

TOWN OF LYME
Select Board Meeting
Thursday April 23, 2020
9:00 AM

Town Office Conference Room

Joint meeting of the Conservation Commission and the Planning Board

The following people were present for part or all of the meeting by teleconference: Select Board members Kevin Sahr, Judith Brotman and Benjamin Kilham. Administrative Assistant Dina Cutting. Shaun O'Keefe, Police Chief and Anthony Casele, Patrol officer. Conservation Commission members: Blake Allison, Rebecca Hanissian, Russel Hirschler, David Lysy and Matt Stevens. Planning Board members: John Stadler, Tim Cook, Rich Brown, Vicki Smith, Erik Furstenberg and David Van Wye. Community members: Sue MacKenzie, Leigh Prince, Hoyt and Marianne Alverson, Lenore Bolton and Stan Rosenberg. The above list of attendance was taken by voice notification.

As the Town Office is closed to the public and with the Governor's Executive orders allowing for the Board to meet online as long as the Public has telephone access, we offer the following instructions:

Please call in on the conference number –1-888-919-7047 (No Pin Needed)

Access is for voice only at this time. If you can't access the conference number please email dina@lymenh.gov. All incoming public lines will be muted until 10:00AM when public comments are accepted. A role call will be made to indicate public members attending via phone.

1. At 9:00AM Chair Sahr called this meeting to order. Per Governor Sununu's emergency order # 12- Mr. Sahr reviewed the Right to Know Check List (*see Right to Know checklist at the end of the minutes.)
2. Mrs. Cutting presented the information concerning the easement for the 2 poles to be installed by Consolidated Communication at the Fire Station location. Questions were asked and answered from both the Conservation Commission and the Planning Board. Followed was a discussion concerning this easement. After careful consideration the 2 groups noted their respective recommendation:
 - Conservation Commission: Chair Allison requested that each member of the Conservation Commission verbally give their recommendation. 5 members recommended the Select Board accept the easement.
 - Planning Board: Chair Stadler requested that each member of the Planning Board verbally give their recommendation. 6 members recommended the Select Board accept the easement.The Select Board thanked these 2 committee members for being present to review and discuss this important subject at this morning's joint meeting.
3. Approval of Minutes:
 - Mr. Sahr moved to approve the minutes of the April 16, 2020 meeting. Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote.
4. Manifest: Reviewing and approving electronically- \$21,018.71.
5. Task Tracker:

- Committees and Commissions meetings:
 - a) Covid-19- Board members will sign up individually to attend this teleconference for information. Mrs. Cutting has signed up as this will be the FEMA paperwork needed for reimbursement.
 - b) Committee Handbook-draft will come to the Board next week
 - c) Recreation Facility-draft being worked on. This will go to the Recreation Commission for review before the Select Board votes on it.
 - d) Lyme Center Academy lease-draft will be coming next week.
 - e) Highway boiler – Mr. Williams and Mr. Kilham met to discuss this. Mr. Kilham will be requesting financial information in the coming week.
 - f) RRFP-The Board’s letter went to the Lyme Foundation for their Wednesday night meeting. There has been no information on this.
 - g) River Road easement- waiting on signature
 - h) Northern New England Field Services will be starting the Baker Hill Road project on May 18, 2020.
 - i) Paperwork for the Mascoma Bank loan for the new Fire Station is complete and needs signatures.
Mr. Sahr moved to approve the loan for \$500,000 at 3.5% interest with the first payment due in 2021 of \$81,715.74. Seconded by Mrs. Brotman. Voted unanimously by a roll call vote.
 - j) On Monday April 27th, 2020 Hanson will be starting the Hewes Brook Bridge project. Mr. Sahr will remind Mr. Williams that as Road Agent he is in charge of this project and the signage, if not already in place, must be installed ASAP.
 - k) Old River Road: The Board reviewed information from Town Meeting. The Board will ask the community for information and comments on the options for different road classifications /uses. The Board will review the collected information and then set up a public meeting to review and discuss the options.
- 6. The contract for the Town’s Utility Appraiser was reviewed. Mrs. Brotman moved to approve the contract and have the Chair sign on behalf of the Board. Seconded by Mr. Kilham. Voted unanimously in favor by roll call vote.
- 7. The contract for Solitude for the treatment of Milfoil at Post Pond was reviewed. Mr. Sahr moved to approve this contract and have the Chair sign. Seconded by Mrs. Brotman. Voted unanimously in favor by roll call vote.
- 8. The Pike house lease was reviewed. Mr. Sahr moved to approve this lease and have the Chair sign. Seconded by Mr. Kilham. Voted unanimously in favor by roll call vote.
- 9. Report of wood cut - Mrs. Brotman moved that after a review of these documents, the Chair to sign. Seconded by Mr. Kilham. Voted unanimously in favor by a roll call vote.
- 10. Public comments: RRFB was reviewed with various questions being asked and answered. The information from Town Meeting was noted concerning the possible disposition of the soon-to-be discontinued section River Road. The comments made by the public were in support of a Class VI road or a Trail. A request to involve the Conservation Commission in the discussion was noted.
- 11. Chief O’Keefe noted that the signs are not up on River Road warning of the upcoming bridge closure. They need to go out ASAP.

At 10:14AM Mr. Sahr moved to enter non-public session in accordance with RSA 91-A: 3 II (c) reputation. Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote. The teleconference portion of the meeting was ended. Present for this session were Mr. Sahr, Mrs. Brotman, Mr. Kilham and Mrs. Cutting. An abatement request was reviewed.

At 10:40AM Mr. Sahr moved to re-enter the public meeting, having voted to grant an abatement. Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote.

12. At 10:43AM Mr. Sahr moved to enter non-public session in accordance with RSA 91-A: 3 II (c) reputation. Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote. Present for this session were Mr. Sahr, Mrs. Brotman, Mr. Kilham and Mrs. Cutting. A request for a non-public meeting was reviewed. Mrs. Brotman moved to re-enter the public meeting at 10:45AM and moved to adjourn the meeting, having voted to approve a NPS at next week's meeting. Seconded by Mr. Sahr. Voted unanimously in favor by a roll call vote.

Respectfully submitted,

Dina Cutting

*** A Checklist to Ensure Meetings Are Compliant with The Right-to-Know Law During the State of Emergency**

As Chair of the Select Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing Uberconference for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone #1-888-919-7047, or by clicking on the following website address:
<https://www.uberconference.com/kssa1959>.

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Uberconference or telephonically. Instructions have also been provided on the website of the Board at:
www.lymenh.gov.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem, please call 603-795-4639 or email at: dina@lymenh.gov.

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.