

TOWN OF LYME
Select Board Meeting
November 29th, 2018
8:00 AM
Town Office Conference Room

The following people were present for part or all of the meeting: Select Board members: Susan MacKenzie, Bradford Keith and Kevin Sahr. Highway department: Steven Williams. Town Office: Barbara Woodard. Northern New England Field Services: Dennis Thompson. Transfer Station: Matthew Thebodo. Office Assistant: Patricia Cashman.

1. At 8:00AM Chair MacKenzie called this meeting to order.
2. MacKenzie expressed concern of dirt filled dump trucks traveling on River Road and Shoestrap Road. O'Keefe stated that the roads were posted for weight. MacKenzie asked O'Keefe to contact the company in writing to remind them to adhere to the law and weight limits. Do these roads need to be bonded was discussed also. The Board will follow up with David Robbins.
3. MacKenzie stated that the Conservation Committee may be interested in helping to fund a town project, and she suggested Grafton Turnpike. Sahr and Keith agreed. MacKenzie asked Williams to give them a cost estimate at the next meeting and she will follow up with the Conservation Committee.
4. Highway:
 - The Board and Williams discussed the typical cost of a storm. Williams said that we have already had 7 events in November, which is above average. The Board asked Williams for the cost of a typical storm to include sand, salt and overtime. Sahr stated that this will allow them to budget for winter highway more accurately and for the public to know the costs of each storm.
 - Williams stated that the more storm events we have, the more maintenance on trucks is needed. He has had to buy several new parts for repair work already this month.
 - Williams informed the Board that there had been two car accidents with plow trucks this month and he was concerned as this has not happened in the past. Williams stated that drivers are trying to pass plow trucks, and this is inadvisable. Keith agreed to write up a public safety post for the town website and listserve.
 - Williams told the board that the turnaround on Bailey Hill Road has cars parked there and to back down ½ mile with a plow truck is unsafe. Discussion regarding the cost and time it takes to plow that road and if it should continue to be a town maintained road. This will be discussed further at the next meeting.
 - The purchase or lease of an excavator will be discussed next week when Dina Cutting returns so that they can look at the paperwork.
 - The purchase of a trailer was discussed. Williams found one in stock at a good price. It was agreed to discuss again at the Dec 20th SB meeting to see if there was enough money in the budget after purchasing salt, gravel, and truck repairs

- Dennis Thompson (NNEFS): Thompson explained that the Baker 1 project was going well and he was looking into prices for guardrail. He was checking with DOT and DES regarding any possible required permits. Thompson recommended COR TEN with wooden posts for the most strength and least amount of maintenance. The board and Thompson discussed many aspects of the project and the Board agreed to include a new culvert on Dorchester road which is in need of replacement. Thomason will return with cost estimates and a plan for a culvert on Dorchester at the next meeting along with other recommendations. +
5. Town Office: Woodard informed the Board that the percentage on property liens will decrease 6% as of April 2019. Regarding town office jobs, Woodard asked if there was a protocol for hiring town clerk jobs and if the Board sees all applicants. MacKenzie replied that there was a protocol and Keith stated that they did look at all applications. Woodard expressed her concern that new employees meet job requirements. There was discussion between Woodard and the board regarding elected or appointed positions, Woodard said she would follow-up with the RSA number so that the Board could read what she was referring to. MacKenzie gave Woodard a copy of NHMA's Strategic Governance.
 6. No Public comment at this time
 7. Manifest: None at this time
 8. Mackenzie moved to approve the minutes of the November 16, 2018 meeting. Seconded by Keith. Two small changes were made for clarification purposes. The minutes were voted unanimously in favor with changes noted.
 9. Planning and Zoning: None at this time.
 10. At 10:30 MacKenzie moved to enter non-public session in accordance with 91-A:3 II (c) For discussion of personnel. Seconded by Sahr voted unanimously in favor by a roll call vote. Present for this session was Susan Mackenzie, Bradford Keith, Kevin Sahr.
 11. At 10:40 Keith moved to enter non-public session in accordance with 91-A-3II (c) for discussion of personnel. Seconded by MacKenzie voted unanimously in favor by a roll call vote. Present for this session was Susan MacKenzie, Bradford keith, Kevin Sahr.
 12. At 10:50AM the board moved back into public session.
 13. Committee and Commission:
 - Rec Commission-Sahr said that they would be filling out as application for a Swan Grant. He also said there was a suggestion to build a simple changing station at the pond. The Board discussed the difference between a committee and commission; A commission has authority over its own money.
 - Heritage Committee- Keith said they did not meet this month due to snow.
 - Coffee Hour-MacKenzie stated that she and some residents were talking about how warm and comfortable the Lyme Academy Building is and could it be used as a shelter. MacKenzie also noted that the nurses are there and the Lyme Community Care Center. The board discussed looking for grant for a generator for heat and lights. This will be followed up again next meeting.
 - LCDC: MacKenzie said that the slide presentation will be presented in a public forum on Jan 30 or the 31st in the school gym. She will contact John on the planning board. Keith stated that having Reliance consultants offer guidance would

be helpful. MacKenzie will ask and find out if they can attend and offer a small presentation to go along with the slides.

- Transfer Station- Thebodo explained what happened on Wednesday, a driver got out his car and it rolled forward. Smith, who works at the station, pulled a man out of the way so the rolling car would not hit him. MacKenzie stated that the police should be called for incidents such as these. Thebodo agreed. The board and Thebodo discussed several options for safer flow of traffic. Thebodo and Cashman offered to write up a statement for the website and listserve informing the public of the changes.

14. Tax Warrant: None at this time

15. There being no further business before the board at this time, MacKenzie moved to adjourn at 12:12PM. Seconded by Keith. Voted unanimously in favor.

Respectfully submitted,

Patricia Cashman