

TOWN OF LYME
Select Board Meeting
June 9, 2016
8:00AM
Town Office conference Room
Approved: June 16, 2016

The following people were present for part or all of the meeting: Select Board members: Susan J. MacKenzie (Chair), Charles J. Smith & Patty Jenks. Police Chief, Shaun O'Keefe. Administrative Assistant, Dina Cutting. Tim Cook and Jane Fant, Heritage Commission members.

- 1) At 8:0 AM MacKenzie called the meeting to order.
- 2) Minutes: Smith moved to approve the minutes of June 2nd, 2016. Seconded by Jenks. An amendment to the minutes was offered. MacKenzie requested her Coffee hour include the visit from Representative Patricia Higgins and Counselor Joe Kenney. The minutes were unanimously approved with changes made.
- 3) Matters arising:
 - Insurance does not cover the beaver dam damage to the Town Road on Grafton Turnpike. The board will write a letter to the United States, the owners of this property to see if there are funds for reimbursement. Jenks to write draft.
 - Next EOP meeting will be June 20th at 1:00PM.
 - Forest Ranger Sherman will be sending a written report concerning the investigation of the timber cut on River Road. No violations were found.
 - Trees dumped in ravine on River Road. It is still not known who did this. Eversource noted they did not have any cutting done at this location.
 - Blaktop Paving-MacKenzie noted Blaktop had come back with a recommendation to tar larger areas on River Road. The estimate was requested and bidding was received on the areas noted in the RFP. This has increase the price; the town does not have the funds in the budget. Cutting to check with Bill Watson about this.
- 4) Public Comments: None at this time
- 5) A manifest in the amount of \$381,657.99 (\$361,475.00 of this is June school appropriation) was reviewed and signed.
- 6) Smith-Martha Smith will be coming to meet with board members on Friday June 10th, 2016 at 1:30PM to discuss the clean-up. It is important to acknowledge the positive change in this property from a year ago. Jay Smith passed out a document highlighting the time tables and the willingness in the board to adjust deadlines for clean-up dates. He noted he is not willing to accommodate this kind of request any longer.
- 7) At 8:45AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Jenks. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Patricia Jenks, Jay Smith, Chief O'Keefe and Dina Cutting.

The board discuss possible illegal activity on Town owned land. Cutting to check with insurance company and Town Council.

At 9:09AM the board returned to public session and MacKenzie moved to have the Town owned property posted as soon as possible in order to protect the Town. Seconded by Smith. Voted unanimously in favor.
- 8) Tim Cook & Jane Fant: The tentative plan for the fencing between the little common and the school parking lot was reviewed. The group will be raising \$3,000 to pay for this project. Discussion concerning the placement of the posts and planting took place. Bob Thebodo,

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Town Tree Warden will be consulted about the proximity of the posts to trees. The Heritage Commission will be responsible for all maintenance and care of this fence and plantings in the future. Dig Safe will be called by the Heritage Commission. No posts may be placed within 35' of the center line on Route 10; this is the State's right of way.

- 9) Assessing committee: Smith and Cutting will pick a date for an organizational meeting. There are 5 interested volunteers so far.
- 10) Letter for Overseer of Welfare, Nancy Grandine was reviewed and signed.
- 11) Army Corp of engineering: Mackenzie reviewed the meeting with various representatives and public members. This group reviewed River Road from the water. They identified 4 spots that they consider workable spots. They felt that the location on River Road north of the original 1,200' repair was a viable spot for this grant project. This would be a 65% state funded and 35% town funded project. The 35% will need to be approved and voted by the Town at next year's Town meeting.
- 12) Committee & Commission:
 - Conservation Commission: Smith reported they were concerned because of the breaching of the beaver dam. They feel this is their area to monitor. The mean high water mark is 3' and the dam should not be breached until it reaches this mark. The sense of the board is this area is Town owned land, the board will not allow the high water to damage the Recreational Facility. The study done supports 2' and below to low and 3' to high, the board will have any beaver dams within the Town owned property breached at 2.5' and above and with the expectation of rain.
 - Coffee Hour: Ice rink on the Common: the group has discovered that removal of the sod will be difficult. They are leaning to loam and leveled out, seeded and they understand they will not be able to use this area for possibly 2 winters. They will come back with a plan.
Questions were asked pertaining to grocery vouchers for Over Seer of Public Welfare being made out to an out of town store, instead of Lyme Country Store. The board noted that the out of town store is a full grocery store; Lyme Country Store is a convenience store. Lyme Country Store is often used for gasoline.
 - Independence Day Committee: Again a good meeting, Posters made, Matt Thebodo is doing traffic control, and help with trash, food is coming from as many local sources as possible, bands have been arranged; things are coming along.
- 13) Review ongoing:
 - MacKenzie noted the board should be thinking about the Road Agent position. This will be an appointed 1-year position now. Job description etc. MacKenzie is hoping to have this position a planning position; engineering and design knowledge will be helpful. MacKenzie noted she was under the impression Williams is not interested in retaining the position, but Kevin Sahr might be interested if the description changed more toward the engineering. The board discussed various options for a Road Agent position. Jenks felt further investigation and information gathering needs to be done.

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- 14) The board took a 10 minutes break:
- 15) Ordinance # 1: The board reviewed changes made to this document. Boat racks: 27 kayaks and canoes- there is 1 rack that holds 6 boats. Cutting reviewed the initial motive for this rack was so that land owners who have no other way but the water to get to their camps have a place to put their non-motorized boat. If there were extra space others could use it. It was first come first serve. Now things have gotten way out of control. This prohibits the lawn maintenance people from doing their work, creates rodent and critter homes, and is unsightly. It will be available for public review prior to the Public Hearing. The Adult Swim docks need signage.
- 16) Tax Collector: Marci O'Keefe reviewed her Thursday evening public hours. She will have the time be 4:00PM to 6:00PM in order to make sure someone else is in the building while she is holding public hours. She will also train in the office with deputy tax collector and Cutting. She will be coming in from time to time when not open to the public. Training: she will be coming in on Fridays for a bit in order to be in the office with Sharon. Marci O'Keefe will be shooting for the beginning of September to switch to her Thursday 4:00PM to 6:00PM office hours. The board was agreeable to this plan.
- 17) At 10:47AM Smith moved to adjourn. Seconded by MacKenzie. Voted unanimously in favor.

Respectfully Submitted:

Dina Cutting