

TOWN OF LYME
Select Board Meeting
April 11th 2019
8:00 AM
Town Office Conference Room
Approved: April 18th, 2019

The following people were present for part or all of the meeting: Select Board members: Kevin Sahr, Judith Brotman and Benjamin Kilham. Administrative Assistant, Dina Cutting. Principal/Superintendent: Jeff Valence. School Board Chair: Jonathan Voegele. Road agent: Steven Williams. Transfer Station Supervisor: Matt Thebodo. Northern New England Field Services: Laura and Dennis Thompson. Community member: Bret Ryan. Allstate Asphalt: Gus Lorando

1. At 8:00 AM Kevin Sahr called this meeting to order.
2. Jeff Valence and Jonathan Voegele: Voegele reviewed the State of NH Adequacy Aid with the Select Board. Voegele noted the School Board is deliberating over this. The School Board has not made a decision to move forward. The Select Board cautioned the School Board to consider all consequences in the future concerning community members and costs to the taxpayers. The Select Board will attend the April 23rd, 2019 School Board meeting at 7:00PM to introduce new board members from each board. It was decided to meet monthly to encourage communication between the boards. The 4th Thursday of the month at 8:00AM Valence and Voegele will be scheduled for these meetings. For school bus route planning purposes Sahr mentioned that the Hewes Brook Bridge will be replaced this summer/fall after completion of the River Rd bypass. This section of road will be closed during the bridge replacement. The Boards reviewed potential bussing issues. The Board will report to the School Board any up and coming projects that may cause road closures.
3. The procedure for reviewing minutes were discussed.
Brotman moved to approve the minutes of the April 4th, 2019 meeting. Seconded by Kilham. Changes were reviewed. Motion approved unanimously in favor with changes noted.
4. Public comment: None at this time
5. Manifest: A manifest in the amount of \$586,434.94 (\$505,322.00 Fire truck payment) was reviewed and approved.
6. Committees and Commissions:
The following items were noted to board members:
 - Concerns with the adult swim dock and floatation devises. Cutting to set up the annual meeting with Bob Thebodo, Beach Supervisor.
 - Sidewalks along Route 10 for safety- Sahr is reviewing the crosswalk and safety issues with the State DOT.
 - At this time an incident was reported to the board where Chief O'Keefe was instrumental in saving the life of an individual. The board would like to commend and congratulate Chief Shaun O'Keefe of his fast actions in saving a life. The Town is fortunate to have such well-trained Police and Emergency professionals.
 - Independence Day Committee: James Graham will not be able to continue with his role as Chair for this committee. It is his understanding that no other committee

member wishes to take on the leadership role. In order for the committee and the Independence Day Celebration to happen the committee will need to reach out to the community to find a chair.

7. The Board reviewed the Dorchester Road easement on the Ryan property. Brotman moved to request Chair Sahr sign this easement for the Town. Seconded by Kilham. Voted unanimously in favor.
8. Transfer station: Matt Thebodo reviewed the draft RFP for transfer station solid waste and zero sort recycling. Sahr reviewed the reasons why the procedures changed at the Transfer Station recently. The Board reviewed the space in the fenced in area. 2/3rd of this area will be available for Highway use. Thebodo will sell all remaining bins, keeping 1 for town use. The town no longer accepts tires and will no longer accept air conditioners or refrigerators. Thebodo to revise the Transfer Station pamphlet and hand out notifications for the recent changes. The Board thanked Thebodo for his work on the RFP. The draft with minor changes was approved. Steve Williams and Thebodo to work on the area within the fence.
9. Notices of appointments: The following residents were approved for committees and commissions and the board signed the oath of office forms.
 - Rebecca Hanissian-Alternate Conservation Commission
 - David Lysy-Alternate Conservation Commission
 - Tom Colgan-Conservation Commission
 - Steven Williams-Road Agent
 - Russell Barnes- Common Planning Committee
10. Upper Valley Lake Sunapee Commission-River sub-committee. Bill Malcolm has offered to be a Town of Lyme representative on this committee. Brotman moved to approve and sign the appointment of Bill Malcolm to the River Committee sub-committee. Seconded by Sahr. Voted unanimously in favor. Malcolm will keep the Board up to date on the information.
11. 2018 abatement: Montshire Museum-The Board reviewed the recommendation of Todd Haywood, town assessor. After review it was the sense of the board to deny this abatement request as it was not filed in a timely manner. Sahr moved to not grant this abatement request. Seconded by Brotman. Voted unanimously in favor.
12. 2018 abatement: Walton, Craig & Virginia- The board reviewed the recommendation of Todd Haywood, town assessor. After review Sahr moved to support the assessment change of -\$17,100. Seconded by Kilham. Voted unanimously in favor.
13. Cutting will schedule a public hearing to consider the unanticipated revenue from 2 grants to be held during one of the Board's regular meetings.
14. Dennis Thompson, Northern New England Field Services LLC & Steve Williams, Road Agent.

Baker Hill Road

- The Board, Thompson and Williams reviewed the possibility of DES requiring more historical information concerning this permit. No additional funding needed at this time.
- Gus Lorando, Allstate Asphalt, reviewed the emulsion process with the board. The Board is waiting for an estimate on this option.
- Guard rails- further discussion on what type of guard rail to use took place. After discussing the difference in 2 types of guardrail, it was noted by the Board that the Road Agent will be making the final decision. After

additional discussion it was decided that the guard rails will be removed from the NNEFS contract and the guard rail company will work directly with Williams. This will be a change to the contract.

- The asphalt for the additional section of the road way will be addressed in a change order from NNEFS. After the discussed changes are made to this contract Brotman moved to have Chair Sahr sign this contract for the Board. Seconded by Kilham. Voted unanimously in favor.

River Road Bypass

- Information from NNFS will be sent concerning the closure and arrangements for the cottage owners.

15. Lyme listserve and public notices were discussed and reviewed. Because the listserve is not a Town listserve it was felt all official town notices should be posted to the Town web site. The town employees should be using the Town web page for all town communications. All community members should be encouraged to subscribe to the Town web page. Once they have done this they will receive all posting and notices automatically.
16. A brief discussion of the River Road re-route project took place. The % grade of the hill on the northern section needs to be confirmed.
17. Williams will bring a list of priority projects to the next board meeting for review and discussion.
18. At 11:30AM Sahr moved to enter non-public session in accordance with RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself. Seconded by Brotman. Voted unanimously in favor by a roll call vote. The Board discussed a matter that may affect the reputation of a member of the public. No decisions were made in this non-public session. At 11:39AM Sahr moved to enter public session. Seconded by Brotman. Voted unanimously in favor.
19. At 11:39AM Sahr moved to enter non-public session in accordance with RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself. Seconded by Brotman. Voted unanimously in favor by a roll call vote. The Board discussed a matter that may affect the reputation of a member of the public. No action was necessary after this discussion. At 11:43AM Sahr moved to enter public session. Seconded by Brotman. Voted unanimously in favor.
20. At 11:43AM Sahr moved to enter non-public session in accordance with RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself. Seconded by Brotman. Voted unanimously in favor by a roll call vote. The Board discussed a matter that may affect the reputation of a member of the public. No action was taken. At 11:57AM Sahr moved to enter public session. Seconded by Brotman. Voted unanimously in favor.
21. At 11:57AM Sahr moved to enter non-public session in accordance with RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself. Seconded by Brotman. Voted unanimously in favor by a roll call vote. The Board discussed a matter that may affect the reputation of a member of the public. No action was taken.

- At 12:35AM Sahr moved to enter public session. Seconded by Brotman. Voted unanimously in favor. Cutting to request information from Town Counsel.
22. Brotman requested the Board members review suggested changes to the personnel policy based on the past weeks discussion with employees. The members will review these and comment at next week's meeting.
 23. Cutting reviewed some May 23rd, 2019 Board meeting agenda items. The Board will be meeting with Todd Haywood, and town counsel on various issues. After the public section of the meeting the Board will be meeting in non-public session for legal discussions starting at 10:00AM
 24. There being no further business before the Board at this time Kilham moved to adjourn at 12:50PM. Seconded by Brotman. Voted unanimously in favor.

Respectfully submitted,

Dina