

TOWN OF LYME
Select Board Meeting
July 11, 2019
8:00 AM
Town Office Conference Room
Approved: July 18, 2019

The following people were present for part or all of the meeting: Select Board members Kevin Sahr, Judith Brotman and Benjamin Kilham. Administrative Assistant Dina Cutting. Police Chief Shaun O'Keefe. Road Agent: Steven Williams. Highway crew member Cole Williams. Right Angle Engineering Erin Darrow. Lyme Common Committee members Michelle Whitcomb, Lori Wadsworth and Russell Barnes. Upper Valley Lake Sunapee Regional Planning Commission staff members Megan Butz and Olivia Uyizeye. Community members Chris Ramsden, Sue MacKenzie and Bret Ryan.

1. At 8:06 AM Chair Sahr called this meeting to order.
2. Ms. Brotman moved to accept the minutes of June 27th, 2019. Seconded by Mr. Sahr. Voted unanimously in favor.
3. The manifest in the amount for \$ 424,110.67 (\$300,000 School appropriation) was reviewed and approved.
4. The Board reviewed the request that employees sign a document that confirms they have received the Employee Personnel Policy. A note will be put in the personnel folder of any employee not wishing to sign this receipt in order to document the employee's declining to sign the form for the Town Auditor and the Department of Labor.
5. Ms. Brotman moved to enter non-public session in accordance with RSA 91-A: 3 (I) - consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.
At 8:26 Ms. Brotman moved to enter public session having determine the Select Board cannot support Crossroads request. Seconded by Kilham voted unanimously in favor.
6. Lyme Common Committee: The Committee review the past meetings and information they had gathered. They asked for conformation that if they need further time to complete their work it would be granted. Parking, Safety, Landscaping, Structures were all discussed. The Committee asked the Board for support in continuing the investigation into burying all the overhead lines in the Common area. The Board is looking for a recommendation from the Committee on this topic. Mr. Sahr suggested a two-prong approach, one plan with the existing overhead lines, and one plan with buried lines.
7. Upper Valley Lake Sunapee Regional Planning Commission Culvert Study update: The culvert study was expanded upon and hydrology and current conditions were added to the information. The Board thanked the UVLSRPC individuals for this valuable information that will enhance the culvert study.
8. Public comments: The Lyme Community Development survey was discussed. Mr. Ramsden is requesting the data be available in hard copy if requested. Mr. Sahr will address this with David Robbins. Mr. Ramsden also request an electronic copy of the business section of the Town Phone Book.

9. The River Road project at Carola Lea's property was briefly reviewed with respect to the Corp of Engineers possible proposal. Mr. Sahr would like to invite Anthony Puntin and Karen Henry to review and discuss other options.
10. Common Committee: Brotman asked for clarification on her role as a Select Board representative to this committee.
11. After review of the Recreation Facility Ordinance, the Board discussed possible changes to the Ordinance. Given the stress and continued confusion over what life jackets can and cannot be used the Board may consider changing the ordinance the sense of the Board was to remove the use of any type of Life Jackets altogether. A public hearing will be set for July 25th, 2019 to discuss possible changes to the Ordinance.
12. The Select Board discussed changing the starting time of the Thursday Board meetings. Beginning next week, the Select Board will meet at 9:00am will be the start time.
13. Mid-year budget review. The Board will review the mid-year budget and then decide if a mid-year meeting with the Budget Committee is necessary, or if an electronic executive summary is sufficient update at this time.
14. Public Comment: Bret Ryan presented a concern pertaining to a drainage swale recently graded on a resident's property.
15. At 10:25AM Mr. Sahr moved to enter non-public session in accordance with RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. Seconded by Ms. Brotman. Voted unanimously in favor by a roll call vote. Present for this discussion were Mr. Sahr, Ms. Brotman, Mr. Kilham and Ms. Cutting. At 10:38AM Ms. Brotman moved to re-enter public session. Seconded by Mr. Kilham. Voted unanimously in favor. Mr. Kilham will investigate this issue and report back to the Board.
16. At 10:38AM Mr. Sahr moved to enter non-public session in accordance with RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. Seconded by Mr. Kilham. Voted unanimously in favor by a roll call vote. Present for this discussion were Mr. Sahr, Ms. Brotman, Mr. Kilham and Ms. Cutting. At 10:45AM Ms. Brotman moved to re-enter public session. Seconded by Mr. Sahr. Voted unanimously in favor. No action was taken in the non-public session.
17. It is time for the yearly personnel evaluations. Ms. Cutting to distribute the forms.
18. At 10:46AM Ms. Brotman moved to enter non-public session in accordance with RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. Seconded by Mr. Kilham. Voted unanimously by a roll call vote. Present for this discussion were Mr. Sahr, Ms. Brotman, Mr. Kilham, Mr. Williams, Ms. Erin Darrow and Ms. Cutting.

The Board discussed matters that may affect a reputation of a person.

At 11:19AM Mr. Kilham moved to enter public session. Seconded by Ms. Brotman. Voted unanimously in favor.

Mr. Williams, Ms. Darrow and Mr. Sahr will be meeting with Dennis Thompson for a site observation at the River Road project after this meeting.
19. Baker Hill Road: Mr. Sahr noted that the Department of Environmental Services had no record of receiving the addition information requested for this permit. Ms. Darrow

explained the requested information for this permit had been mailed in. She will check on this. The Board discussed the options of alternate routes with Goose Pond Road and Baker Hill Road construction closing sections of those roads. Ms. Darrow is waiting for the permit notification for the culvert replacements north of the River Road project.

20. There being no further business before the Board at this time Mr. Sahr moved to adjourn at 11:40AM. Seconded by Mr. Kilham. Voted unanimously in favor.

Respectfully submitted,
Dina Cutting