

TOWN OF LYME
Select Board Meeting
October 17th, 2019
9:00 AM
Town Office Conference Room
Approved: October 24, 2019

The following people were present for part or all of the meeting: Select Board members Kevin Sahr, Judith Brotman and Benjamin Kilham. Road Agent Steven Williams. Community members: Sue MacKenzie and Brett Ryan.

1. At 9:00AM Chair Sahr called the meeting to order.
2. Mr. Williams suggested that the Board might want to begin the process of advertising for a new highway employee, as other towns are currently advertising for seasonal help. Chair Sahr noted that the Board is not yet ready to begin that process, but will be looking at ways to best utilize our present employees. Cost savings are a driving force in delaying filling the position this year. Plowing of roads will take longer with fewer drivers, with each one adding 45-60 minutes to their usual route as well as not having to be responsible for plowing the parking lots. In heavy storms there will be some delay in getting a second pass on all the roads. The Selectmen will work with Mr. Williams to develop a posting for the Town Web Page and the Listserv to alert residents to the new strategy.
3. Mr. Sahr updated the Board and Mr. Williams on the various road projects.
 - a. River Road By-Pass is coming along.
 - b. Baker Hill project- DES has accepted the update information, and a waiver has been requested.
 - c. River Road north – Consultant Anthony Puntin has recommended the Town accept the Corps of Engineers proposal for repair. Mr. Williams is comfortable with the Corps proposal.
 - d. River Road south (Hidden Valley) – Mr. Puntin will visit the project site and report to the Board at the October 24th meeting.
 - e. Mr. Sahr advised Mr. Williams that Greg Lange has touched base with the Board over his concerns about drainage issues at the corner of Pinnacle and Highbridge Roads. Mr. Williams will follow up with Mr. Lange and explain that driveway culvert installation and maintenance are the homeowner's responsibility. Although he had hoped to be able to help out, the highway department does not have the time to flush out blocked driveway culverts.
4. At 9:32 AM Mr. Sahr moved to enter Non-Public Session under RSA 91-A:3 II (c). Seconded by Ms. Brotman. Voted unanimously by roll call vote. Present at this session were Kevin Sahr, Judith Brotman, Benjamin Kilham and Steven Williams. At 9:39 Mr. Sahr moved to re-enter public session. Seconded by Ms. Brotman. Voted unanimously in favor. No votes were taken in NPS.
5. Public comment: Ms. McKenzie voiced support for finding a 4th highway employee at this time. She encouraged the Board to advise the public, police and emergency personnel that clearing of the Town roads will take longer this year due to reduced manpower. Homeowners should also be advised that it is the property owner's responsibility to keep their driveways cleared and sanded.

6. The minutes of October 10, 2019 were approved as amended.
7. The Non-Public Session minutes of October 9, 2019 were approved as written.
8. The Manifest was signed.
9. The Board signed a letter to Mr. Brooke Brown, the Forest Service District Manager, forwarding a memorandum of understanding between the Town and the Forest Service, for Forest Service consideration, to permit the Town to plow the trail parking lot at 473 Dorchester Road for their consideration.
10. Intent to Cut at Pony Hill was referred to Mr. Kilham for additional information before consideration of the project. At question was the condition of the culvert that could be compromised by the logging trucks driving over it.
11. The Board signed the Independent Contractor agreement for Anthony Puntin.
12. An invoice from Right Angle Engineering was referred to Dina for follow up. The Board would like additional detail on the site visit.
13. Mr. Kilham reported that the Heritage Commission supports the offer by Frank J. Barrett, Jr. to lobby the State to include a bike path in the new bridge. If he is successful his fee will be \$1,500. If he is not successful, there is no fee to the Town. Mr. Sahr recommended that Mr. Kilham advise the Heritage Commission they could only spend what was available in their current funding.
14. The Board held a brief budget discussion.
15. At 10:20 AM Mr. Sahr moved to enter Non-Public Session under RSA 91-A:3 II (l) [legal] and (c) [reputation]. Motion seconded by Ms. Brotman. Voted unanimously in favor by roll call vote. Present for this non-public: Mr. Sahr, Mrs. Brotman and Mr. Kilham. At 10:53 Mr. Sahr moved to re-enter public session. Seconded by Mrs. Brotman. Voted unanimously in favor.
16. At 10:54 AM Mr. Sahr moved to enter Non-Public Session under RSA 91-A: 3 II (a) [employee reviews]. Motion seconded by Ms. Brotman. Voted unanimously in favor by roll call vote. Employee reviews were discussed. Individual meetings will be held with the employees next week. At 11:56 Mr. Kilham moved to return to public session. Seconded by Mr. Sahr. Voted unanimously in favor.
17. At 11:57 Mr. Kilham moved to adjourn the meeting. Seconded by Mr. Sahr. Voted unanimously in favor.

Respectfully submitted,
JLSB