

TOWN OF LYME
Select Board Meeting
March 20th, 2019
3:00 PM
Town Office Conference Room
Approved: March 28, 2019

The following people were present for part or all of the meeting: Select Board members: Kevin Sahr, Judith Brotman and Benjamin Kilham. Road agent: Steven Williams. Highway employees: Scott Bailey and Cole Williams. Administrative Assistant: Dina Cutting. Community members: Barbra and David Roby, Arend Tensen, Michael Whitman, Sue MacKenzie, Bradford Keith, Brett Ryan and Scottie Eliassen. Attorney Jason Crance speaking for Tim Caldwell. Rich Brown.

1. At 3:00PM this meeting was opened.
2. At this time nominations for Chair were offered: Brotman moved to nominate Kevin Sahr as Chair of the Select Board. Seconded by Kilham. Voted unanimously in favor.
3. Highway: Williams reviewed the following items:
 - Excavator contract
 - Safety clothing contract.
 - Dorchester Road posting-Williams noted he had years of financial information and data on vehicle counts. The board reviewed the town counsel opinion on the matter. Mr. Crance spoke for Tim Caldwell. It was noted many vehicles go out this road to get to Greens skiing area in Dorchester. At this time all were reminded you can get to Greens by way of the public road on the east side of his property in the Town of Dorchester. After a lengthy discussion it was noted the sign would be changed to support town counsels request and a letter from the board would be drafted and the board will review it at next week's meeting.
 - Baker Hill Road # 1-The board and Williams reviewed this project. The head walls were a topic of discussion. Williams and the board would like to review this fix with Dennis Thompson and see some pictures of the type of wall New England Field Service have built in other locations. There was some discussion as to if a poured wall is installed if it would change the requirements of the DES permit. Williams and Thompson will get together and discuss this.
 - Thompson will be starting the completion of the River Road reroute as soon as possible. He requested the signs be put down on River Road so people will be warned this area will be closed one more time. The Board agreed to begin notifying the public of the upcoming closure of the temporary road.
4. Committees and Commissions:
 - Road Committee- The board reviewed this committee and the expectations of the Road agent. The board would like to support the Road Agent position as much as possible. The Road Agent would review troubled areas, recommend to the board if the Highway crew is to do the repair or if it needs to be contracted out. The board's job would be to make sure the financial sources are available to complete the repair. After a brief discussion it was the sense of the board and the Road Agent to put this committee on a hiatus for now. The highway department will work on present projects and getting caught up. The Road Agent will bring a list to the board of his

priorities and the plan to address them. The committee discussion will be revisited at a later date.

- Committee assignments were reviewed and discussed. The following list will show board members on committees:
 - ✓ Building committee: Ben Kilham
 - ✓ Budget Committee: Judith Brotman. Alternate: Kevin Sahr
 - ✓ Conservation Commission: Ben Kilham
 - ✓ Energy committee: Kevin Sahr
 - ✓ Heritage Commission: Ben Kilham
 - ✓ Lyme Community Development Committee: Kevin Sahr
 - ✓ Lyme Common committee: Judith Brotman
 - ✓ Independence Day Committee:
 - ✓ Planning Board; Kevin Sahr. Alternate: Judith Brotman
 - ✓ Recreation Commission: Judith Brotman

In the spirit of not allowing board members to be overwhelmed with committee meetings the board will look at the possibility of committee chairs reporting to the board.

5. Public Comment: A Thank you was given for board members willingness to take the Select Board role on.
6. At this time Brotman moved to approve the minutes that were submitted with changes by Rusty Keith. Seconded by Sahr. The changes offered by Keith were reviewed and discussed. Brotman cautioned the board about getting too detailed. Minutes should be the general sense of what happened and any decision made. All meetings are open to the public. All members agreed. The minutes were voted by 2 in favor with 1 abstention (Kilham as he was not present at this meeting).
7. Kilham moved to nominate Brotman as vice chair. Seconded by Sahr. Voted unanimously in favor.
8. Cutting handed out Town of Lyme policies and procedures and committee hand books for review. Board members will be given additional information at a later date. At this point Sahr reviewed the practice of doing all board business in public meetings. It was noted at this point the board works as a whole. Everything will be directed to Cutting to be distributed to board members.
9. Coffee hours: the board will continue with these and evaluate after a month or two. Sahr will make a schedule.
10. Select Board meetings: Thursday mornings at 8:00AM was a time that worked for all. It was noted next week March 28th, 2019 the meeting will start at 9:00AM.
11. The board reviewed the MS-232- Questions were discussed. Return to this later as an appointment arrived.
12. Mr. and Mrs. Roby: At this time Kilham recused himself from the discussion. Mr. Roby reviewed the promise the past board had made to supply up to 4,000 cubic yards of material not being used on the River Road project to Tensen. This promise has not been met. Mr. Roby noted he would like to see this promise fulfilled. Followed was a discussion concerning the River Road project, Baker Hill project, putting projects out to bid, projected material amounts from River Road, geotechnical reports, and other events that arose concerning the River Road project. Mr. Keith noted that it was inappropriate to bring this material issue up at this time, playing the previous board against the new board

was wrong. After listening to comments and concerns Sahr noted the board would re-approach Thompson to see if this could be discussed further.

13. Dorchester Road project: It was noted at this time that the FEMA grant requires an easement from the land owner, Bret Ryan. Cutting will send a draft easement to the board for review. Ryan, Right Angle Engineering and the board will meet to discuss this at a future time.
14. MS-232: The board reviewed the MS-232. It was noted the form confirms the monetary amounts in all warrant articles that were voted at the 2019 town meeting. The Select Board signed this form.
15. At 5:08PM Sahr moved to enter nonpublic session in accordance with RSA **91-A:3 II (c)** Matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Brotman. Voted unanimously in favor by a roll call vote. The board reviewed the abatement document. More information has been requested at this time. At 5:24PM the board moved to return to public session having made no decisions.
16. The board briefly discussed Adequacy Aid in NH. This will be an agenda item for the next board meeting.
17. There being no further business before the board at this time Brotman moved to adjourn at 5:38PM. Seconded by Sahr. Voted unanimously in favor.

Respectfully submitted,

Dina