

TOWN OF LYME
Select Board Meeting
May 19, 2016
8:00AM

Town Office conference Room

Approved: May 26, 2016

The following people were present for part or all of the meeting: Select Board members: Susan J. MacKenzie (Chair), Charles J. Smith & Patty Jenks. Highway Department: Steve Williams. Police Chief, Shaun O'Keefe. Administrative Assistant, Dina Cutting.

- 1) At 8:00 AM MacKenzie called the meeting to order.
- 2) Highway: The highway department reviewed the following topics:
 - Grader: The grader has a leak in the transmission along with an ongoing oil leak. The repair costs for these 2 items are at a minimum \$19,000. The grader is scheduled to be replaced in 2019. The loader is scheduled to be replaced next year, 2017. Williams requested the board consider replacing the grader next year instead of the loader. The heavy equipment repair company suggested this and thought it was a better idea because of the cost of repairs to the grader and the life left in the loader. After discussion and review of the Capital Reserve Funds the board requested Williams get pricing for a new grader to be considered.
 - Logging: concerns of a large logging job on river Road. Logs were dumped in a sinkhole near an area scheduled for repair soon. The logs need to be removed because they will cause problems later. Williams thought this was done by the power company, Eversource. The board discussed concerns over clear cutting, wetlands logging and the potential damage to roads and culverts from the removal of so many trees. What can the town do to regulate and check these kinds of logging job as they go on? Cutting to get information concerning this matter. Williams will get a location for the log dump and the Timber inspector and Eversource will be called.
 - On the south end of Grant Brook the road is showing signs of distress. Williams felt this was relatively stable and could be considered low on the priority list.
 - Alverson's; faulty culvert: MacKenzie noted she had not had time to discuss this with them but will for next week's meeting
 - Jennifer Cooke would like to know if the Highway department could move some granite and deliver some materials for the Town Office Building garden she is re-planting. Williams will get together with her and make arrangements for this.
 - Road Closing's for work will continue into next week on various roads. Williams calls dispatch and makes sure they know if an emergency call comes in he can have the road passable within minutes.
 - New truck was picked up, it will be delivered to the shop for the body and plow to be put on it.
- 3) Minutes: Smith moved to approve the minutes of May 12th, 2016. Seconded by Jenks. Voted unanimously in favor. Cutting asked for clarification on the non-public minutes of April 28th and May 5th. MacKenzie moved to seal the minutes of April 28th, 2016. Seconded by Smith. Voted unanimously in favor. Cutting noted information from her notes of the minutes of May 5th, 2016 were not reflected in these minutes. A request

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to present additions to these minutes for consideration was granted by the board.

4) Matters arising:

- Jenks will draft a part-time maintenance worker job description for discussion
- Post Pond water is very high. Followed was a lengthy discussion of past issues with the beaver dams and water height. Judy Barker had presented a historical information book showing significant increase in the height of the water from years ago to the present. One beaver dam has a beaver deceiver in it but there needs to be a more aggressive breaching of the dam to get the water level down.
- MacKenzie reported she had received communication from the property owner who had been reported as having unhealthy conditions on her property. The complaint about this came to the Board in an anonymous letter. MacKenzie reported this could have been a neighbor dispute. It was the sense of the board to not take action on anonymous letters until an investigation of the facts can be completed. The property owner indicated they would begin a cleanup of the area.
- Job descriptions: Cutting noted she had not had the appropriate amount of time to review these. They will be considered at next week's meeting.
- Smith: Jenks reported a call from the landowner of Goose Pond Road property. The board had sent an earlier letter that he said he did not receive. He noted he did not know if he would be able to meet the time line in the certified letter sent by the board. He felt the situation was going backwards and the board was putting too much pressure on him. He stated that nobody was going to be allowed to take anything off his property. The board discussed their options for this situation. It is their desire to keep things moving forward in a positive way, as progress and communications have been good. Because of the legal status of the situation Cutting will notify the Towns attorney of the call and ask his advice on the next step to take. Jenks would like to acknowledge the conversation with a personal letter as she'd had to cut the call short due to business at the customer window.
- Overseer of Public Welfare letter was mailed regarding the relocation of files. The board will make arrangements for a June 1st move of all files over to the Town office vault.
- Kevin Sahr asked to review a tracking system concerning the River Road problem areas with Jenks & MacKenzie. They both met him as requested, however both couldn't participate in the discussion because it implied an unwarned meeting. After explaining to Sahr the rules about "illegal meetings of public officials", Jenks returned to her office.
- Transfer Station bags: people are bringing bags that are too heavy. The Town does not want to put the employee in a situation that may injure them. Lifting and twisting creates a situation for a back injury. MacKenzie

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reported she and Matt Thebodo, TS Supervisor, decided they should get a scale. Bags will be weighed when there is a question. If it is over 30 lbs the customer must put it in the compactor themselves, and provide a punch card for disposing of the bag. The Board will issue a town wide memo concerning this and latecomers who enter the gates after the closing time. The road counters will be set up on Wednesday and Sundays during Transfer Station hours to record traffic counts.

- Tax Collector 2016 lien notice was reviewed.
 - Test pits were dug on Tuesday at a site near the Berway Farm on River Rd. Depths were -12' on the east side and 13' on the river side. Sandy, silty soil was found, consistent with other test sites on River Rd. One wall of the test pit caved in while they were working. This is very unstable soil.
- 5) Public comment: None at this time
 - 6) Manifest: In the amount of \$44,042.00 for the 2016 F550 truck was processed.
 - 7) CLD proposal for River Road re-route plans was reviewed and approved. They will not be producing permit ready plans but this will satisfy the legal needs for the emanate domain procedure. Jenks moved to accept this proposal in the amount of \$15,780.00, Seconded by MacKenzie. Voted unanimously in favor.
 - 8) Road side mowing contract was signed in the amount of \$18,850.00 for Orchitt mowing.
 - 9) Notice of vegetation control for NH Electric cooperative. The board noted questions should be directed to NH Electric cooperative on this matter.
 - 10) Tax exempt properties: These were reviewed. Same as 2015 with the addition of the Lyme Historians 15 Main Street building. They have an apartment in this building that will be taxable.
 - 11) Holts Ledge concerns of trespassing: O'Keefe and Cutting will look at property location and contact property owners.
 - 12) 2015 Property abatement appeals: The board would like to review further. These will be addressed at the next regular board meeting.
 - 13) Intent to Cut were reviewed and signed. :
 - ✓ Swart, Peter & Cynthia-Map 414 Lot 26.2-Flint Hill Road
 - ✓ Nichols, William-Map 421 Lot 20-Dorchester Road
 - 14) Pond Program Coordinator: Jenks and Cutting attended an interview Wednesday. The interview was reviewed. After a discussion concerning responsibilities Jenks moved to hire Rose Carlo as the 2016 Pond Program Coordinator for the salary amount of \$2,300.00. Seconded by Smith. Voted unanimously in favor. Ms. Carlo & Cutting will work out the details of swimming lessons. Get notices out to the public as soon as possible.
 - 15) Committee & Commission:
 - Independence Day: Jenks handed out a written update on the committees work so far. Things are getting organized and they will be changing to weekly meetings soon.
 - Coffee Hour: Smith noted he will not be available for the May 31st Coffee

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hour. MacKenzie and Smith switched dates, she will do the May 31st and Smith will do the June 7th. MacKenzie reported Rusty Keith came to discuss exemptions, Lyme is very generous compared to Orford. Post Pond water level is very high. Judy Barker presented evidence of past water heights. The board reviewed what has taken place in the past and the colony of beavers in the outlet of the pond once again. This will be an ongoing problem and the water height will need to be dealt with until the beavers are gone. This area has had significant funds spent in the past 7 years on repairs and up keep. The board noted they were not going to let the Recreation area be damaged by flooding again. Mr. Celone explained that because of the requirements the board put on the ice skating rink project it was turning in to an expensive one and that things were not going well.

- The Heritage Commission is still working on fencing options for the grass area between school parking lot and little common. They are requesting the board have grass seed planted in this area. The board will ask the school to take care of this because they have been using it as a parking area. Smith will contact Mike Beck to discuss.
- Planning & Zoning: Discussed workforce housing, common housing review, expanding housing, looking at maximum enrolment for the school.
- Road Committee: Reviewed a system for tracking River Road and prioritizing road issues. Logging: Concerns from the Road Committee of logging operations that are clear cutting, this will effect drainage and potentially roads and culverts. Need to find out what can be done if anything to regulate this. Contact the state timber inspector and request he view the large River Road logging job.
- Two members of the board will be meeting with Governor Hassan concerning the Wilder Dam relicensing on Wednesday May 25th at 1:00PM.

- 8) Ongoing: The board reviewed on-going topics
- 9) CLD for the Goose Pond Road phase 2-final construction documents will need to be reviewed. Smith note the original plan was for the entire project so there should not be much to do in the way of plans for phase 2.
- 10) MacKenzie will find out what Fairpoint is willing to contribute to the slump repair by Tullar Farm.
- 11) Cutting reported the ball field needs jock sand. There is a significant dip down between the jock sand infield and the grass. There is concern that this is a safety issue, one player has already sustained an injury by tripping on this lip while playing. The adult softball team will do the work if the town will haul in the material. The board gave approval for Bill LaBombard to haul in jock sand with Town trucks for this repair.
- 12) Smith will be speaking at the Town Memorial Day celebration this coming weekend.
- 13) At 10:37AM Smith moved to adjourn. Seconded by MacKenzie. Voted unanimously in favor.

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Respectfully Submitted:

Dina Cutting