

TOWN OF LYME  
Select Board Meeting  
November 6, 2019  
9:00 AM  
Town Office Conference Room  
Approved: November 14, 2019

The following people were present for part or all of the meeting: Select Board members Kevin Sahr, Judith Brotman and Benjamin Kilham. Administrative Assistant Dina Cutting. Planning & Zoning Administrator David Robbins. Northern New England Field Services LLC, Laura and Dennis Thompson. Chris Hatfield, Army Corp of Engineering was present via telephone conference.

1. At 9:00AM Chair Sahr called this meeting to order.
2. Chris Hatfield, Army Corp of Engineering via telephone conference. Mr. Hatfield briefed the Board on the grant for River Road-at North Thetford Road. The Board discussed the following items:
  - A new commitment letter from the Town will be signed and sent to Mr. Hatfield.
  - The design phase will need to be funded. Once this phase is approved, the Town will need to fund 35% of the design phase in order to begin that work.
  - A Project Partnership Agreement will be developed for the Board to sign. If executed at the federal level then funding for the entire project will need to be forwarded.
  - The Board will need to present warrant articles in both 2020 and 2021 to fund this project in order to stay within the parameters of the cap the Board is striving for.
  - After a lengthy discussion the sense of the Board was to support moving ahead with this grant at this time.
3. Mr. Thomson reviewed the Baker Hill Road information and time line. The road was closed on November 4<sup>th</sup>, 2019 and will be closed for 30 days or less. Both River Road and Baker Hill Road will be graded after Wednesday in preparation for future asphalt paving.
4. Planning and Zoning-Mr. Robbins: The Board and Mr. Robbins reviewed a Planning and Zoning issue concerning an additional home on a resident's lot. Mr. Robbins will contact the property owner. The office protocol for billing of Land Use Change Tax was reviewed and discussed. Mr. Robbins and Mrs. Cutting will review the process and make sure the system is robust and effective.
5. At 10:39AM Mr. Sahr moved to enter Non-Public Session in accordance with RSA 91: A-3 II (c) [reputation] Seconded by Mrs. Brotman. Voted unanimously in favor by roll call vote. At 10:45AM Mr. Sahr moved to re-enter public session. Seconded by Mr. Kilham.
6. The Board reviewed and signed the extended temporary easement for Baker Hill Road for the Granlund property.
7. The Tax Warrant in the amount of \$9,462,982.78 was reviewed and signed.
8. The Common Use application for the Tree Festival was reviewed. The Board approved the Common Use application with the following additional stipulations:
  - The Board is requesting the display of trees be confined to an area that is no more than half of the Common; and

- The Board is requesting that all remnants of this festival, especially any rebar used to stabilize the trees, all electrical cords and decorations be cleaned up and removed no later than January 1, 2020.
9. Mr. Kilham moved to approve the minutes of the following meetings:
- October 30<sup>th</sup>, 2019
  - October 31<sup>st</sup>, 2019
  - November 1<sup>st</sup>, 2019
- Seconded by Mrs. Brotman. Voted unanimously in favor.
10. The Board reviewed the proposed 2020 municipal budget. After careful consideration Mr. Sahr moved to approve the 2020 municipal budget spreadsheet as presented. Seconded by Mr. Kilham. Voted unanimously in favor.
11. At 11:33AM Mr. Kilham moved to adjourn. Seconded by Mrs. Brotman. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting