanimously with changes noted.
9. Highway cont.:
At 11:45AM MacKenzie move in to non-public in accordance with RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Seconded by Sahr. Voted unanimously in favor by roll call vote. Present for this meeting was Mackenzie, Keith, Sahr, Cutting & William's.
At 12:05PM MacKenzie moved to enter public session. Seconded by Keith. Voted unanimously in favor. The board voted to seal these minutes by a roll call vote.
10. Williams reviewed the need for a trailer and chipper for the coming budget discussions. Williams will calculate the pay back for these items. The board and Williams discussed the pros and cons concerning the backhoe vs. a small excavator.
Dennis Thompson: River road was reviewed briefly. Tuesday October 9th, 2018 the timber company will be coming in to start the road project. Thompson will be working on this project until November 15, 2018 as long as the weather holds out.
Williams will notify Sparks on Cutting Hill Lane of the deadline for the driveway re-inspection.
Williams reviews some budget items. Small parking lots, School parking lot plowing and Highway safety equipment. Williams felt the highway department could handle the parking lot plowing with Allan Rowell's continued work. Concern was expressed that the employees not drive for too long a period of time. The board wants William's to make sure the Town Highway crew is running as safe as possible.

11. Holts Ledge: The board reviewed the need for this policy. Keith moved to remove the Holt's ledge ordinance from the Town policies and ordinances. Seconded by Sahr. Voted unanimously in favor.
12. The board reviewed the Capital Improvement plan for police vehicle replacement. It was noted the board felt the police vehicle should stay at the 6 year replacement cycle. Over Time vs. Comp time was reviewed.
13. Sahr noted he wished to revisit the Assessing Committee. He noted with Haywood explaining the assessments, and reviewing the MS-1 with the board he was informed enough to be confident to sign the MS-1 document. Sahr asked if having 3 community members not familiar and or experienced in assessing was truly going to help. The board discussed various scenarios. Sahr noted concern of board involvement and for the effect this committee may have on the Select Board office staff. This committee would need parameters, and what is expected of the staff and this committee would need to be framed well so as to not place additional burden on staff and cost to town.-
14. Committee and Commission:
 - Parking: The triangle property at the intersection of high street and Route 10 will be investigated for possible future parking.
 - Energy Committee: A program Hanover took place in is coming to give a presentation to this committee.
 - Planning & Zoning-Pinnacle project was reviewed.
 - The board discussed the advantages of having a building inspector.
 - Coffee Hour: Rich Brown attended
 - Road Committee-The committee has recommended a 25 MPH speed limit on the entire River Road. The board would like Chief O'Keefe to gather information on a camera system for ticketing speeders.
 - LCDC- Mackenzie reported the funds had not been approved by the Lyme Foundation for the additional community forums. The groups have not received any report to review from the consultant and the October 17th, forum. Cutting is to hold all payments for the consultant until further notice.
15. There being no further business before the board Sahr moved to adjourn at 2:03PM. Seconded by Mackenzie.

Respectfully submitted,

Dina