

TOWN OF LYME  
Select Board Meeting  
June 16<sup>th</sup>, 2016  
8:00AM  
Town Office conference Room  
Approved: June 23, 2016

The following people were present for part or all of the meeting: Select Board members: Susan J. MacKenzie (Chair), Charles J. Smith & Patty Jenks. Police Chief, Shaun O'Keefe. Road Agent, Steven Williams. Administrative Assistant, Dina Cutting.

- 1) At 8:0 AM MacKenzie called the meeting to order.
- 2) Highway:
  - Blaktop Paving-Williams reported he will make it clear the proposal for 3,600' of River Road needs to stay within the committed amount of funding. Increased amount were created from additional sections of the road being added to the 3,600' this increased it to 5,490'. The sense of the board was this was a \$39,000 fix and the Town cannot commit more funds at this time
  - Winter sand has been hauled in and piled. Williams would like to haul in crushed gravel for emergency repairs.
  - Beaver Dam damage to Grafton Turnpike: Stock piled crushed gravel was used for this fix; the replenishment of this material will come from the Emergency Road repair fund. Williams asked for confirmation that the residential driveways damaged can't be repaired by the town; this would be the landowner's responsibility.
  - Williams noted the grader has a current value of \$20,000. He would like the board to consider keeping this piece of equipment. As more than one person can now operate one, it would be helpful for the crew to have 2 running in tandem when necessary and if possible. If the seal goes and ends up needing replacement it would be \$7,000 but he feels having the 2<sup>nd</sup> grader would be beneficial for as long as it's operable without spending too much money on repairs. The board will consider this. The board would like a price on a new grader without a trade-in.
  - Army Corp of Engineers: MacKenzie asked if Williams felt the Town crew could provide an in-kind match (do some of the work) to help with the project the grant money will be used for. It would be helpful and Williams felt this would work out to have a couple of crew members available.
  - Williams's goal is to have someone operating the grader at all times thorough out the summer.
  - Smith asked about winter plowing, Williams noted the board was going to advertise for the open highway position in late summer early fall.
  - Williams was concerned about apparent trucking on the no through trucking section of Goose Pond Road, however some of this is specific site trucking therefore allowable.
- 3) Minutes: Jenks moved to approve the minutes of June 9<sup>th</sup>, 2016. Seconded by Smith. MacKenzie noted one correction; it was Representative Patricia Higgins, not Senator Ayott who attended the Coffee Hour. The minutes were unanimously approved with this change made.
- 4) Matters arising:
  - When groups rent the academy building it was noted a communication needs to go to them in order for them to be aware they need to watch for patrons who may need to use the elevator.

TOWN OF LYME  
Select Board Meeting  
June 16<sup>th</sup>, 2016  
8:00AM  
Town Office conference Room  
Approved: June 23, 2016

- Tensen: A letter was presented from Arend Tensen which noted he wanted the board to notify him of any test pits etc. on the property being considered for the re-route because he has corn planted. The board felt it was Mr. Roby's responsibility to communicate with Mr. Tensen.
  - Jenks reported the Utility Club would like an additional outlet put on the west end of the common in order to accommodate the festival of lights and other potential events. They will secure donations to fund this installation. The board discussed alternate options including running a line from an already existing hookup near the flag pole. Jenks will bring these options back to the group. After they have a plan it needs to come back to the board for discussion again.
  - Chief O'Keefe reported Mr. Schaffsma, Trustee of the Congregational Church would like to change the direction of the lights on the common flag pole. After reviewing possibilities the board thanks Mr. Schaffsma for his suggestions but for safety reasons, they do not what these lights adjusted. Smith moved to leave the flag pole lights as is. Seconded by Jenks. Voted unanimously in favor.
  - Assessing Search Committee charge was reviewed and signed. The first organizational meeting will take place next week and then the board will vote on membership.
- 5) Public Comments: None at this time
- 6) A manifest in the amount of \$43,072.97 was reviewed and signed.
- 7) Holts Ledge trespass issue: Chief O'Keefe reviewed the information gathered to date. The board received information from the town's attorney; this was discussed. Chief O'Keefe had spoken to the gentleman who put all the climbing pins and bolt in the ledges. The liability concerns for the town are dramatically increased because people know these climbing trails and options are there. In order to protect the Town and the safety of others this section of ledges and from the ledges to the brook will be posted "no trespassing". Chief O'Keefe will enlist the help of others and the Dartmouth Skiway to help post this land. Chief O'Keefe will communicate with the individual who put this bolt and pins in and have them removed.
- 8) Dartmouth will be replacing Mooselaucke cabin over the summer. The college uses this cabin for some overnight functions for students. The board had no issue with these group staying at the Skiway lodge for this summer while the renovations are done to the cabin. Chief O'Keefe does have concerns and will discuss these with Doug Holler.
- 9) River Road logs left in ravine: It has not been determined who did this so the Highway department will need to remove and take care of this issue when the time comes to repair this area.
- 10) Committee & Commission:
- Independence Day Committee: Lots getting done, things are shaping up, they have a couple more meetings until the event. Fundraising letter have gone out. There will be an ice cream giveaway in honor of Bill Ackerly.
  - Coffee Hour: Jenks had 2 visitors Laurie Wadsworth & Michael Whitman, to discuss general town topics & River Road.
  - Planning Board: Smith reported they are still working on possible changes to the ordinance.

TOWN OF LYME  
Select Board Meeting  
June 16<sup>th</sup>, 2016  
8:00AM  
Town Office conference Room  
Approved: June 23, 2016

- 11) The board confirmed the 3 month probationary period was satisfied and authorized the scheduled pay increase for Highway Foreman, Steve Williams.
- 12) MacKenzie received a communication from Yolanda Bujarski who is interested in forming a committee to make some changes at Chase Beach. The board will notify the interested party that they should attend the next Recreation Commission meeting. The Recreation Commission is in charge of the facility and the Board is in charge of the employees, both groups work together to supply the safest recreational area possible.
- 13) There was a report of private swimming lessons being offered at Chase Beach. There was also a listserve e-mail looking for someone to give private swim lessons at Chase Beach. Concerns were noted from the board because this is a town area, supported by tax payers for the residents of Lyme. People are not allowed to use the facility for personal use and private gain. Everything must go through the Recreation Commission and/or the Select Board in order to cover the liability of the Town.
- 14) Review ingoing:
  - Some intersections need trimming badly, visibility is poor from vegetative growth and they are not safe. Jenks to discuss with Williams the possibility of a quick trim to the worst areas before the roadside mowing begins which isn't until August.
  - Grant: the board discussed the ability to write and apply for a grant based on economic value loss concerning River road slump. There were concerns about the amount of time involved and the likelihood of not receiving this grant funding. Further discussion needed on this.
  - Vehicle use policy needs to be finalized.
- 15) At 9:25AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Jenks. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Patricia Jenks, Jay Smith and Dina Cutting.  
At 9:36AM the board returned to public session having discussed town counsel, no decisions were made. Voted unanimously in favor. Smith to speak with the Planning & Zoning Administrator and gather more information.
- 16) At 9:36AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Jenks. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Patricia Jenks, Jay Smith and Dina Cutting.  
At 9:55AM the board returned to public session having discussed property tax and tax lien issues. Voted unanimously in favor. MacKenzie moved to seal the minutes of this non-public session. Seconded by Smith. Voted unanimously in favor.
- 17) At 10:47AM Smith moved to adjourn. Seconded by MacKenzie. Voted unanimously in favor.

Respectfully Submitted:

TOWN OF LYME  
Select Board Meeting  
June 16<sup>th</sup>, 2016  
8:00AM  
Town Office conference Room  
Approved: June 23, 2016

Dina Cutting