

TOWN OF LYME  
Select Board Meeting  
December 20<sup>th</sup>, 2018  
8:00 AM  
Town Office Conference Room  
Approved: January 3, 2019

The following people were present for part or all of the meeting: Select Board members: Susan MacKenzie, Bradford Keith and Kevin Sahr. Police: Anthony Caselle. Administrative Assistant, Dina Cutting. Dennis and Lori Thompson, Northern New England Field Services.

1. At 8:07AM Chair Mackenzie called this meeting to order.
2. Highway:
  - Pit: waiting for contact from owner to do diagram
  - Grafton Turnpike: Area where beaver dam problem is needs to be addressed. Larger culvert, raise road possibly widen road. Various options were discussed. The need for hydrology information was noted as a possibility. This will need more information gathered.
  - Trailer: The Highway budget was reviewed. At this point Keith moved to authorize William's purchase the trailer needed for the highway department in the amount up to \$24,999. Seconded by Sahr. The Road Agent reviewed the trailer size and options. Voted unanimously in favor.
  - Culvert inventory: The highway personnel will attend the meeting when presented.
  - Anthony Puttin: MacKenzie will invite Mr. Puttin to meet in Lyme to review the Grafton Turnpike area for advice on best way to move forward with this project.
  - Williams is receiving bids on the 1-ton truck to be purchased in 2019
3. Keith moved to approve the minutes of the December 13<sup>th</sup>, 2018 meeting. Seconded by Sahr. Changes were offered. Voted unanimously with changes noted.
4. Matters arising:
  - The mapping for school bus approved roads will be done with the joint effort of Chief O'Keefe, Road Agent Williams and planning administrator David Robbins. A large map will be made for the school.
  - LCDC meeting: MacKenzie will organize the meeting for the presentation to the public.
  - Common skating: The board reviewed the information concerning a grant applied for without the Select Board review and approval. The board discussed and reviewed the policy for Town grants. After a lengthy discussion the board thanked the Lyme Foundation for this offer but this grant will not be accepted at this time. MacKenzie moved to not accept the funds for the skating rink. Sahr seconded. The motion was voted unanimously in favor. Cutting noted the Lyme Foundation has been sent the policy concerning Town grants and it is noted all applications must come to the select Board for review and approval first.
  - The board discussed the 2/3<sup>rd</sup> vote needed for the financing of vehicles. Cutting will confirm with town counsel and DRA as to what is required.
5. Baker Hill Road: Granlund easement has been sent by Mrs. Grunlund's attorney. Cutting to send to town counsel for review. The board would like a written commitment from Mr.

Roby concerning the guardrails and repair to existing headwall. Cutting to communicate with Roby. Dennis reviewed the project. Easement and DES requirements were reviewed and discussed. Dennis plans on finishing the River Road project first this in the Spring

- North Thetford/River Road section: the erosion of the entire River Road was discussed and easements and past work was reviewed. Followed was a lengthy discussion concerning the hydraulic issues and erosion protection of River Road past and present.
6. Personnel Policy review: Town council is reviewing and information will be sent as soon as possible.
  7. At 11:25AM Sahr moved to enter nonpublic session in accordance with 91:3A-II ( c ) reputation. Seconded by Keith. Voted unanimously by a roll call vote. A confidential e-mail was discussed.  
At 11:32AM Keith moved to enter public session with not votes taken in non-public session. Seconded by Sahr, Motion voted unanimously in favor.
  8. No Public comment at this time
  9. Manifest was reviewed and signed.
  10. Lyme Center Academy Generator: MacKenzie suggested this building request funding for a generator. Cutting to write this grant.
  11. Intent to cut for Map 409 Lot 78 was reviewed and approved.
  12. PSNH abatement request: The board reviewed a letter from Mitchell Municipal. Requesting the board support co-counsel for the PSNH abatement cases. The board approved this request and signed the document.
  13. Abatement: The board reviewed a request for an abatement for Map 402 Lot 74 in the amount of \$48,000 in assessed value. Assessor Haywood's recommendation was reviewed and discussed. The board approved this abatement.
  14. Sahr reviewed the Recreation Commissions discussion for equipment at the Recreation facility. The commission voted to request \$45,000 consisting of a new dock, some lawn games, picnic tables, changing area and a play space for children infant to 7 years.
  15. Common district: The board briefly discussed placing a warrant article on the 2019 warrant to have the Town consider expanding this district. The board will continue to think about this. The board is waiting for the build out study to be made public.
  16. 2018 budget review: At this time the board supported the new vault filing system to be purchased. This system will allow for the vault to be utilized in an organized fashion. Keith moved to approve the expense of up to \$28,000 to purchase this filing system. Seconded by Sahr. Cutting will move ahead with the contract from W.B Mason. Motion voted unanimously in favor.
  17. There being no further business before the board at this time Keith moved to adjourn at 12:45PM. Seconded by Sahr. Voted unanimously in favor.

Respectfully submitted,

Dina