

TOWN OF LYME
Select Board Meeting
April 6, 2020
9:00 AM
Town Office Conference Room
Additional Select Board meeting
Approved: April 9, 2020

The following people were present for part or all of the meeting: Select Board members Kevin Sahr, Judith Brotman and Benjamin Kilham (by teleconference). Administrative Assistant Dina Cutting.

By teleconference: Steve Williams, Scott Bailey and Cole Williams Highway department, Chief O'Keefe Police Chief.

Community member: Sue MacKenzie. The above list of attendance was taken by voice notification.

As the Town Office is closed to the public and with the Governor's Executive orders allowing for the Board to meet online as long as the Public has telephone access, we offer the following instructions:

Please call in on the conference number - 603-506-6463 (No Pin Needed)

Access is for voice only at this time. If you can't access the conference number please email dina@lymenh.gov. All incoming public lines will be muted until 10:00AM when public comments are accepted. A role call will be made to indicate public members attending via phone.

1. At 9:00AM Chair Sahr called this meeting to order. Per Governor Sununu's emergency order # 12- Mr. Sahr reviewed the Right to Know Check List (*see Right to Know checklist at the end of the minutes.)
2. Mr. Sahr stated the staff had received a memo that the Board felt needed to be clarified.
3. The Board reviewed the draft of the revised memo and finalized wording. Mrs. Brotman moved to send this memo to all employees today. Seconded Mr. Sahr. Motion voted unanimously in favor with a roll call vote.
4. Highway: Mr. Williams reported it is difficult for the highway department to work because it is hard to get parts for the vehicles and there is no gravel available.
Mr. Kilham noted it was premature to present the boiler information on the web and to the Energy Committee in the manner it was. He and Mr. Williams need to gather all the information before any presentation and decision is made.
5. Chief O'Keefe reported the concerns of the Emergency Management Director with groups gathering in public places i.e. Skiway, Chase Beach, John Balch ball field. The message needs to be reiterated to the public. People need to keep abiding by the Governor's emergency orders. The Board discussed closing the recreation facility for safety reasons. After a discussion of concerns the Board asked Chief O'Keefe and the Emergency Management Director to send out a LymeList message reminding the residents of the Governor's stay at home request.

6. At 9:40AM Mr. Sahr moved to enter non-public session in accordance with RSA 91A:3 II (a) for personnel. Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote. Present for this session were, Sahr, Brotman and Kilham.
At 9:54AM Mrs. Brotman moved to close the non-public session and re-enter the public meeting. Seconded by Mr. Sahr. Voted unanimously in favor.
7. There being no further business before the Board at this time Ms. Brotman moved to adjourn at 9:55AM. Seconded by Mr. Sahr. Voted unanimously in favor.

Respectfully submitted,

Dina Cutting

*** A Checklist to Ensure Meetings Are Compliant with The Right-to-Know Law
During the State of Emergency**

As Chair of the Select Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing Uberconference for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 603-506-6463, or by clicking on the following website address: <https://www.uberconference.com/kssa1959>.

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Uberconference or telephonically. Instructions have also been provided on the website of the Board at: www.lymenh.gov.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem, please call 603-795-4639 or email at: dina@lymenh.gov.

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.