

TOWN OF LYME
Select Board Meeting
August 29, 2019
9:00 AM
Town Office Conference Room
Approved: September 5, 2019

The following people were present for part or all of the meeting: Select Board members Kevin Sahr, Judith Brotman and Benjamin Kilham. Administrative Assistant Dina Cutting; Police Chief Shaun O'Keefe; Planning & Zoning Administrator David Robbins. Community member: Susan MacKenzie. Northern New England Field Services, Dennis and Laura Thompson.

1. At 9:02AM Chair Sahr called this meeting to order.
2. Planning & Zoning: Mr. Robbins reviewed the current information from Crossroads Academy. The town attorney has been in communications with Crossroad Academy's attorney discussing this matter. The Board is pleased Crossroads Academy has had this opportunity to express their view point. After careful consideration the Board is continuing to support the previous decision to support the restrictive easement conditions. A letter will be sent to Steven Whitley, the town's attorney, to make sure this communication is shared with Crossroads Academy.
3. An extension for the MS-1 has been approved. The Town is waiting for George Sansoucy, the Town's utility appraiser, to send the Utility appraisal values.
4. Public comment: Goose Pond Road looks great. Questions about a town employee doing road side trimming was asked and clarified.
5. Mrs. Brotman moved to approve the minutes of the August 22nd 2019 public session. Seconded by Mr. Kilham. Changes were offered. These minutes were approved unanimously with changes noted.
6. Matters arising & new business: River Road project review. The blasting project is 2/3 complete and is moving along.
A serious mechanical problem was reported concerning 1 of the Highway trucks.
7. River Road-Hidden Valley: The Board is expecting permitting information from Right Angle Engineering by Friday. This will be addressed at the next meeting.
8. Meeting with Peter Clark, Senator Shaheen's staff member: The Board reviewed the request from Ross McIntyre. The Board will invite Mr. Clark to meet at the Town office building, time to be determined. Mr. Kilham has offered to go on this site visit to review the erosion areas along the River Road with Mr. McIntyre, John Mudge and Peter Clark.
9. Fisher streambank project in Orford: The Board is supportive of the Orford Conservation Commission.
10. Testing of asphalt grinding for asbestos. The Board reviewed the information gathered from RPF Environmental Testing Consultants. The Company informed the Board it is highly unlikely any asbestos would be in the road grindings from previous years. The Board discussed the information and will communicate with Mrs. Borgstrom and Mrs. Knight. Road dust can be kept to a minimum and Mrs. Borgstrom & Mrs. Knights can communicate with Road Agent Steve Williams about this issue.
11. The Department of Labor will be coming to perform an audit on summer youth employees.
12. The Board discussed a schedule for employee evaluations.

13. Committee and Commissions:

- Mr. Sahr reviewed the Loch Lyme Lodge / Pinnacle Condominium project.
- Mr. Kilham reviewed the Heritage Commission meeting. Followed was a discussion concerning Historical districts in Lyme and Lyme Center.
- Mrs. Brotman updated the Board on the Recreation Commission Swan fund grant items. The Recreation Commission was up dated on the draft Ordinance for the Recreation Facility and the possible changes. The Commission will review these and give any feed back to the Select Board prior to Town Meeting.

14. Right to know request: The Board discussed and agreed that the information requested was deemed personnel and was not public information. After consultation with the Town counsel the Board agreed to give Jonathan Voegelé this information in a redacted form. Mrs. Cutting will send to Town counsel for redaction.

15. Northern New England Field Services-Mr. Thompson reviewed information on Road projects:

- a. Baker Hill: The Board would like the permit for Baker Hill to come prior to any work on this project.
- b. Blasting is going well. The extra fill will be moved out and the slope has been covered and seeded to keep erosion down.
- c. Mr. Thompson will prepare a change order for the final engineering with Jones & Beach Engineers for this project.

16. The manifest in the amount of \$331,543.87 (\$300,000 School appropriation) was reviewed and signed.

17. At 11:06AM Ms. Sahr moved to enter non-public session in accordance with RSA 91-A:3 II (c), Legal. Seconded by Mrs. Brotman. Voted unanimously in favor. Present for this discussion was Mr. Sahr, Mrs. Brotman and Mr. Kilham.

The Board reviewed personnel evaluations.

At 12:23PM Mr. Sahr moved to enter public session. Seconded by Mrs. Brotman. Voted unanimously in favor.

18. There being no further business before the Board at this time Mrs. Brotman moved to adjourn at 12:23PM. Seconded by Mr. Kilham. Voted unanimously in favor.

Respectfully submitted,

Dina Cutting