

TOWN OF LYME  
Select Board Meeting  
January 10<sup>th</sup> 2019  
8:00 AM  
Town Office Conference Room  
Approved: January 17<sup>th</sup>, 2019

The following people were present for part or all of the meeting: Select Board members: Susan MacKenzie, Bradford Keith and Kevin Sahr. Chief O'Keefe. Road Agent Steve Williams. Administrative Assistant, Dina Cutting.

1. At 8:05AM Chair Mackenzie called this meeting to order.
2. Highway:
  - Williams reviewed the estimates for the excavator (\$160,000 with the blade) and the Ton truck (\$118,000) the truck will need a radio, town logo and other extras (Total needed \$130,000).
  - Williams reported an accident involving a Town truck and Asplundh Tree service. O'Keefe will check into this issue. The police has received complaints from citizen that Asplundh has been creating road blocks and causing dangerous situations.
3. Keith moved to approve the minutes of the January 3, 2019 meeting. Seconded by Sahr. Voted unanimously with changes noted.
4. Matters arising:
  - Baker Hill Road: Granlund easement-the board reviewed the information from Town counsel. The Towns insurance company recommendations are not agreeable to Granlund. The board will review this and work out so this easement can move forward. The plan was sent for reference to the easement. Mr. Roby will need to be asked to review the plans for consideration of the easement.
  - Common committee: First meeting went well. The committee will be working on gathering information and eventually making recommendation to the board for policies and procedures for the use of the common.
  - Pike House lease: Cutting will find out is any other adjustments need to be made to the lease concerning the taxes. The board reviewed option for this house. The Town should not be in the business of being rental property managers. Sahr suggested that the Board discuss at a later date the options of selling this house.
5. Police: Congregational Church request for use of Common for a major event in 2019. Martha Tecca requested pre approval of this event so the Church can apply to the Lyme Foundation-Swan grant to cover the costs. They would like permission from the Select Board to use the Common. After a lengthy discussion and review of 2018 request the board made this statement. "The board supported the 2018 request given the church could provide all safety requests and all required procedures be put in place by the Police Department and the Select Board. The 2018 request was to include approximately 250 people. The 2019 event will be approximately 500 people. Various concerns were noted with the possibility of 500 people coming to town for this event. The board noted that no firm commitment can be made without more details of how the event will be managed. Chief O'Keefe gave an estimate of between \$6,000 and \$8,000 for police coverage for the weekend.

6. The board and Chief O'Keefe reviewed past and present concerns with parking on and around the common. Some private local parking areas are now not being made available for parking during functions. The communications being sent via listserve is not working. It was recommended that when people park illegally the police department should start enforcing the rule by ticketing vehicles. The board briefly discussed the possibilities and benefits of taking over the back side of the common as a town road from the State of NH. This way the town could create some parking. The board would like the Common ~~Parking~~ Committee to look at this option.
7. School safety was discussed again. Concerns of traffic and danger to the children during drop off and pick up times. This topic has been discussed previously and nothing has been done to make this safer. Sahr and Chief O'Keefe will request a meeting with the School Board to discuss this.
8. Keith requested the board ~~discuss and consider~~ **proposing a warrant to amend the zoning ordinance. He presented a draft of the zoning changes necessary to allow property owners abutting NH Rt10 to apply for a Planned Development subject to approval by site plan review of the Planning Board.** ~~draft to the zoning document presented at this meeting concerning a possible amendment to a zoning ordinance.~~ After Keith reviewed the draft, the board discussed it. Sahr noted he would like to have more time to review this document. After a brief discussion MacKenzie moved to **propose this warrant article** ~~approve this draft~~ and schedule **the required** ~~and a~~ public hearing on the ~~draft~~ article. Seconded by Keith. The motion was voted 2 in favor and 1 against (Sahr). The public hearing will be posted for January 28<sup>th</sup>, 2019 at 7:00PM, located in the Town Office conference room. (Changes offered to these minutes at the 1/17/2019 meeting were voted 1 in favor, 1 against and 1 abstention for approval of the suggested changes. The Board left the original and noted the proposed changes in red).
9. The board reviewed and approved the letter for the Swan fund concerning the Fire Station request.
10. Milfoil: The amount for treatment is \$28,157.00 a 25 % grant from the state \$7,039.00 will be available. Cutting will confirm the amount left in the milfoil fund and communicate with the Conservation Commission about funding for 2019.
11. Granlund easement: Mackenzie moved to use the wording from Mrs. Granlunds attorney for the Baker Hill Road easement. Seconded by Sahr. Voted unanimously in favor.
12. Committees and Commissions:
  - Keith reported on the common use committee. The committee members are excited to get going. Chief O'Keefe will meet with this committee to review safety and parking protocol at a meeting.
  - Budget committee: The board reviewed the previous meeting. The board reviewed the school budget numbers. Some concerns were noted.
  - Conservation Commission: Mackenzie reported on various items the commission would like to help fund in 2019. Milfoil, Knotweed and the Grafton Turnpike culvert replacement.
  - Road Committee: They reviewed the Dorchester Road project.
  - Coffee hour: 3 members of the public came to discuss roads, school safety and the upcoming forum.
  - Lyme community development committee: The forum is scheduled for January 24, 2019 at 7:00PM in the school gym.

- Keith noted Laura Thompson is still working on gathering historical information concerning the Wilder dam and Connecticut River and the potential requirement for the power company to preserve the River Road as a condition of re-licensing. The board would like to thank her for all her hard work.
13. The board will meet on Friday January 11<sup>th</sup>, 2019 at 1:00PM to continue the review of the personnel policies.
  14. Right Angle Engineering has offered to look at other projects with the possibility of securing a grant, the engineer fees would only be charged if any of the projects secure grant funding. The board is willing to discuss this further at a later date.
  15. The board discussed the funding of equipment purchases for 2019. Keith is still of the belief that according to RSA 35:15 Capital Reserve Funds Expenditures, that the town does not need to have a 2/3 vote on these purchases with a multi-year financing agreement and that the provisions of Chapter 33 including RSA 33:8 a procedure for Authorizing Bonds or Notes does not apply. Cutting reported that Town legal counsel, the DRA, and NHMA have confirmed the requirement, as future funds are being committed, this triggers the 2/3 vote. Cutting noted she needs to get all warrant articles done soon.
  16. Zero sort- The board briefly discussed the increase in cost of recycling. It was the sense of the board to discuss a warrant article for 2019 town meeting so the town can revisit the decision to provide recycling.
  17. There being no further business before the board at this time Keith moved to adjourn at 11:45AM. Seconded by Sahr. Voted unanimously in favor.

Respectfully submitted,

Dina