

TOWN OF LYME  
Select Board Meeting  
March 7, 2019  
8:00 AM  
Town Office Conference Room  
Approved: March 14<sup>th</sup>, 2019

The following people were present for part or all of the meeting: Select Board members: Susan MacKenzie, Bradford Keith (via: Phone) and Kevin Sahr. Administrative Assistant: Dina Cutting. Highway department: Steve Williams, Scott Bailey Tim Keener and Cole Williams.

1. At 8:00AM Chair MacKenzie called this meeting to order.
2. Highway: Williams noted the following items-
  - Pressure washer is not going to last much longer. \$6,000 to replace it. This is an important piece of equipment to care for the vehicles. The board supported this purchase.
  - Williams will attend the April Conservation Commission meeting in order to review and discuss the Grafton turnpike culvert replacement project.
  - Baker Hill project- Williams has some concern about the planned replacement headwalls. He would like to see these poured or at least the interlocking blocks. He is concerned about this not lasting.
  - The board and Highway crew reviewed and discussed the maintenance of bridges, concerns were noted from the highway crew the bridges are more expensive to maintain. They should be washed, this is something that needs to be hired out the highway department does not have the equipment to do this. Williams will get some estimates for this kind of work.
  - Pellet stoves: Williams noted they have had some problems in the past few months with them. These need to be replaced soon. The board and highway crew discussed the issues and all agreed to investigate the options. Information for grants will be gathered and the information will be ready at the next budget cycle at the latest.
  - They board and Williams reviewed Town Meeting information.
  - Reviewed the vehicles being purchased and the replacement schedule.
  - Williams requested the Board support in putting signage at the start of Dorchester Road "Road Close-residents only" at the start of mud season. This seemed to help last year in keep some of the Green skiing traffic down and protecting this road from extra damage.
3. MacKenzie moved to approve the minutes of February 28, 2019. Seconded by Sahr. Changes were offered. Vote unanimously in favor with changes noted.
4. Baker Hill Road: Mackenzie moved to start eminent domain procedures on March 12<sup>th</sup>, 2019 if the board did not receive a response from Mr. Roby concerning the temporary easement. Seconded by Keith. The board discussed time concerns. The project needs to be started at a reasonable date and if the easement is not secured this will not happen. The board feels this project cannot wait another year. After a lengthy discussion the board voted unanimously in favor. The board edited a draft letter, added a date certain of 3/11/2019 to hear back from Mr. Roby.

5. Personnel Policy-The board reviewed discussions at past employee meeting. The following areas were reviewed:
  - Sick Time
  - Vacation Time
  - Over time
  - On call
  - Core hours
  - The question was asked if the is the right time to vote on this new policy. With Town Meeting coming up and changes to board member possibly 2? The board members discussed this and came to the conclusion that this policy had been worked on for months now, many meetings and discussion had taken place. It was the sense of the board to vote on the policy. At this time Mackenzie moved to approve the new personnel policy. Seconded by Sahr. Voted unanimously in favor.
  - Per the policy, Keith moved to instruct Cutting to allocate the funds for the vacation hours above 40 as of 12/31/2018. Seconded by Sahr. Voted unanimously in favor.
6. Town Meeting: The board reviewed the information gathered from Little Town Meeting. A few changes to the slides and more information concerning the Capital Reserve Funds and their balances were noted.
7. Conservation Restriction assessment application- The board reviewed and discussed the application. It was noted that the board had discussed the easements and qualifications of Conservation Easement and Current Use were getting varied opinions. At this time the board decided to not vote on this application, Tod Haywood, Town assessor will come and review and discuss this application with the board. The board will review the advice and recommendations from the Town attorney on this matter.
8. At 9:45AM Keith moved to enter non-public session in accordance with RSA 91-A: 3 II (c) Followed was a discussion of matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself of Seconded by Sahr. Voted unanimously by a roll call vote.  
At 9:50AM Sahr moved it enter public session. Seconded by MacKenzie. Voted unanimously in favor.
9. The board reviewed and discussed the Connecticut River Conservancy warrant article.
10. Unfortunately the town wide survey will not be ready in time for Town Meeting. The LCDC and Planning board will be working as fast as possible to get this ready and out to the public.
11. Committee and Commissions:
  - Planning Board: Reviewed Crossroads academy application for lot line adjustment. 2 new alternates will be appointed.
  - LCDC: New appointment for the LCDC committee-Rich Brown. Survey will not be ready for Town Meeting but the 2 groups will be working on this.
  - Recreation Commission: Grant submission to the Lyme Foundation for a batting cage. The Commission required Luke Prince to secure 50% of the cost in donation and 50% will be requested from the foundation.
12. At 10:50AM Keith moved to enter non-public session in accordance with RSA 91-A: 3 II (b) hiring of personnel. Seconded by Sahr. Voted unanimously by a roll call vote.

The board reviewed and application for a transfer station attendant.

At 10:59AM Sahr moved it enter public session. Seconded by MacKenzie. Voted unanimously in favor.

At this time Keith moved to hirer Karl Smith as the Transfer Station attendant. Seconded by Sahr. Voted unanimously in favor.

13. There being no further business before the board at this time Mackenzie moved to adjourn at 11:15AM. Seconded by Sahr. Voted unanimously in favor.

Respectfully submitted,

Dina