

TOWN OF LYME
Select Board Meeting
April 25th 2019
8:00 AM
Town Office Conference Room
Approved: May 2, 2019

The following people were present for part or all of the meeting: Select Board members: Kevin Sahr, Judith Brotman and Benjamin Kilham. Administrative Assistant, Dina Cutting. Road Agent: Steven Williams. Police Chief: Shaun O'Keefe. Recreation Director: Steve Small, IT coordinator: Harvey Brotman. Community member: Bret Ryan.

1. At 8:00 AM Kevin Sahr called this meeting to order.
2. Highway: Steve Williams reported on the following items:
 - ✓ Goose Pond Road project-Reviewed the project with Erin Darrow of Right Angle Engineering. The contract for engineering will be provided shortly.
 - ✓ River Road-Williams reviewed the option of placing fill material on one lane of the "old" River Road. The Board reviewed the recommendations from Right Angle Engineering and the Lyme Road Agent. There is no benefit to filling in one lane of this road. The engineer and Williams are both concerned this proposal will negatively affect both the stability of the "old" road and drainage. After consideration the sense of the Board was to not be in favor of this action. It was noted there was no previous decision made concerning the "old" road. The residents abutting the area will be asked to come to a Board meeting for a discussion on this topic at a later date. At this time the Board requested Cutting write a letter for the Board to sign at next week's meeting informing the contractor that the Board was not in support of placing fill on the "old" River Road.
 - ✓ The excavator will be ready for delivery in mid-June.
 - ✓ Followed was a discussion concerning various materials used on town roads. Williams reviewed the Town of Lyme's procedure with the Board. It was noted the Board supports the Road Agents criteria for material used.
 - ✓ Williams does not think Baker Hill Road needs to have grinding done on the additional upper and lower sections. Williams needs to confirm asphaltting of the shoulders are included in this project. Williams to discuss with Thompson. The Baker Hill Road and River Road change orders need the following additional information: measurements for road length, width and the thickness of the asphalt to be applied.
 - ✓ Ongoing project costs were reviewed. The Board and Williams reviewed available project monies. At this time there is adequate funding to complete the River Road project, Baker Hill project, and the 3 change orders associated with these 2 projects. Right Angle Engineering will be providing the additional engineering costs for consideration at the next meeting. Goose Pond Road Phase II project will be slated for this summer also. More information to come at a later date.
 - ✓ The Board and Williams reviewed the Bridge funds and upcoming Hewes Brook project. Williams will come back to the Board with a list of future needs.

3. Chaos Computing: Harvey Brotman came in to discuss the recent internet-computer problems. After a lengthy discussion concerning internet reliability and related issues, the Board agreed to look into the contractual arrangement with First Light and its Town Office location. The Town needs more band width, and the Select Board would like to discuss potential arrangements for DSL/fiber usage for municipal use with First Light. Cutting to contact them.
4. Kilham moved to approve the minutes of the April 18th, 2019 meeting. Seconded by Brotman. Motion approved unanimously in favor.
5. At this time Kilham noted the Board had inherited various road projects and will be continuing to finish these up. In the future he would like to see this Board set a goal of holding the total funding for the town budget down. The Board supported this goal.
6. The Board considered a request to have night and weekend access to the closed portion of River Road. After a brief discussion it was noted this is a safety issue and the Contractor has requested no pedestrian, bicycle or vehicle access at any time during the construction. The Board will be supporting the contractor's request. This section of River Road will be closed during the project work. Extra signage stating no trespassing will be put at this location. Chief O'Keefe will arrange for the additional-signage and will meet with Thompson about the safety issues if necessary.
7. At 9:35AM Brotman moved to enter non-public session in accordance with RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself. Seconded by Kilham. Voted unanimously in favor by a roll call vote. Present for this nonpublic was Sahr, Brotman, Kilham, Cutting and Chief O'Keefe. The Board discussed a matter that may affect the reputation of a member of the public. No decisions were made in this non-public session. At 9:45AM Sahr moved to enter public session. Seconded by Brotman. Voted unanimously in favor.
8. Cutting reported the mowing company had started spring clean-up. Sadly 70-80 bags of dog waste were found in the Highland Cemetery. This has been cleaned up by the mowing company and reported to the Cemetery Trustees and the police.
9. The Lyme Lawncare LLC 2019 contract was signed.
10. Steve Small, Recreation Director reviewed various issues concerning the use of grant funds. At 9:50AM Brotman moved to enter non-public session in accordance with RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself. Seconded by Kilham. Voted unanimously in favor by a roll call vote. Present for this nonpublic was Sahr, Brotman, Kilham, Cutting and Small. The Board discussed a matter that may affect the reputation of a member of the public. No decisions were made in this non-public session. At 9:55AM Sahr moved to enter public session. Seconded by Brotman. Voted unanimously in favor.
11. Public Comments: Mr. Ryan commented about various materials being used on roads. The Board thanked Mr. Ryan for his concerns.
12. The Manifest in the amount of \$27,177.79 was reviewed and approved.
13. Fire Truck Financing: The Board reviewed information concerning the timing of payments. If the payments are changed from December 15th of each year to June 15th of each year the Town will save roughly \$10,000 in interest over the life of the loan. Brotman moved to

change the payment date from December 15th to June 15th. Seconded by Kilham. Voted unanimously in favor.

14. The Board discussed town Capital Reserve Funds and investments. The Board would like to meet with the Trustees of Trust Funds to introduce themselves to the Trustees and to review the investments.
15. Flickinger Holding LLC 2018 abatement: Sahr recused himself from this discussion. The Board reviewed the abatement recommendation for Flickinger Holding LLC- The Board requested this be revisited at the next meeting to give more time for board members to review the request.
16. Committees and Commissions:
 - Planning Board: Sahr reviewed the Crossroads application.
 - Lyme Community Development Committee: The Committee is gathering surveys and putting the information together from the survey
 - Heritage Commission: Kilham noted they were made aware that the building on the Common knows as Flickinger Holdings LLC is for sale. The proposed repair work and schedule for the bridge over the Connecticut River at East Thetford and Lyme was reviewed. It was reported that a pedestrian walk way is being considered by the state. The Committee is working on what color to recommend to the state for the paint of this bridge.
17. At 10:36PM Brotman moved to enter non-public session in accordance with RSA 91-A: 3 (II) (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with anybody or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph. and RSA 91-A:3 (II) (I) Consideration of legal advice provided by legal counsels', either in writing or orally, to one or more members of the public body, even where legal counsel is not present. Seconded by Kilham. Voted unanimously in favor by a roll call vote. Present for this nonpublic session was Sahr, Brotman, Kilham and Cutting. The Board is in support of counsel's recommendations.
At 10:45PM Kilham moved to enter public session. Seconded by Brotman. Voted unanimously in favor.
1. There being no further business before the Board at this time Kilham moved to adjourn at 10:46PM. Seconded by Sahr. Voted unanimously in favor.

Respectfully submitted,

Dina Cutting