

TOWN OF LYME
Select Board Meeting
October 24th, 2019
9:00 AM
Town Office Conference Room
Approved October 31, 2019

The following people were present for part or all of the meeting: Select Board members Kevin Sahr, Judith Brotman and Benjamin Kilham. Administrative Assistant Dina Cutting. Road agent Steve Williams. Community members: Bret Ryan and Jack Elliott. Laura & Dennis Thompson, Northern New England Field Services. Anthony Puntin, Puntin Engineering, Inc. Crossroads Academy: Phil Harrison, Brad Hoyt, David Kahn.

1. At 9:00AM Chair Sahr called this meeting to order.
2. Anthony Puntin-Mr. Puntin introduced himself and reviewed his background. Mr. Puntin will work with Road Agent Mr. Williams to help as a consultant on road projects that Mr. Williams identifies.
Hidden Valley: Mr. Puntin reviewed the site, geotec work needs to be done for this project to identify possible causes for failure. Mr. Puntin did not feel this was in danger of eminent failure at this time. The slope stability will need to be assessed prior to any work. The Board, Mr. Williams and Mr. Puntin discussed various options to repair this section of bank. The Board thanked Mr. Puntin for his time.
3. Fire Station lot line adjustment: The Board and Mr. Elliott reviewed the map and lot line adjustments between the Town Fire Station property and Bret Ryan's property. The acreage traded in this lot line adjustment is in the amount of .34 acres. The Board is in support of this lot line adjustment. Mrs. Brotman moved to approve the lot line adjustment and authorize Kevin Sahr as the Chair of the Board to sign the application. Seconded by Mr. Kilham. Voted unanimously in favor.
4. Baker Hill Road: Mr. Thompson reviewed the DES permit for this project. The Army Corps of Engineers notice was discussed. Mr. Thompson has placed a call to the Army Corps of Engineers but has not heard back from them. The Board and Mr. Thompson reviewed the importance of completing this project prior to winter. Safety concerns were noted concerning Baker Hill Road. If the road surface is not asphalted before winter weather arrives vehicular traffic and plowing will be difficult.
5. Crossroads: At 9:50AM Ms. Brotman moved to enter non-public session in accordance with RSA 91-A: 3 II (l). (Legal discussions) Seconded by Mr. Sahr. Voted unanimously in favor by a roll call vote. Present for this discussion was Mr. Sahr, Mrs. Brotman, Mr. Kilham and Mrs. Cutting. Phil Harrison, Brad Hoyt and David Kahn all representing Crossroads Academy.
Legal matters were discussed.
At 10:25AM Mr. Sahr moved to re-enter public session. Seconded by Ms. Brotman. Voted unanimously in favor. These minutes of the legal discussion will be sealed.
6. At 10:25 AM the Board voted to enter Non Public Session under RSA 91:A-3 II (a) [employee review]
The Board voted to re-enter public session at 10:51 AM.

7. Chief O'Keefe reported that a body camera policy for the police department is now in effect.
8. At 11:01 AM the Board voted to enter Non-Public Session under RSA 91:A-3 II (a) [employee review]
The Board voted to re-enter public session at 11:58 AM.
9. The highway department will repair the washout at Big Rock trail.
10. Hewes Brook Bridge: The Board discussed the possibility of continuing with the bridge replacement. The Board felt it was best to get this project done in 2019 if possible. Mr. Sahr will call and get a drop dead start date from the contractor for this project to be done in 2019.
11. Mr. Williams noted concerns with a request to create a bus turn around on Goose Pond Road. Mr. Williams stated that this turn around designated by the bus company was not conducive to creating a level turn around area and will require considerable work. The sense of the Board was for Mr. Williams to meet with Mr. Valence to work this issue out.
12. The Board approved a cemetery lot purchase.
13. Mr. Kilham moved to approve the ballot clerks as presented. Seconded by Mr. Sahr. Motion voted unanimously in favor.
14. Mr. Sahr moved to approve the following Intents-to-Cut. Seconded by Mr. Kilham. Voted unanimously in favor.
 - Skelly, John & Helen-Map 416 Lot 1
 - Tullar, George Jr Map 406 Lot 31
15. At 12:24 PM the Board voted to enter Non-Public Session under RSA 91:A-3 II (a) [employee review]
The Board voted to re-enter public session at 12:37 PM.
16. Skating Rink: The Board reviewed the application to use the Common for the skating rink. After careful consideration the Board granted the Common Use Application with the following stipulations:
 - No plowing of any section of the Common
 - No hockey playing on the skating rink
 - No vehicle parking around the Common - you will supply signage to help support this regulation
 - No additional debris is left out on the common during skating season, i.e. trailer, wood etc.
 - Clean up of the rink will be as soon as winter melt occursMr. Pippin will be the responsibly community member for this rink. The Lyme Foundation has offered a grant in the amount of \$4,800.00 to replace equipment. The following requests by the Lyme foundation will be granted/followed:
 - Report to the Foundation stating where the rink will be stored during non-skating months.
 - The Foundation will be able to post a sign in recognition of this gift (this will need to be a small removable sign, to go out next to the rink during the winter months and be removed with the rink each spring).At this time Mr. Sahr moved to accept \$4,800.00 from the Lyme Foundation to be used to purchase equipment for the skating rink on the Common. Seconded by Ms. Brotman. Voted unanimously in favor.

17. Invoices for Right Angle Engineering were reviewed and discussed. At this time the Board will approve the Dorchester Road invoice in the amount of \$21,375.00: the Hidden Valley invoice in the amount of \$5,150.00.
18. The Department of Labor violation fines have been reduced to \$1,300.00 to be paid in the next manifest.
19. The sense of the Board was to have Chair Sahr answer questions and provide information for the Valley News without first coming back to the Board for discussion and approval.
20. The Board will meet on Wednesday October 30, 2019 at 9:00AM to review and decided on employee wages for the proposed 2020 budget. This will be in non-public session.
21. Thursday October 31st, 2019 the Board will meet with all employees at 9:00AM. After this meeting the Board will devote the remainder of the meeting to Budget review purposes only.
22. At 1:25 Mr. Kilham moved to adjourn. Seconded by Mrs. Brotman. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting