

TOWN OF LYME
Select Board Meeting
December 6th, 2018
8:00 AM
Town Office Conference Room
Approved: December 13, 2018

The following people were present for part or all of the meeting: Select Board members: Susan MacKenzie, Bradford Keith and Kevin Sahr. Highway department: Steven Williams, Scott Bailey, Tim Keener and Cole Williams. Administrative Assistant: Dina Cutting

1. At 8:00AM Chair MacKenzie called this meeting to order.
2. Highway: The board and Highway personnel reviewed the following items:
 - ☐ Funding for a new trailer-this will be revisited at the December 20th meeting
 - ☐ Salt and sand pricing-
 - ☐ The danger of inadequate turnarounds for the plow trucks was reviewed and discussed. This needs to be addressed for the safety of road crew and residents.
 - ☐ Funding needs for upcoming road projects was reviewed
 - ☐ The need for a new chipper was discussed-need to revisit this.
 - ☐ Waiting for the culvert inventory paperwork to be reviewed
 - ☐ Williams noted the spreadsheet with equipment and material needs to have some additional information added to it. William's noted he is thinking the highway employees can update these sheet in the future.
 - ☐ Road side mowing was discussed.
 - ☐ Bailey Hill and Bear Hill Road were discussed. This is a narrow road that turns into a class VI road. One resident has a camp past the Class VI road. The Town cannot plow this section of the Class VI road. The resident may not park their vehicles in the Class V road way. There is not a safe place for the highway department to turn around. It was suggested a private contractor plow this road. More information to be gather on this by Road Agent.
3. Road Agent position was briefly discussed. The job description for this position needs to be clear with roles and responsibilities if and when one person doesn't fill both Road Agent and Foreman position.
4. At 9:17AM Sahr moved to enter non-public in accordance with RSA 91-A:3 (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Present for this discussion was, MacKenzie, Keith, Sahr and Cutting. Matter which may affect a person's reputation were discussed. At 9:40 AM having made no decision Sahr moved to enter public session. Seconded by Keith. Voted unanimously in favor.
5. Sahr moved to approve the minutes of the November 29th, 2018 meeting. Seconded by Keith. MacKenzie offered changes. The minutes were unanimously approved with changes noted.

6. Keith moved to approve the non-public sealed minutes of November 29th 2018. Seconded by Sahr. Voted unanimously in favor.
7. No Public comment at this time
8. Manifest: None at this time
9. Matters arising:
 - ☐ Baker Hill and wooden guard rails were discussed. The board would like clarification on guard rail regulation from DOT.
 - ☐ Have Mr. Roby get a price on the guard rails he would like to purchase for installation on the Baker Hill Road project.
 - ☐ DES and grandfathered status was reviewed and discussed.
 - ☐ Gramlund's letter was reviewed and approved
 - ☐ Transfer Station: The new traffic pattern set up is working well as recommended by Transfer Supervisor.
10. Planning & Zoning: Robbins reviewed the inspection sheet and spreadsheet he has developed for the board. He has sent letters to the resident who have permits so they will allow him to come and inspect at completion of the project. He will be interrogating all this information into a report for the board.

Robbins checked on the dirt being hauled on River Road. The property owner is getting rid of excess soil, not selling it so no town regulation on this. There was a question as to erosion control, Robbins will check into this.

The board reviewed the inspection and regulations for septic systems, this is all regulated and done by the state.
11. New Business:
 - ☐ Mackenzie wants all to think about different ideas for Coffee hour. Different locations, times, less frequent? To discuss at a later date.
 - ☐ The next Select Board meeting will be moved to 11:30AM same date.
 - ☐ Dorchester Road project: MacKenzie review some concern from the Roads Committee. Erin Darrow will come to this meeting to review the project. All board members will attend this meeting on January 8th, 2018. 1 PM
12. Application for current use was reviewed and approved. Roundtree and Hoyt Map 408 Lot 21.
13. Conservation easements were discussed briefly
14. Bus routes: Cutting will contact the School Board about meeting with them to discuss the issues involving plowing, bus routes and emergency shelter.
15. The board approved the appointments of Jeff Hennissian, Health Officer and Michael Hinsley Deputy Health Officer.
16. Solar exemption for Valance, Jeff and Cindy-Canaan Ledge Lane was reviewed and approved for the 2019 tax year. Given the total amount of exemption granted in assessed value (\$700,000) Keith noted he would like to have the town revisit the solar exemptions, possibly another vote at town meeting.
17. Report of Wood Cut- Lovejoy, Rebecca in the amount of \$5,754.13 was reviewed and approved.
18. Intent to cut: Phetteplace, Gary & Karen-Map 407 Lot 130 reviewed and approved.
19. Keith noted the change in value of a property in town. He had meet with Todd Haywood, Town assessor. Keith felt this property needed to be review by the assessor to make sure the assessed value was up to standards. Concerns were noted that this should have been

brought to the full board before one board member act on such items. Followed was a lengthy discussion on individual board members, board policy and procedure.

20. The equalization data was reviewed and signed

21. Perambulation of the Orford/Lyme town line report was reviewed and signed. The board thanked Chase Kling and Stephen Alden for all their work on this project.

22. Committee and Commission:

- ☐ Coffee Hour-MacKenzie: the pond water level was discussed. LCDC committee and the Planning Board.
- ☐ Keith will set a date for the Common Committee as soon as possible.
- ☐ Tree Festival: Concern was noted that rebar was put into the ground to hold these trees up. It was noted that this will freeze in the ground and could cause a danger. The Utility Club needs to be asked when they plan on removing these trees.
- ☐ Conservation Commission: The Roundtree property was reviewed and there will be trails and a parking area put in the upper Valley Land Trust is working on fund raising for these items. Some concern was noted about the parking lot and Chief O'Keefe will touch base with the owners to make sure they know a driveway permit will be necessary.

Killmark family would like to name a local stream after their sister Elizabeth. This was supported by the board.

The funding for the Conservation Commission in the operating budget will remain at \$2,100.

Milfoil: Cutting reported the tentative numbers for the 2019 treatment to Blake Allison.

- ☐ Roads Committee: Dorchester Road was reviewed.
- ☐ Strategic government: Mackenzie reviewed her discussion concerning this topic. It was noted the School and Town need to work together to develop this type of plan. The board discussed using these models on the individual department within the Town. More discussion on this topic to come.
- ☐ Transfer Station: Various changes with respect to green bags and stickers were reviewed. Thebodo will reach out to the community to make sure the changes are reaching the public. The board briefly reviewed the Transfer Station numbers. These will need to be discussed at Town Meeting and the town will vote on what type of trash and recycling they wish to fund.

23. Friday December 21st, 2018 at 1:00PM in the employee holiday party.

24. The board will meet on Wednesday December 12, 2018 @ 10:00AM to review Capital Reserve funds for the lease to own model for vehicles and equipment. Review of the Operating Budget will take place then also.

25. There being no further business before the board at this time, MacKenzie moved to adjourn at 12:50PM. Seconded by Keith. Voted unanimously in favor.

Respectfully submitted,

Dina Cutting