

TOWN OF LYME  
Select Board Meeting  
June 12<sup>th</sup>, 2020  
9:00 AM  
Town Office Conference Room  
Approved: June 18, 2020

The following people were present for part or all of the meeting: Select Board members Kevin Sahr, Judith Brotman and Benjamin Kilham. Administrative Assistant Dina Cutting. Police Chief Shaun O'Keefe. School Board Chair Jonathan Voegele

Community Members: Marianne Alverson, Ellen Mehrbach, Katie Miller, Luke & Leigh Prince and other unidentified people on teleconference.

The listed names spoke at this meeting.

As the Town Office is closed to the public and with the Governor's Executive orders allowing for the Board to meet online as long as the Public has telephone access, we offer the following instructions: Please call in on the conference number –1-888-919-7047 (No Pin Needed)

Access is for voice only at this time. If you can't access the conference number please email [dina@lymenh.gov](mailto:dina@lymenh.gov). All incoming public lines will be muted until 10:00AM when public comments are accepted. A role call will be made to indicate public members attending via phone.

1. At 9:02AM Chair Sahr called this meeting to order.
2. Chief O'Keefe: Chief reported on various topics concerning the Recreation Facility.
  - Tennis and basketball courts are closed for refurbishing. They were broken into.
  - The Playground and other areas under construction need to be roped off for safety.
  - There have been many vehicles and people that are not Lyme residents visiting the beach. Some people are parking in the Boat Launch and walking in or swimming over from the boat landing.
  - Kayaks and paddle boards are being used and launched from the beach and being landed on the beach. This is a safety concern for the swimmers, and is not allowed.
  - Chief O'Keefe would like the beach and recreation area rules to be sent out on the listserve and web site again. Include the need for all vehicles to have resident stickers on them.
  - Recreation Commission members will be putting warnings on vehicles that do not have resident stickers. Chief O'Keefe requested they write down the license plate numbers of vehicles and report them to the police department.
  - Tickets will be issued for violations with fines from \$25.00 to \$100.00 depending on the offense.
  - The Board discussed the option of filling a position of an "Overseer of the Recreation Area" to help keep people informed and up to date on the rules and regulations. Mrs. Brotman and Mrs. Cutting will draft a proposal for consideration.
3. Mr. Sahr moved to approve the minutes of the June 4, 2020 meeting. Seconded by Mr. Kilham. Voted unanimously in favor by a roll call vote.
4. Mr. Sahr moved to approve the non-public minutes of April 30<sup>th</sup>, May 7<sup>th</sup>, May 14<sup>th</sup>, May 21<sup>st</sup> and May 28<sup>th</sup>, 2020. Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote. Mrs. Cutting noted that the Board had discussed and voted to include forgiveness of interest and fees associated with the 2019 liens that were postponed due to the Covid-19 pandemic under Emergency Order # 25. The April 30<sup>th</sup>, 2020 regular meeting minutes did not note this as a part of the motion. At this time Mr. Sahr moved to amend the minutes of April 30<sup>th</sup>, 2020 to include the

- forgiveness of interest and fees. Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote.
5. Mrs. Brotman will draft a mid-year communication to the residents. This will be reviewed at a subsequent meeting.
  6. Due to the Governor releasing Emergency Orders # 4 and #25, the emergency stay of deeding, the Tax Collector may now start the deeding process.
  7. Solar exemption: Mr. Sahr moved to approve the solar exemption. Seconded by Mrs. Brotman. The Board reviewed this exemption. Exempt amount is \$15,000. Voted unanimously in favor with a roll call vote.
  8. Mr. Sahr moved to approve an abatement for property of Mr. & Mrs. Beaupre-Map 406 Lot 3 in the amount of \$5,300. The assessed amount went from \$252,500 to \$247,200. Seconded by Mrs. Brotman. The Board reviewed and supports the assessor's recommendation. Voted unanimously in favor by a roll call vote.
  9. Minimum impact permit for Bear Hill Conservancy Trust was reviewed and noted.
  10. Application for air permit was noted for 39 Grafton Turnpike, Dartmouth Skiway.
  11. The Board reviewed the RRFB and traffic maintenance agreements. The Board is contractually obligated to follow through with the design and permitting for the RRFB. The Board will continue with ~~this~~ their obligation. The maintenance agreement is for the standard ADA crosswalk. Mr. Sahr moved to approve the agreement. Seconded by Mrs. Brotman. Because this crosswalk is the closest crosswalk to the School the State will maintain it. Voted unanimously in favor by a roll call vote.
  12. Mr. Sahr reported he had a conversation about the RRFB with the Lyme Foundation Chairman about a statement that was miss quoted by the Valley News reporter. The Foundation will be discussing the RRFB further.
  13. Mr. Sahr moved to attach the School Board and Library Trustee RRFB letters to the minutes. Ms. Brotman seconded the motion. Voted unanimously in favor by a roll call vote.
  14. The Select Board reviewed the Tax Anticipation Documents. Mr. Sahr moved to approve the paperwork for the TAN and adopt the resolution as noted in the Tax Anticipation Governmental Certificate. Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote.
  15. Public Comment:
    - a) Marianne Alverson: Spoke about many sites in town that are unsafe and traffic concerns. She suggested that a comprehensive review should be done.
    - b) Ellen Mehrbach: Noted the RRFB was a problem with a neighbor and may cause harm to a person.
    - c) Katie Miller: wants a rescue ring at the beach, and possibly the boat landing area.
    - d) Luke Prince: The crosswalk has not been stripped for years, drop off and pick up is dangerous, there are more problems than just the crosswalk with the School traffic.
    - e) At this time Mr. Sahr reiterated that after DOT, Police and others met and reviewed traffic patterns at school drop off time the State recommended the RRFB as the best solution for this location.
    - f) Leigh Prince: noted concerns with the school, Library and crosswalk areas.
    - g) Marianne Alverson: would like to see the documented concerns and complaint about this area.
    - h) Mr. Sahr noted at this time the Board is waiting for the State of NH to get back to the School to answer their concerns.
    - i) Chief O'Keefe: The possibility of a side walk on both sides of Route 10 was discussed with NH DOT. They advised that any sidewalks would be the Town of Lyme's responsibility for maintenance, as well as it would be the Town's responsibility to obtain written permission from every property owner along the road for the sidewalk installation. Chief O'Keefe restated that DOT was aware of all the concerns and issue at this location and had recommended the RRFB.

- j) School Board Chair, Jonathan Voegele noted he was speaking to his personal opinion also. This is a transportation issue, the common, parking, other safety concerns need to be factored into this solution. NH DOT has not responded to the School Board's letter and the Federal group had no good response. Let's work on this problem together and look to design a plan to address all concerns.
- 16. The Board thanked all for their comments.
- 17. At 10:23AM Mr. Kilham moved to adjourn seconded by Mrs. Brotman. Voted unanimously in favor.

Respectfully submitted,

Dina Cutting

**\* A Checklist to Ensure Meetings Are Compliant with The Right-to-Know Law  
During the State of Emergency**

As Chair of the Select Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

*a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:*

We are utilizing Uberconference for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone #1-888-919-7047, or by clicking on the following website address:  
<https://www.uberconference.com/kssa1959>.

*b) Providing public notice of the necessary information for accessing the meeting:*

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Uberconference or telephonically. Instructions have also been provided on the website of the Board at: [www.lymenh.gov](http://www.lymenh.gov).

*c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:*

If anybody has a problem, please call 603-795-4639 or email at: [dina@lymenh.gov](mailto:dina@lymenh.gov).

*d) Adjourning the meeting if the public is unable to access the meeting:*

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.