

TOWN OF LYME
Select Board Meeting
February 7, 2019

8:00 AM

Town Office Conference Room

Approved: February 13, 2019

The following people were present for part or all of the meeting: Select Board members: Susan MacKenzie, Bradford Keith and Kevin Sahr. Police Chief Shaun O'Keefe. Highway department: Steven Williams, Scott Bailey, Cole Williams and Tim Keener. Administrative Assistant, Dina Cutting. Librarian, Judith Russell. Community member, Morton Bailey.

1. At 8:00AM Chair Mackenzie called this meeting to order.
2. Highway:
 - Grafton Turnpike-Conservation Commission will be helping with funds toward the culvert needed for this job. Williams reviewed the project needs.
 - The Select Board requested a monthly report on material use and equipment repairs for the highway department.
 - Williams reported the Arms Fund will not be available, there are no funds left.
 - Williams reviewed the excavator choices. The highway crew has been trying out various manufactures. Some items can be removed from the RFP and the excavator cost should be closer to \$160,000.00 and still meet the performance needs.
 - Commented on NH Labor Law rules and regulations. Concerns were voiced that some of the Town of Lyme personnel policy regulations were not legal. Noted the NH Department of Labor requested the town personnel policy be sent to them for review. Road agent Williams asked why the board was working on a new personnel policy. Sahr noted that areas needed to be clarified so there was no confusion as to how the sections should be interpreted. Sahr explained that Legal had reviewed the draft to make sure that it was compliant with NH laws. The board reminded the highway department that they have invited all employees to the next regular Select Board meeting in order to review the draft document.
 - The sand and gravel bids are going out February 7, 2019.
 - Morton Bailey noted he would be interested in bidding on the trucking of the sand and gravel.
3. The board requested town counsel be present at the next week's meeting to review and answer legal issue.
4. Sahr moved to approve the minutes of the January 31, 2019. Seconded by Keith. Changes were offered. Minutes were approved as amended unanimously.
5. Matter arising:
 - Common snow blowing and creating cross walks across the common was discussed. After a brief discussion it was the sense of the board not to snow blow paths on the common. This is a liability and safety issue.
 - Lyme Community Development Committee: The video will be edited for quality.
6. Library: Judy Russell reviewed the present issues with the Library parking lot. Russell is concerned because of the number of patrons that come to the Library and this is a safety concern. When the parking lot is icy it is dangerous. Russell noted she has discussed these concerns with Williams. The town trucks are too big and do not distribute the salt well in

this parking lot. Followed was a discussion including some ideas to help get through this winter. This is a problem the Road Agent will need to find a solution for. Cutting will make sure the Library has a large bucket of sand to apply incase ice and dangerous situations arise.

7. Keith reviewed his meeting with Kuster about the Relicensing of Wilder Dam and the erosion caused by the dam. Her office is looking into the information concerning this.
8. Police: Chief O'Keefe informed the board that Sate of NH DOT would be interested in discussing the possibility of the Town taking over the highway on the back side of the Common. The sense of the board was to keep this dialog going.
9. Article 19: To see if the Town will vote to relinquish any real property rights it has in conservation easements held by the Connecticut River Conservancy, provided that such relinquishment may only occur in the event that the affected conservation easement is assigned to a qualifying easement holder and such assignment is approved by the NH Attorney General's office, Charitable Trust Unit and such affected easement is reviewed and signed off on by the Select board. This action is recommended by the Select Board and Conservation Commission to reduce the Town's risk associated with enforcement of said easements. The board will need to inform the community members about these easements prior to the vote. Robbins, Planning and Zoning will be asked to look these easements up to see if they involved and funds given to the Town and or were requirements of a subdivision. Mackenzie reported the Conservation Commission supports this warrant article. Keith moved to add this article to the warrant. Seconded by Sahr and voted unanimously in favor.
10. Public Hearing and School budget were reviewed and discussed.
11. Planning and Zoning- Robbins was notified of the request to look up the easements. Robbins reviewed the requirements for sub divisions and open land. The following topics were reviewed and discussed: Creating new elevation data, the large printer replacement, the aging phone system and the reasons why the Town needs a new system soon.
12. Pike house: the roof needed repairs, leaking into the house. The board discussed the maintenance needs and costs associated with them for the Pike house. Cutting to arrange a building inspection of the Pike house. The board will be looking into the option of sub dividing this house from the Town Office lot.
13. Committees and Commissions:
 - Mackenzie reported the Conservation Commission has revised the cap on the Conservation fund. It will be lowered to \$150,000.
14. At 11:10AM Sahr moved to enter non-public session in accordance with RSA 91-A:3 (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. The reviewed and discussed a hardship situation. After a lengthy discussion Sahr moved to abate taxes for the furthest tax year on the property discussed. Seconded by MacKenzie. Voted unanimously in favor.
15. There being no further business before the board at this time Keith moved to adjourn at 11:35AM. Seconded by Sahr. Voted unanimously in favor.

Respectfully submitted, Dina