

TOWN OF LYME
Select Board Meeting
December 3rd, 2019
9:00 AM
Town Office Conference Room
Approved: December 12, 2019

The following people were present for part or all of the meeting: Select Board: Kevin Sahr, Judith Brotman and Benjamin Kilham. Highway Department: Road Agent Steve Williams and heavy equipment operator Scott Bailey. Planning & Zoning: David Robbins. Administrative Assistant Dina Cutting. Public: Brett Ryan. Northern New England Field Services: Laura and Dennis Thompson.

1. At 9:00AM Chair Sahr called this meeting to order.
2. Mr. Thompson reported on the following items:
 - Baker Hill Road would be opening the following day as soon as the guardrail company completed installation of the guardrails. Baker Hill Road pavement will need some repairs in the spring. There is funding left in the project for this.
 - One lane of the old section of the River Road is open now, and will remain open for the winter months. Some repair on asphalt for the north section will need to be completed in the spring. Mr. Thompson will continue to haul rock and work on the River Road project until December 10, 2019.
 - Mr. Williams noted he was satisfied with the plan to repair these areas.
3. Highway: Mr. Williams reviewed the budget. The proposed purchase of the packer/ crusher attachment will wait until the Town is closer to the end of the budget cycle.
The new F-550 truck has arrived and is going to be registered next week.
Mr. Williams and Mr. Bailey noted the department needs another worker to help with the winter maintenance. The ad has been running in the Valley News and in the New Hampshire Municipal ads. This is a tough time to find a new highway worker. The Board, Williams and Baily reviewed the budget discussions surrounding the decision to not hire a 4th full time highway employee. The budget increase in contracted services was noted and reviewed.
The Board and Williams reviewed the existing highway department equipment. They discussed trading in several of the trucks when the next big truck is purchased.
The Capital Reserve Funds were reviewed. Block Grant funds, pavement preservation, and roads that potentially need work were all discussed.
The Board and Williams discussed the wage range for the part-time on-call position. \$22.00 to \$26.00 was agreed to be the range.
4. Potential Warrant Articles were reviewed and discussed, including:
 - Fire Station
 - Funds into Capital Reserve and Trust Funds
 - Potential road projectWarrant article discussion will be continued at the next meeting.
5. Mrs. Brotman moved to approve the minutes of the November 21, 2019 meeting. Seconded by Mr. Kilham. Changes were offered. The minutes were approved unanimously with changes noted.

6. Manifests in the amounts of \$350,000 (school appropriation), \$216,261.00 & \$57,305.17 were reviewed and approved.
7. The Board reviewed the Pike House lease. Changes were offered and this document will go to town counsel for review.
8. The Select Board office printer contract with W. B. Mason was signed.
9. Complaints concerning the Route 10 side of the Town Common being used as a parking area were reviewed and discussed. The Board had a brief discussion concerning the Common use form. The Select Board will be addressing the various parking issues involving the Town Common area.
10. Committees and Commissions:
 - Conservation Commission: Mr. Kilham will send pictures and information concerning the snowmobile bridge work over Grant Brook.
 - Mr. Sahr is working on the School-Library crosswalk.
 - Common use, parking and other concerns were reviewed. Mrs. Brotman will inform the Common Committee the Board will be addressing all the parking issues.
11. Planning & Zoning: Mr. Robbins reviewed and reported on various issues:
 - Crossroads new building plans, storm water and easement issues
 - Driveway permit
 - Variance for a resident
 - Vehicle being parked in a driveway as advertisement
 - Camper being used as a second home on a Lyme property.
12. At 11:58AM Mrs. Brotman moved to enter Non-public session in accordance with RSA 91-A: II 3 (c). Seconded by Mr. Kilham. Voted unanimously in favor by a roll call vote. The Board addressed 3 applications for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. At 12:25 the Board returned to public session. More Information will be gathered on all 3 applications.
13. At 12:27PM Mr. Sahr moved to enter Non-public session in accordance with RSA 91-A: 3 II (a). Seconded by Mr. Kilham. Voted unanimously in favor by a roll call vote. At 1:00PM the Board returned to public session, having taken no votes.
14. At 1:00PM Mr. Kilham moved to adjourn. Seconded by Mr. Sahr. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting