

TOWN OF LYME
Select Board Meeting
September 19th, 2019
8:00 AM

Town Office Conference Room

The following people were present for part or all of the meeting: Select Board members Kevin Sahr, Judith Brotman and Benjamin Kilham. Administrative Assistant Dina Cutting; Road Agent Steve Williams; Road crew members: Scott Bailey, Tim Keener & Cole Williams. Police Chief Shaun O'Keefe; Fire Chief Michael Mundy; Town of Lyme Assessor, Todd Haywood; Members of the public: Jack Elliott, Susan MacKenzie and Rusty Keith. Northern New England Field Services Dennis & Laura Thompson.

1. At 8:00AM Chair Sahr called this meeting to order.
2. At 8:01 AM Mr. Sahr moved to enter non-public session under RSA 91-A: 3 II (a) [employee reviews]. Motion seconded by Ms. Brotman. Voted unanimously in favor by a roll call vote. Present to this session was Kevin Sahr, Judith Brotman, Ben Kilham & Cole Williams. At 8:19 Mr. Sahr moved to re-enter public session. Motion seconded by Mr. Kilham. Voted unanimously in favor by a roll call vote. No action was taken in the non-public session.
3. At 8:20 AM Mr. Sahr moved to enter non-public session under RSA 91-A: 3 II (a) [employee reviews]. Motion seconded by Mr. Kilham. Voted unanimously in favor by a roll call vote. Present to this session was Kevin Sahr, Judith Brotman, Ben Kilham & Tim Keener. At 8:46 AM Mr. Sahr moved to re-enter public session. Seconded by Ms. Brotman. Voted unanimously in favor. No action was taken in the non-public session.
4. At 8:47 AM Mr. Sahr moved to enter non-public session under RSA 91: A-3 II (a) [employee reviews]. Motion seconded by Mr. Kilham. Voted unanimously in favor by a roll call vote. Present to this session was Kevin Sahr, Judith Brotman, Ben Kilham & Scott Bailey. At 9:19 Mr. Sahr moved to re-enter public session. Seconded by Ms. Brotman. Voted unanimously in favor. No action was taken in the non-public session.
- A short break was taken at this time. -
5. At 9:35: Mr. Thompson reviewed various issues concerning the Baker Hill Road permit. He is working closely with the Jones and Beach engineer and DES engineer to get the necessary information as fast as possible to DES for approval. The surveyor will be coming to the site to address the concerns of the culvert size, hydrology and the 100 year flood requirements. Mr. Williams reviewed culvert size and the condition of the upper culvert. It was decided there was no need to change the upper culvert which they previously thought was damaged.
6. River Road: Culvert # 3 was reviewed. The surveyor will determine the amount of water in this water shed. Mr. Thompson will allow a local resident to come through the work site in order to get their hay in for the year. The final engineering for the project will cost \$2,240.00. At this time a change order was reviewed and signed.
7. Todd Haywood: The MS-1 was reviewed, questions were asked and answered. The Board will review this document and revisit it at tomorrow morning's meeting.
8. Mr. Keith reported he has been addressing some CU issues and laws at the state level. Current Use regulations will be looked at and a possible change in the requirements for

- land to be put into the Current Use program may be instituted. The legislature has been studying the rates being used - they are concerned the CU board is using arbitrary numbers.
9. The Board reviewed the emergency vehicle repair fund. The 2011 International Highway Truck will be repaired and paid for from the Emergency Equipment Repair Capital Reserve Fund.
 10. At 10:43AM Mr. Sahr moved to enter non-public session in accordance with RSA 91-A: 3 II (c). Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote. Present for this discussion was Mr. Sahr, Mrs. Brotman, Mr. Kilham, Mr. Williams and Mrs. Cutting.
A matter which may affect a person's reputation was discussed.
At 11:28AM Mr. Sahr moved to re-enter public session. Seconded by Ms. Brotman. Voted unanimously in favor. Mrs. Brotman moved to seal the minutes of this non-public session. Seconded by Mr. Sahr. Motion voted unanimously in favor by a roll call vote.
 11. Mr. Kilham moved to approve the minutes of the following meetings, with Mr. Sahr seconding the motion:
 - September 11, 2019 Public session
 - September 12, 2019 Public and non-public sessions
 12. A manifest in the amount of \$61,175.36 was reviewed and signed.
 13. At this time the Board reviewed the spreadsheets for the Baker Hill, River Road and Goose Pond Road projects. All funding was reviewed. The Board is waiting for the estimate on the guardrail costs for both River Road and Baker Hill Road.
 14. Chief O'Keefe presented the proposed 2020 Police budget. The Board reviewed and asked questions.
 15. Chief Mundy presented the proposed 2020 Fire budget. Chief Mundy review the work on the new Fire Building plans. Plans for fundraising and the building we discussed. A lot line adjustment is being considered with an abutter. The Fire Department will move forward with the lot line adjustment and come back to the Board once the paperwork has been developed. The Capital Reserve Fund was reviewed. At this time Mr. Kilham moved to go ahead with the lot line adjustment per RSA 41:14 a. Seconded by Mrs. Brotman. Voted unanimously in favor.
Chief Mundy reviewed the Fire Chief's Salary. He is working towards the goals he set when he first took the Chief position. Chief Mundy feels this salary needs to be increased in order to keep this position strong. The two Deputy Chiefs are having more and more responsibility and this salary could be shared. The overall numbers for the 2020 proposed budget will not go up from 2019. The Board looks forward to hearing more as the Fire Station work continues.
 16. PSNH will be going to mediation over the next weekend.
 17. Women's Fellowship yearly report on the use of the Transfer Station was reported.
 18. MS-434-revised revenues was reviewed and approved.
 19. MS-535- financial report from auditor was signed.
 20. Mr. Kilham reported on his discussion with Mr. Voegelé.
 21. The Board will conduct a survey to receive feedback concerning Chase Beach. Ms. Brotman to work on a draft survey.
 22. Mr. Sahr reviewed the enhanced cross walk in front of the Lyme School. The Town is working with the State, repaving will take place in 2020 and it will be beneficial to do this

project at the same time. The sense of the Board was to move ahead and request a grant for this.

23. At 2:05 PM Mr. Sahr moved to enter non-public session in accordance with RSA 91-A: 3 II (c). Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote. Present for this discussion was Mr. Sahr, Mrs. Brotman, Mr. Kilham, and Mrs. Cutting.

A matter which may affect a person's reputation was discussed.

At 2:10PM Mr. Sahr moved to re-enter public session. Seconded by Ms. Brotman. Voted unanimously in favor.

24. At 2:15PM Mr. Kilham moved to adjourn. Seconded by Mrs. Brotman. Voted unanimously in favor.

Respectfully Submitted,
Dina Cutting