

TOWN OF LYME
Select Board Meeting
January 2, 2020
9:00 AM
Town Office Conference Room
Approved: January 9, 2020

The following people were present for part or all of the meeting: Select Board: Kevin Sahr, Judith Brotman and Benjamin Kilham. Administrative Assistant Dina Cutting. Road Agent: Steven Williams. Planning & Zoning Administrator: David Robbins.

1. At 9:00AM Chair Sahr called this meeting to order.
2. Highway: The Board and Mr. Williams reviewed the following items:
 - 2020 truck to be purchased. Mr. William's reviewed the estimate he had received for the truck. He believes the total cost will be in the \$225,000 range. If the Town trades in 2 trucks roughly \$45,000 can be planned on as a trade in value, leaving approximately \$185,000 needed for funding the purchase of this truck. The Board discussed financing verses purchasing from the Capital Reserve Fund.
 - Mr. William's would like to get the bids out for the sand and gravel - 4,000 yards for both.
 - Future Paving priorities:
 - 2020-River Road South: 2" base and 2" top coat. This will start at the Fisher Bridge and go south to just past 51 River Road - estimated at \$274,000.
 - 2021- River Road North: 2" base coat – estimated at \$100,000.
 - 2022- River Road North: 2" top coat- estimated at \$100,000.
 - 2023- Goose Pond Road from the bottom of Hewes Hill, culverts and grinding- estimated at \$ 247,000.
 - 2024- Goose Pond Road paving- estimated at \$200,000.
 - 2025- River Road South dirt section to the Hanover Town Line.
 - The Board thanked Mr. Williams for this information for future budget planning.
 - The Board and Mr. Williams discussed the replacement heating system for the highway garage. The Board is waiting for estimates on both a wood pellet boiler system and a propane furnace system.
 - Mr. William's noted he would not need Mr. Thebodo for plowing this winter, as it is too complicated with scheduling the trucks.
 - Mr. Williams stated that the lack of detailed invoices and time constraints because of 1 less employee is a hindrance in getting the vehicle repair spreadsheets done. Mrs. Cutting noted she would be looking into this situation.
 - The cycle of handing down the police cruiser to the Fast Squad and then on to the highway department was reviewed. The present highway vehicle has had over \$12,000 in repairs and it is not reasonable to put more funds into this vehicle. Mr. Williams suggested that the cruiser schedule may need to be adjusted. The Board discussed the option of purchasing a truck with plow (F-250 size) to be used by the maintenance department for summer seasonal work, and then can be used to plow the parking lots for Town Buildings in the winter.

- The Board reviewed the River Road South permit for the drainage repair. Mr. William's stated this was the fix that was discussed with Anthony Puntin. The Board will come to the office and sign this application for this permit.
3. At 10:26AM David Robbins joined the meeting. The Board and Mr. Robbins reviewed the following items:
 - 100 permits have been issued in 2019.
 - The family living in a camper have relocated out of the area.
 - Current Use - Mr. Robbins informed the Board that he and Mrs. Cutting have discussed the option of Mr. Robbins being responsible for CU tracking. Both felt it would be more efficient if he took on the tracking of all land use applications, Land Use Change Tax forms, and any other land use related items. An SOP will be developed for this procedure.
 - The Public Hearing for the petitioned zoning amendment warrant article will be held Thursday January 9th, 2020.
 - The Board reviewed the option to recommend or not recommend this article. It was the sense of the Board to not give an opinion on Planning and Zoning petitioned warrant articles.
 4. Public Comment: No public at this time.
 5. Mr. Kilham moved to approve the minutes of the December 19, 2019 meeting. Seconded by Mr. Sahr. Voted unanimously in favor.
 6. The 2019 operating budget was reviewed. \$131,000 is available for the final 2019 bills. This will be reviewed at the next regular Board meeting~~also~~.
 7. The Town's policy on bidding will be reviewed at next week's meeting.
 8. The draft revision to the Common Use application form and policy were reviewed and discussed. Parking on the Common was noted as a major concern. Using a portion of the back side of the Common as parking was discussed. It is difficult logistically to offer the Common for community use when there is NO PARKING allowed. Some people just park in the road and around the common because they always have. Chief O'Keefe noted previously that the Board needs to make a decision on this, either parking on the Common is allowed or NO parking on the Common. The policy needs consistency so it is the same for all.
 9. Lyme Center Academy Building Management and Use Policy: Mrs. Brotman reviewed the proposed changes. After a lengthy discussion concerning pricing of rental use the Board decided to continue the discussion next week. The Board would like to meet with the Community Care folks to discuss building usage and review the leasing arrangement.
 10. Proposed Warrant Articles were reviewed: Mrs. Cutting to come to next week's meeting with a draft of the warrant. The possible financing of the highway truck to be purchased this year was discussed again. Mr. Sahr moved to finance the purchase of this truck. Seconded by Mrs. Brotman. Mr. Sahr and Mrs. Brotman voted in favor of this motion. Mr. Kilham voted opposed.
 11. The Board had further discussion concerning purchasing a plow truck for the maintenance employee. This employee would also be doing parking lot plowing and sanding for all town buildings. Mrs. Cutting to investigate this option.
 12. The Board discussed and debated further the pros and cons of financing vehicles with respect to overall Town sentiment based on last years' Town meeting. The sense of the Board was to purchase a truck without incurring financing charges if the Capital Reserve

Fund will allow it. At this time Mr. Kilham moved to purchase the big highway truck from the Capital Reserve fund and pay for it outright. Seconded by Mrs. Brotman. Voted unanimously in favor.

13. At 12:24AM Mrs. Brotman moved to enter non-public session in accordance with RSA 91:3 II (a). Seconded by Mr. Sahr. Voted unanimously in favor by a roll call vote. Present for this non-public session were Mr. Sahr, Mrs. Brotman, Mr. Kilham and Mrs. Cutting. The Board discussed personnel issues.

At 12:49AM the Board returned to public session having made no decisions.

14. At 12:49AM Mr. Kilham moved to adjourn seconded by Mr. Sahr. Voted unanimously in favor.

Respectfully submitted,

Dina Cutting