

TOWN OF LYME  
Select Board Meeting  
June 23<sup>rd</sup>, 2016  
8:00AM

Town Office conference Room  
Approved: June 30, 2016

The following people were present for part or all of the meeting: Select Board members: Susan J. MacKenzie (Chair), Charles J. Smith. Police Chief, Shaun O'Keefe. Road Agent, Steven Williams. Administrative Assistant, Dina Cutting. Liz Ryan-Cole

- 1) At 8:0 AM MacKenzie called the meeting to order.
- 2) Highway:
  - Williams would like to get one more load of magnesium chloride. The board and Williams discussed various ways to cut costs concerning this but it is best for all too just purchase this pre mixed and get the roads finished up. Both Mackenzie and Smith supported this.
  - Williams noted with all the extra time for rolling and other jobs it will be necessary to add more overtime to the summer budget.
- 3) Minutes: Smith moved to approve the minutes of June 16<sup>th</sup>, 2016. Seconded by MacKenzie. Voted unanimously in favor.
- 4) Matters arising:
  - Chief O'Keefe noted the "no through trucking" signs need to be replaced because they do not meet code. They need to reference the RSA and Ordinance in order to use them to enforce this law.
  - CLD-Goose Pond Road project is closed. The contract needs to be closed out. Cutting will check to see if this is something the Administrative Assistant can do.
  - Fairpoint: The 2 trees being cut on River Road by Fairpoint were originally part of the agreement last year to have the highway department haul them away once they were cut down. This needs to be verified by Planning & Zoning minutes.
  - Connie Smith has worked in the Transfer Station for 2 shifts. Have Matt give her an application to fill out.
- 5) Public Comments: There were none this time
- 6) Manifest was approved in the amount of \$38,813.47
- 7) Ryan Brooks noted to Chief O'Keefe that many area climbers are upset that the Town land by the ledges will be posted. They were told this was public land and they have been climbing for years. Chief O'Keefe will be posting this area soon.
- 8) State Liquor Commission letter: The board reviewed and signed a letter concerning Dowds Country Inn LLC, Tami Dowd, member DBA Dowds Country Inn & Latham House Tavern located at 9 Main Street Lyme NH.
- 9) The board reviewed and signed the proposal for maps from Cartographic Associates, Inc for town and planning & Zoning maps.
- 10) State of NH PA28-inventory forms: The board discussed these forms and the sense of the board was to once again this year not require these forms be mailed to property owners.
- 11) Committee & Commission:
  - It was noted that some people are considering a walking path from down town to the Post Pond area. There was a sub-committee of the Recreation Commission who in the recent year did this without much luck. There were many obstacles.
  - Assessing Committee: Smith reviewed the organizational meeting. The names were passed along to the Town Clerk for oaths of office appointments for the next meeting.

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12) At 9:02AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Jenks. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Patricia Jenks, Jay Smith and Dina Cutting. Mildred Bailey and Tammy Bailey Pippin.

At 9:36AM the board returned to public session having discussed matters if discussed in public likely would affect adversely the reputation of a person. MacKenzie moved to seal these minutes until June 1 2017. Seconded by Smith voted unanimously.

13) Committee & Commission cont.:

- Town Maintenance Building Committee- Cutting read from a report in Jenks absences. Reviewed various job the need to be done, and the board approved of Matthew Thebodo doing this work. Some concerns from Don Elder about scratching the floor by moving furniture at the Lyme Center Academy Building were noted. Highway needs to remove trees and scrubs in front of garage to ready for painting. RPF's for various bids for painting will be prepared and sent out.

14) Liz Cole: Chief O'Keefe will have the state come and do a site visit and make recommendations as to what will be the best and safest way to try and make the area in front of Loch Lyme Lodge safer. The board, Chief O'Keefe and Liz Cole reviewed various pros and cons concerning the safety concerns at this road area. State of NH has not in the past considered a flashing caution light, and it is not safe for people to stop the allow people to cross the road at this site. Liz Cole noted she is hoping to get a flashing speed sign installed for this site. Liz will discuss idea and options with Dan Brand who works on this type of problem. Chief O'Keefe will contact NH DOT for a site visit.

15) Committee & Commission cont.:

- Roads Committee: Nothing from Army Corp of Engineers yet. Discussed road conditions, grading, how magnesium chloride is working great, the need to get brush cut and ditching done. Noted the possibility of keeping the old grader when a new one is purchased. This would be beneficial to have one to use on the tougher roads with ledge etc. could possibly damage new one.
- DES alteration of terrain – CLD meet with DES to discuss and be prepared for this permit requirements. The town may need to restore the existing river road area to grass once the re-routed road is put in. CLD has a good idea of what they will need to do and have for the permit for this project.

16) Review ingoing:

- Hewes Brook Bridge:MacKenzie would like this to be ready to go, once the re-route for River Road is done then the Town can put the bridge project out to bid.
- Smith cleanup was reviewed. The board would like Mitchell Municipal to write a reminder letter of the next inspection date.
- Set up a meeting with Nancy Grandine Monday or Tuesday to discuss procedure used for placing liens on properties.
- Cutting reviewed the time line for the assessing update. Once the letters go out to the community calls will come in for appointments for hearings with Diana, this will be a busy time.

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At 10:15AM Smith moved to adjourn. Seconded by MacKenzie. Voted unanimously in favor.

Respectfully Submitted:

Dina Cutting