

TOWN OF LYME
Select Board Meeting
May 16th, 2019

8:00 AM

Town Office Conference Room

Approved: May 23rd, 2019

The following people were present for part or all of the meeting: Select Board members: Kevin Sahr, Judith Brotman and Benjamin Kilham. Administrative Assistant, Dina Cutting. Police Chief: Shaun O'Keefe. Transfer Station Supervisor: Matthew Thebodo. Road Agent: Steven Williams. New England Field Services LLC, Dennis Thompson. Community members: Bret Ryan & Yolanda Bujarski. BlackTop, Inc: Stuart Close.

1. At 8:00 AM Chair Sahr called this meeting to order.
2. Brotman moved to approve the minutes of the May 9th, 2019 meeting.
3. The Board and Williams reviewed the 2 paving bids:
 - Blacktop, Inc- \$6,965.67 shoulder gravel & \$91,350.00 shim and overlay
 - Pike Industries: \$6,930.00 shoulder gravel & \$88,740.00 shim & overlayThe bids were discussed. Williams recommend the Board approve Pike Industries as the bid winner for Goose Pond Road. Sahr moved to approve the bid as listed for Pike Industries. Seconded by Brotman. Voted unanimously in favor.
4. The Board and Thebodo reviewed the Transfer Station bid.
 - Casella-bid was opened and reviewed. Thebodo will review and come back to the board with recommendations.
5. Highway: Williams reported on the following items:
 - ✓ Thompson and Williams reviewed items concerning the River Road project. It was confirmed that Thompson is replacing 2 culverts. The change order will be adjusted and Thompson will deliver it to Cutting for processing.
 - ✓ River Road South (Hidden Valley): Williams and the board reviewed the permitting issues. Right Angle Engineering noted this will most likely be an expedited permit or a full dredge and fill. If the area fails further and is deemed an emergency the Town will still have the option of fixing this as an emergency repair. The Board reviewed the Engineering contract. Kilham moved to approve the contract for Right Angle Engineering for the River Road south project. Seconded by Brotman. Voted unanimously in favor. Contract was signed.
 - ✓ Paving: William's consulted with various paving experts and they advised him that the top coat paving option should not wait a year before applying the 1" top coat. This will be bid out for both River Road By-Pass and Baker 1.
 - ✓ Berway Farm project: This completed project has had some washing out and erosion. The highway department has fixed this and will continue to check on it.
 - ✓ Thompson reported the River Road By-Pass area ledge was exposed and they would be making rip-rap material soon. The Town will need some rip rap on the River Road south project, Thompson will make sure they have material from this River Road By-Pass ledge area.
6. Flea Market: Yolanda Bujarski came in to discuss the requirement for Boy Scouts to remain at the Common during the Flea Markets. Chief O'Keefe and the Board confirmed the responsibility of the Boy Scouts to be present during use of the Common for the annual Flea Markets. There must be someone present from this group at all times during the Flea

Market. They are responsible for the Use of the Common. Sahr advised that a Troop Leader or designated parent should also be onsite. Thebodo will check the Common prior to the Flea Market set-up to make sure it is not too wet for this function.

7. The Memorial Day celebration will take place at the Lyme School at 11:00AM on Sunday May 26, 2019. The Board will ask past Select Board member Jay Smith to come and speak at this ceremony.
8. Independence Day: Chief O'Keefe reported the committee has not started any planning for this event as of this day. The Board and O'Keefe reviewed the requirements concerning a parade permit from the State of NH. The Common Use form has not been applied for as of today, Police, Fire and Emergency personnel have not been notified. The Board and Chief O'Keefe are not comfortable trying to pull off this complex event at such a late date. The Board is not recommending the committee go forward with this event at this time. Sarah Crockett will be asked to come to the May 30th board meeting to discuss if necessary.
9. Manifest in the amount of \$619,832.47 (\$550,000 School appropriation) was reviewed and approved.
10. Tax Anticipation Note: Sahr moved to have the Treasurer start the TAN paper work at Mascoma Bank. Seconded by Brotman. Voted unanimously in favor.
11. The Board reviewed the investment policy. Board members sign this document.
12. The Board reviewed various questions pertaining to the River Road re-route and the "old River Road". The Board will hold a public discussion concerning the options for the "old River Road". The River Road neighbors will be invited to attend this meeting. This is a public meeting to which any community member ~~to~~ may attend. Cutting to notify the neighbors of the June 13th, 2019 at 8:30AM to discuss this issue.
13. The Board reviewed the contract concerning renewable energy and the REC that the Town sells from the solar energy the Town Office building unit produces. The Town attorney recommended the Board not sign this contract for various reasons.
14. 2019 Lien properties were forwarded to the Select Board from the Tax Collector
15. Shoestrap Road safety was discussed again. This road is a Class VI road by vote of Town Meeting. The Board is prohibited from maintaining it. The Board is of the opinion that doing work on this road by private land owners would encourage use of the road. The Board discussed increasing signage. Information will be gathered on the signage. The Board requested the signs at this location be reviewed to make sure they are appropriate for this road.
16. Personnel Policy: The Board review the personnel policy and the recent suggested changes. After a brief discussion the sense of the Board was to send this draft to the employees. The employees will be invited to the June 6th, 2019 meeting to review and discuss. Cutting will send a final draft to the Board on Monday for review prior to sending to employees.
17. The employee annual review process was reviewed and discussed. This process will start in June.
18. All Board members should send information they have with questions to Cutting for the upcoming meeting with the Town attorney.
19. River Road South: The board reviewed the permitting choices once more.
20. There being no further business before the Board at this time Brotman moved to adjourn at 11:15AM. Seconded by Kilham. Voted unanimously in favor.

Respectfully submitted, Dina