

TOWN OF LYME  
Select Board Meeting  
December 12<sup>th</sup>, 2019  
9:00 AM  
Town Office Conference Room  
Approved: December 19, 2019

The following people were present for part or all of the meeting: Select Board: Kevin Sahr, Judith Brotman and Benjamin Kilham. Administrative Assistant Dina Cutting. Transfer Station Supervisor: Matthew Thebodo. Public: Brett Ryan.

1. At 9:00AM Chair Sahr called this meeting to order.
2. House Hold Hazardous Waste contract from UVLSRPC was reviewed and signed. The Board and Mr. Thebodo discussed the viability of recycling glass. Mr. Thebodo will research this to find out if in fact it is still being recycled. The Town made it clear they wanted recycling even at a cost so this will be looked into and reported back to the Board. The cost of sticker, cards and choice of 2 different size bags for municipal waste was discussed. The long term goal for municipal waste was to break even, the program is doing that now. After careful consideration it was the sense of the Board to not change the stickers or cards at this time. This will be reviewed next year at budget time. The Board reviewed the parking lot plowing Mr. Thebodo will be doing this year.
3. Mrs. Brotman moved to approve the minutes of the December 3<sup>rd</sup>, 2019 meeting. Seconded by Mr. Sahr. Voted unanimously in favor.
4. The manifest in the amount of \$235,682.49 was reviewed and approved.
5. The Board discussed the town vehicle replacement schedule. The Board would like to review the Highway departments tracking of the vehicle repairs for 2019.
6. The 2019 operating budget was reviewed. The Board approved the purchase of the compactor for road work. \$7,000.00. This was rented this summer and the funds paid for renting will be credited to the purchase price. Mr. Sahr moved to approve the purchase of the compactor at \$7,000.00. Seconded by Mrs. Brotman. Voted unanimously in favor.
7. Mrs. Brotman reviewed the idea of shelves and desk in the small conference room for an added quiet space for employees to work. Mr. Sahr moved to approve up to \$1,500.00 to build this work space. Seconded by Mrs. Brotman. Voted unanimously in favor.
8. Capital Reserve Funds and financing for the purchase of future vehicles were reviewed and discussed. The Board would like Mrs. Brotman to review with the budget committee the Fire Station need for funding for the new building. This is concerning a proposed warrant article for the 2020 town meeting and whether financing is a preferred funding option and get some feedback from the Budget Committee.
9. Concerns of contamination were reported on a Lyme property and its proximity to Grant Brook. This will be reported to DES.
10. The Board reviewed information from Crossroads concerning an easement. This will be addressed at next week's meeting.
11. Mr. Sahr moved to approve the 2019 preliminary equalization assessment data. Seconded by Mrs. Brotman. Voted unanimously in favor.
12. The Board accepted a Petitioned Warrant Article concerning Zoning Ordinance changes. The Petition will be referred to the Planning Board.

13. A Supplemental Tax Warrant in the amount of \$17,325.76 was reviewed and approved.  
This was a coding error in the Tax program.
14. The Pike House lease was reviewed and signed by the Board.
15. Budget discussion and potential warrant articles: The Board reviewed the following items-
  - Fire department warrant article
  - Capital Reserve Funds- \$ in to these funds
  - River Road @ North Thetford Road
  - Funds left from the Dorchester Road Grant since the project is not being done
  - Emergency Highway Repair CRF- a portion of the FEMA funds going into this CRF.
  - Maintaining the goal to keep the tax rate neutral
  - Financing vs. paying directly from the CRF
  - Possibly paying off the Police vehicle loan
  - The Board feels the warrant articles are not yet ready to go to the budget committee. Mrs. Brotman will bring the Fire Station warrant article request for information to the Budget Committee and the other money warrant articles will wait for a later date.
16. The revised letter to the Town was reviewed and signed. This will be a postal patron mailing.
17. At 11:20AM Mr. Sahr moved to enter non-public session in accordance with RSA 91:3 II (c). Seconded by Mr. Kilham. Voted unanimously in favor by a roll call vote. Present for this non-public session were Mr. Sahr, Mrs. Brotman, Mr. Kilham and Mrs. Cutting. They discussed issues that may affect the reputation of a member of the public.
18. At 11:32 the Board moved back into public session.
19. At 11:33AM Mrs. Brotman moved to enter non-public session in accordance with RSA 91:3 II (c). Seconded by Mr. Sahr. Voted unanimously in favor by a roll call vote. Present for this non-public session was Mr. Sahr, Mrs. Brotman and Mr. Kilham. No decisions were made during this non-public session.
20. At 11:55AM the Board moved back into public session and adjourned the meeting.

Respectfully submitted,

Dina Cutting