

TOWN OF LYME
Select Board Meeting
March 5th, 2020
9:00 AM
Town Office Conference Room
Approved: March 12, 2020

The following people were present for part or all of the meeting: Select Board: Kevin Sahr, Judith Brotman and Benjamin Kilham. Administrative Assistant Dina Cutting. Road Agent, Steven Williams. Planning & Zoning Administrator, David Robbins.
Community members: Sue MacKenzie, Rusty Keith, Rich Brown.
Northern New England Field Services: Dennis & Laura Thompson

1. At 9:00AM Chair Sahr called the meeting to order.
2. Dennis Thompson: Mr. Thompson reviewed the work to be done on Baker Hill Road and River Road. Various items were reviewed and discussed. The Board stated the final disposition of the old road will drive how the old road is going to meet the new road. The survey concerning the easement was reviewed and discussed. Mr. Thompson will follow up with York Land Services, LLC to get clarification.
3. Highway: Mr. Williams review and discussed the following items:
 - Paving estimate for the River Road North.
 - Highway vehicle fleet.
 - Replacement schedule of highway vehicles.
 - Plowing policy and length of time to plow route with only 3 full time employees.
 - Some reports from community members with concerns on various roads were reviewed. Goose Pond Road, Market Street and River Road were all noted. Goose Pond Road was reviewed and it was noted this project has dragged on too long. Hewes Hill section needs to be completed and then the entire road can be paved. The Board and Mr. Williams will consider these issues and, if prior to Town Meeting Board members wish to request additional funds for the Goose Pond Road, they will meet at 9:00AM on Monday March 9, 2020 to discuss this. Notify Mrs. Cutting with your request.
4. Planning & Zoning: Mr. Robbins reviewed the following items:
 - Clarified the Fire Department legal document for land swap.
 - Crossroads update: The plan is to change the easement. The new easement needs to be finalized before a final building permit is issued.
5. Select Board reviewed the protocol for COVID-19. The Board's role is financial and legal. Emergency Management Director will be taking care of information disbursement.
6. Listserve information: The Board discussed the present policy. In the attempt to get residents to use the Town web site the Board would like to change the office protocol. Any change from the regular meeting time will be posted on the Lyme Listserve. The message will be to look on the Web page for information. The goal is to encourage community members to use the web site and to hopefully get residents to sign up for the automatic notices.
7. Public Comment:

- Taping of the Select Board meetings was discussed. It was noted that people who wish to not be taped can have that choice. The camera should be set up to film the Board and the audience. Ms. MacKenzie was asked to move the video recorder to capture the public also.
8. The sense of the Board was to address the minutes for the February 26th, 2020 meeting at next week's regular board meeting.
 9. More Public Comment: Mr. Brown asked if a committee member can post their candidacy on the List serve. Mr. Brown explained he wanted to make sure this was acceptable. The Board commented the Listserve was an avenue for candidates to inform the public of their choice to run for public office. As a Planning Board member he should not be trying to sway voters on the petitioned article.
 10. Manifest in the amount of \$225,364.99 was reviewed and approved.
 11. Little Town Meeting: The Board reviewed questions from little town meeting. They will gather more information in preparation for Town Meeting.
 12. Town Meeting: Town meeting set up was reviewed and times assigned to cover this meeting.
 13. Warrant Articles: Mr. Sahr will create a list of comments to address various warrant articles for review.
 14. For the health of everyone, the Board would like to encourage any sick employees to stay home. A note to this effect will be placed in there paycheck envelope.
 15. Oath of office for Simon Carr to be appointed as the assistant moderator was signed by the Board.
 16. Lyme Foundation grants:
 - Energy Grant- The board reviewed the Street light conversion. The board will hold a public hearing (time and date to be announced) to accept up to \$5,000 for this project to come from the Lyme Foundation.
 - Cross walk in front of Library- This was 50% funded by the Lyme Foundation. The Board will need to secure the other 50% in order for this project to be completed.
 17. Highway pellet boiler- wait until the next meeting to discuss this further.
 18. Vachon, Clukey and Company. The Board reviewed and signed the agreement to have this firm do the 2019 audit.
 19. Committees and Commissions: No reports at this time.
 20. At 11:06AM Mr. Kilham moved to enter non-public session in accordance with RSA 91-A: 3 II (I), legal consultation. Seconded by Mrs. Sahr. Voted unanimously in favor by a roll call vote. Present for this non-public session were Mr. Sahr, Mrs. Brotman, Mr. Kilham and Mrs. Cutting.
At 11:29AM Mr. Sahr moved to re-enter public session. Seconded by Mr. Kilham. Voted unanimously in favor.
 21. At 11:29AM Mr. Sahr moved to enter non-public session in accordance with RSA 91-A: 3 II (c), reputation. Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote. Present for this non-public session were Mr. Sahr, Mrs. Brotman, Mr. Kilham and Mrs. Cutting.
At 11:53APM Mr. Kilham moved to re-enter public session. Seconded by Mrs. Brotman. Voted unanimously in favor. No action was taken.
 22. At 11:53PM Mr. Kilham moved to adjourn. Seconded by Mrs. Brotman. Voted unanimously in favor

Respectfully submitted, Dina Cutting