

TOWN OF LYME
Select Board Meeting
February 28th, 2019
8:00 AM
Town Office Conference Room
Approved: March 7th, 2019

The following people were present for part or all of the meeting: Select Board members: Susan MacKenzie, Bradford Keith and Kevin Sahr. Administrative Assistant: Dina Cutting. Town Clerk: Patricia Jenks. Moderator: Kevin Peterson. Budget Committee Chair: Judy Brotman

1. At 8:00AM Chair MacKenzie called this meeting to order.
2. The Select Board and Moderator review the Town warrant. Financing of vehicles was reviewed with Chair Brotman.

The following areas were reviewed and discussed:

- Set up of gym
 - Voting
 - 2/3 vote and how this will work
 - Slides for Town Meeting – print designated ones and have copies to distribute at Little Town Meeting and Town Meeting.
3. Sahr moved the minutes of February 19, 2019 Seconded by Mackenzie. Sahr & Mackenzie in favor. Keith abstained as he was not present.
 4. Keith moved to approve the minutes of February 20th, 2019. Seconded by MacKenzie. Changes were offered and reviewed. Voted unanimously in favor with changes noted.
 5. Keith moved to approve the minutes of February 21st, 2019. Seconded by MacKenzie. Changes were offered and reviewed. Voted unanimously in favor with changes noted.
 6. Sahr reviewed the work he has been doing to help address some safety concerns at the crosswalk at the school.
 7. George Sansoucy will be working with legal counsel on the utility appeals.
 8. Keith reviewed his concerns over how the School Trust Funds are tracked and recorded in the Town Report.
 9. A letter to Mr. Roby concerning the Baker Hill Road easement was discussed, changes were offered and approved.
 10. Dorchester Road grant funding was briefly reviewed. An easement will be needed from a land owner for the Dorchester Road project.
 11. Various issues involving the ownership of Baker Hill Road were discussed. Keith believes the Town still owns the land of the Old Baker Hill Road. The sense of the board was to wait to hear from Mr. Roby concerning the board's letter before any investigation of this takes place.
 12. Personnel Policy-The board discussed the following topics from the meeting with the employees:
 - On call status
 - Personnel Time
 - Vacation carry over
 - Holiday hours
 - Flex-time
 - Non emergencies

- Retirement notice
- Work hours
- Emergency Over-time hours

At this time the board reviewed all changes. After careful consideration the sense of this board was to have the changes put into the personnel policy, review this document and address it at the next Select Board meeting.

13. Cutting reported that one of the Trustees of Trust Fund pages is missing in the Town Report. This will be a hand out at Town Meeting.
14. Keith reported at this time the Select Board vote on Article 2 listed in the Town Report was incorrect. Cutting to investigate.
15. Committee and Commissions:
 - Development Committee-The Committee and Planning Board would like to move ahead with a town wide survey. In order to do this they need up to \$1,500. The board discussed the importance of this survey and the information that will come from this being important in updating the towns Master Plan was noted. At this time MacKenzie moved to allocate up to \$1,500 for this survey. Seconded by Sahr. Voted unanimously in favor.
 - Coffee Hours-The board reviewed and discussed the continuance of these coffee hours. This topic will be added to the agenda for the March 28th, 2019 meeting.
 - River Committee- Mackenzie reported they had an informative workshop concerning “Woody Streams”
16. It was noted that complaints had come to the Board concerning debris left at and around the skating rink and it was making it unsightly.
17. There being no further business before the board at this time Keith moved to adjourn at 11:15AM. Seconded by Sahr. Voted unanimously in favor.

Respectfully submitted,

Dina