

TOWN OF LYME
Select Board Meeting
January 30th, 2020
9:00 AM
Town Office Conference Room
Approved: February 6, 2020

The following people were present for part or all of the meeting: Select Board: Kevin Sahr (via Phone), Judith Brotman and Benjamin Kilham (10:00AM). Administrative Assistant Dina Cutting. Road Agent Steven Williams. Fire Chief Mundy. Town Counsel Naomi Butterfield (via phone).

For Bid openings: Representatives from the following companies- Pike Industry, Twin State, Lyme Green Sand & Gravel, J. Hutchins, Inc., Blacktop, Inc., R & D Paving, GMI Asphalt.

1. At 9:08AM Vice Chair Brotman called this meeting to order.
2. The bids for Sand & Gravel and Paving bids were opened:

- Sand Bids:

		<i>Per Yard</i>	<i>per ton</i>
Chief Crushing	1/2"	\$10.52	
Pike	3/8"	\$14.60	
Twin State	3/8"		\$18.81
Lyme Green	1/2"	\$10.75	

- Gravel Bids:

		<i>Per Yard</i>	<i>per ton</i>
Chief Crushing	3/4"	\$16.03	
Pike		\$16.60	
Twin state	3/4"		\$19.36
Lyme Green	3/4"	\$16.25	

- Paving:
Baker Hill Road-

	<i>description of work</i>	<i>estimated quantity</i>	<i>Unit Price</i>	<i>Total \$</i>
J. Hutchins, Inc.	Shoulders	137	\$19.50	\$2,671.50
Blacktop, Inc.	Shoulders	171	\$32.64	\$5,581.44
R & D Paving	Shoulders	190	\$28.00	\$5,320.00
GMI Asphalt	Shoulders	170	\$15.00	\$2,550.00

J. Hutchins, Inc.	Sweeping & tack	137 gallons		\$1,500.00
Blacktop, Inc.	Sweeping & tack	137 gallons		\$3,471.60
R & D Paving	Sweeping & tack	137 gallons		\$1,445.00
GMI Asphalt	Sweeping & tack	137 gallons		\$2,440.00

<i>J. Hutchins, Inc.</i>	Paving	760	\$75.80	\$57,608.00
<i>Blacktop, Inc.</i>	Paving	780	\$83.89	\$65,434.20
<i>R & D Paving</i>	Paving	780	\$75.00	\$58,500.00
<i>GMI Asphalt</i>	Paving	780	\$78.80	\$61,464.00

River Road-

<i>J. Hutchins, Inc.</i>	Base	2,713	\$75.80	\$205,645.40
<i>Blacktop, Inc.</i>	Base	2,783	\$76.43	\$212,704.69
<i>R & D Paving</i>	Base	1,250	\$75.00	\$93,750.00
<i>GMI Asphalt</i>	Base	2,770	\$78.80	\$218,276.00

<i>J. Hutchins, Inc.</i>	Overlay	2,745	\$75.80	\$208,071.00
<i>Blacktop, Inc.</i>	Overlay	2,816	\$76.43	\$215,226.88
<i>R & D Paving</i>	Overlay	2,805	\$75.00	\$210,375.00
<i>GMI Asphalt</i>	Overlay	2,800	\$78.80	\$220,640.00

<i>J. Hutchins, Inc.</i>	Sweeping & tack	440 gallons		\$5,500.00
<i>Blacktop, Inc.</i>	Sweeping & tack	440 gallons		\$11,823.34
<i>R & D Paving</i>	Sweeping & tack	440 gallons		\$4,450.00
<i>GMI Asphalt</i>	Sweeping & tack	440 gallons		\$7,570.00

<i>J. Hutchins, Inc.</i>	Handwork			\$3,600.00
<i>Blacktop, Inc.</i>	Handwork			\$7,900.00
<i>R & D Paving</i>	Handwork			\$2,600.00
<i>GMI Asphalt</i>	Handwork			\$2,500.00

<i>J. Hutchins, Inc.</i>	Shoulder Graveling	983	\$19.50	\$19,168.50
<i>Blacktop, Inc.</i>	Shoulder Graveling	824	\$29.84	\$24,588.16
<i>R & D Paving</i>	Shoulder Graveling	1,090	\$28.00	\$30,520.00
<i>GMI Asphalt</i>	Shoulder Graveling	770	\$15.00	\$11,550.00

The bids will be reviewed and notifications sent once the Road Agent and Select Board make a decision.

3. Highway: Mr. Williams reported on the following topics-
 - Post Pond Lane: The highway department will be sending notifications to the residents along this road. Trees need to be cut back for safety reasons.
 - Pot holes on River Road have been filled.
4. Mr. Sahr moved to approve the minutes of the January 21st and 23rd, 2020 meetings. Seconded by Mrs. Brotman. Voted unanimously in favor.

5. Manifest: Mrs. Brotman moved to approve the manifests- final 2019 and first 2020 manifest of the year. Seconded by Mr. Sahr. Questions were asked and answered. The motion was voted unanimously in favor.
6. The Board reviewed a draft letter to the residents of Lyme concerning the upcoming 2020 warrant articles. Mrs. Brotman will make changes to this document.
7. Mr. Kilham moved to approve the resolution to name "Elizabeth Brook" in memory of Elizabeth Kilmarx. Seconded by Mr. Sahr. Voted unanimously in favor.
8. Mr. Sahr moved to approve the 2020 Anti-harassment policy. Seconded by Mr. Kilham. This policy will become part of the Town Personnel Policy. Voted unanimously in favor.
9. Lyme Center Academy Policy: The Board reviewed the proposed changes. After a lengthy discussion the sense of the Board was to increase the charges to use the building. The Board's intent is to have this building revenue neutral. The building occupancy will be restricted to 80 people in the upstairs hall and the parking will be restricted to 20 vehicles. In the future the parking lot will designated with a fence to protect the septic & leach field and allow access to the fire cistern. The Board will finalize this at next week's meeting.
CCL- Cabin Fever events: The Board noted the mud season restriction, and the need for insurance coverage. Any event held at this building even if it is under CCL will require a fee for use of the building and an insurance certificate. Mrs. Cutting to communicate with CCL and the regular yoga instructors.
10. Land Use Change Tax: Beck, Timothy & Wende- Map 403 Lot 44, in the amount of \$13,980.00 was reviewed and the warrant signed.
11. A Solar exemption was approved for Furstenberg, Map 414 Lot 26.
12. At 10:30AM Mrs. Brotman moved to enter non-public session in accordance with RSA 91:3 II (I) Seconded by Mr. Sahr. Voted unanimously in favor by a roll call vote. Present for this non-public session were Mr. Sahr (via phone), Mrs. Brotman, Mr. Kilham, Ms. Butterfield, Town Counsel (via Phone) and Mrs. Cutting.
At 10:55AM Mr. Kilham moved to re-enter public session. Seconded by Mr. Sahr. Voted unanimously in favor.
13. The 2019 budget was reviewed. An estimated \$80,000 will be left to go into the Fund Balance.
14. Mrs. Cutting reported that after extensive review, the recommendation to the Board was to show \$32,000 (for a Ford F250) in the article for 2020 Town Meeting.
15. Wage for temporary part time office help was set. Mrs. Brotman moved to approve \$14.50 to this temporary position. Seconded by Mr. Kilham. Voted unanimously in favor.
16. Mrs. Cutting reported on various follow up items from the previous meeting.
17. At 11:22AM Mr. Sahr moved to enter non-public session in accordance with RSA 91:3 II (c) Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote. Present for this non-public session were Mr. Sahr, Mrs. Brotman, Mr. Kilham and Mrs. Cutting.
The Board reviewed matters which may affect a person's reputation.
At 11:32AM Mr. Sahr moved to re-enter public session having made no decisions. Seconded by Mr. Kilham. Voted unanimously in favor.
18. Chief Mundy: Chief Mundy reviewed the donations received and committed to date totaling \$471,000. The hope is to bring this total up to \$500,000. Final number for the project looks to be \$1.4 million. Chief Mundy noted a rebate for the energy efficient heating system. Mrs. Cutting to confirm how this rebate works.

Lyme Center Academy Building occupancy, fire suppression access and safety concerning the public use of this building were reviewed and discussed. Chief Mundy and Mr. Thebodo will meet to review the parking lot set up it to ensure it allows access for emergency vehicles and fire suppression.

19. At 12:16AM Mr. Kilham moved to adjourn seconded by Mr. Sahr. Voted unanimously in favor.

Respectfully submitted,

Dina Cutting