

TOWN OF LYME  
Select Board Meeting  
November 8<sup>th</sup>, 2018  
9:00 AM  
Town Office Conference Room  
Approved: November 16<sup>th</sup>, 2018

The following people were present for part or all of the meeting: Select Board members: Susan MacKenzie, Bradford Keith and Kevin Sahr. Transfer Station Supervisor, Matthew Thebodo. Administrative Assistant, Dina Cutting.

1. At 9:00AM Chair Mackenzie called this meeting to order.
2. Transfer Station: Thebodo reviewed the following items with the board:
  - Safety concerns because of traffic lining up outside of the transfer area.
  - Generating more revenue. Going from \$3.00 per bag to \$4.00.
  - Switching from Lyme green bags to stickers. Bags are expensive to have made compared to stickers.
  - Placing signs of High Street “warning traffic turning”
  - No cash or check transaction are to take place at the Transfer Station.
  - Moving the metal bins to a different location until the town has determined they do not need them.
3. MacKenzie noted the minutes came out late. MacKenize will edit these minutes and the board will address them at next week’s meeting. A community member shared concerns about the tone of the minutes. The board discussed making the minutes more generic as far as discussions are concerned. Not going in to such detail. Video recording the minutes was discussed. Cutting will gather pricing for this possibility.
4. Matters arising and New business:
  - The board briefly discussed the Capital Reserve Fund and the intentions of replacing the backhoe or not. The sense of the board was to have the backhoe listed on the inventory of equipment associated with the CRF but no monetary replacement figure calculated in the spreadsheet for this piece of equipment.
  - Keith reviewed the board’s previous discussion concerning one employee giving vacation time to another. He noted in light of the miscommunication he would move to approve this 1-time event. Seconded by Sahr. The board discussed this further.

At 9:50AM Keith moved to enter non-public session in accordance with RSA 91:3 II (a). Seconded by MacKenzie. Voted unanimously in favor by a roll call vote.

At 9:53AM MacKenzie moved to enter public session Seconded by Keith voted unanimously in favor. The board moved to seal the minutes.

Previous motion voted unanimously in favor.
  - Baker Hill Road: Mackenzie noted she did not request a price from Dennis Thompson of New England Field Services. The Select Board discussed the option of bidding projects out and pro and cons concerning a not to exceed price. The board would like a not to exceed price from Dennis. They will not put this out to bid at this time. This could save the Town from engineering costs. The board needs to investigate the option of not bidding out projects. The board needs a price in time

for Town Meeting and will not be able to do this without utilizing Dennis and his expertise. The Roads Committee has noted they are impressed with New England Field Services work and would like to continue to use this company.

5. No Public comment at this time
6. Manifest in the amount of \$51,259.05 was reviewed and signed
7. The board reviewed the proposed 2019 budget. The 2019 mowing bid total was added and the Total 2019 proposed budget is \$2,405,458.02. This figure was moved by MacKenzie. Seconded by Keith and voted unanimously in favor.
8. Intent to cut for Map 412 Lot 3 Bear Hill Conservancy was reviewed and signed.
9. Petition for Pole License on North Thetford Road from Eversource was reviewed and signed.
10. The board reviewed and discussed the language in the Pit lease for 2019. Cutting to send to Jenks for review.
11. Committee and Commission:
  - Planning Board: Keith reported Lock Lyme Lodge came to discuss past and present issues relating to Planning and Zoning matters. The board discussed putting an article on the 2019 warrant to extend the Common District to the North Thetford Road intersection. The sense of the board members was to gather information on this topic and discuss again.
  - Conservation Commission: The board reviewed the CC consideration of funding some road projects and/or culverts in the future. Having considerable funds built up and the board would like to see the CC consider contributing towards road projects, culverts, DES permitting etc. Mackenzie will draft a letter requesting \$10,000 to go towards the Dorchester Road project.
  - Election Day was a record amount of voters. 72.5% of the registered voters in Lyme voted. Sahr thanked Cutting for covering for him at the election.
12. Next Select Board meeting is Friday November 16<sup>th</sup>, 2019 at 8:00AM due to the NHMA conference.
13. Monday November 19<sup>th</sup> 2018 at 10:00AM Sahr and Keith will be meeting with FEMA and Erin Darrow concerning the Dorchester Road Grant. They will be doing a site visit.
14. The board reviewed the Budget Committee meeting. The board would like to see the CRF spreadsheet up dated with leasing numbers in the near future.
15. In response to the Town Clerks, Patty Jenks e-mail the board would like to invite her to come to the Friday morning meeting to discuss future office staffing.
16. There being no further business before the board at this time MacKenzie moved to adjourn at 11:32AM. Seconded by Keith. Voted unanimously in favor.

Respectfully submitted,

Dina