

TOWN OF LYME
Select Board Meeting
June 25th, 2020
9:00 AM
Town Office Conference Room

The following people were present for part or all of the meeting: Select Board members Kevin Sahr, Judith Brotman and Benjamin Kilham. Administrative Assistant Dina Cutting. Police Chief Shaun O'Keefe. Jonathan Voelege, School Board Chair.

Public: Yolanda Bujarski, Michael Whitman, Barbara Woodard and other unidentified people on teleconference. The listed names spoke at this meeting.

As the Town Office is closed to the public and with the Governor's Executive orders allowing for the Board to meet online as long as the Public has telephone access, we offer the following instructions: Please call in on the conference number –1-888-919-7047 (No Pin Needed)

Access is for voice only at this time. If you can't access the conference number please email dina@lymenh.gov. All incoming public lines will be muted until 10:00AM when public comments are accepted. A role call will be made to indicate public members attending via phone.

1. At 9:00AM Chair Sahr called this meeting to order.
2. Mrs. Brotman moved to approve the minutes of the June 18th, 2020 meeting. Seconded by Mr. Sahr. Voted unanimously in favor by a roll call vote.
3. Manifest in the amount of \$628,386.07 (\$550,000 School) was moved to approve by Mr. Sahr. Seconded by Mrs. Brotman and voted unanimously in favor by a roll call vote.
4. Mr. Sahr noted the Select Board's letter concerning the RRFB and Crosswalk safety to the School Board and Library Trustees was completed, and sent to each party electronically on June 25, 2020.
5. Mr. Sahr explained the permit review issues for culvert # 3 at the River Road reroute location. After careful consideration Mr. Sahr moved to accept the recommendations and changes to the design proposed by the Connecticut River Joint Commission. Mrs. Brotman seconded the motion. Motion voted unanimously by roll call vote. Mr. Robbins will make these changes to the permit application and send it in to the NH DES.
6. Mrs. Brotman will draft a response to Mr. Miller explaining why there are no lifeguards, ropes, docks, etc. at Chase Beach this summer. Mrs. Brotman noted that this had been addressed at Town Meeting, in a mailing and had been discussed at various Select Board meetings.
7. Johnathan Voegele, School Board Chair: Mr. Voegele and the Select Board reviewed the recent letter from the Board. Mr. Voegele stated the School Board felt that given RSA 41:11 and 236:1 the Select Board was in charge of Town roads. After a brief discussion Mr. Voegele stated he would take the lead in forming a team including Police department personnel, School officials, Library officials and several members of the public at large to develop a charge that addresses the various issues involved in the Route 10 traffic safety issues. The Police department will be representing the Municipality.
8. Mr. Sahr reported that the Hewes Brook Bridge is scheduled to be installed today and hopefully the road can be opened tomorrow.
9. Covid-19: The opening of the town building was briefly reviewed. The Safety Committee will be meeting later today to discuss the potential opening of Town buildings and making a recommendation to the Select Board on this matter. Mrs. Cutting to look into a Plexiglas protective barrier for Ms. Toland at the front desk.

10. The Select Board reviewed the draft of the Recreation Commission Monitor job description. Chief O'Keefe sent in some suggestion to be added to the description. Mrs. Cutting and Mr. O'Keefe to work on the final job description. Mr. Sahr moved to use what has been developed for the job description, and allow Mrs. Cutting to hire 2-3 people to serve in the capacity of this job description. Ms. Cutting is to make sure to keep this position cost under the \$15,000 in the budget. Seconded by Mr. Kilham. Voted unanimously in favor by roll call vote. Mrs. Cutting will send detailed information on the persons being initially hired for this position to the Board. The hourly wage will be \$15.00 per hour. This is a temporary, part-time, no benefits position.
11. Public Comment:
 - a) An email was received with a question about the startup of recycling.
 - b) Michael Whitman: Asked the Board if the RRFB was currently on hold? Mr. Sahr noted the Board has paid for the design and permitting and is moving ahead with that phase. The Board has no plans to move ahead with the actual installation of the RRFB at this time. Mr. Whitman noted that the Board no longer hosts Board/public coffee hours and does not allow people to speak at other times during the Select Board meetings, which is not convenient for the public. In his view, this has been a lot of wasted time - Mr. Whitman does not care if the Board wastes their time, but for ease and clarity of meetings he is requesting the Board switch to using Zoom. Mr. Sahr noted the Board is doing their best, and issues with "feedback" are experienced with Zoom as well.
 - c) Yolanda Bujarski, following up on her email: Does the Board have a plan to start up recycling soon and when? Board responded at this time there is no plan to start recycling.
 - d) Barbara Woodard: Requested an update on the River Road. The Board reviewed the plan for New England Field Services to complete the River Road By-Pass by July 15th in order for paving to take place.End of Public Comment period.
12. Liens and deeding: Emergency Order 25 has been lifted. The Tax Collector should be moving ahead with the liens and deeding as required.
13. Committee and Commission reports:
 - Conservation Commission: Mr. Kilham reported they would be installing the foot bridge at the Chaffee sanctuary. And moving forward with the knotweed eradication plan.
 - Recreation Commission: The playground has been installed and is complete. It was officially open for use this morning. Thank you to the Swan Grant. There are a few more things to come at the recreation area.
14. Mrs. Brotman suggested because of the Independence Day holiday next week's Select Board meeting be cancelled. The sense of the Board was to support this. The next regular Select Board meeting will be Thursday July 9th, 2020 at 9:00AM.
15. At this time Chair Sahr informed the Board he would like to step down from being the Chair of the Select Board for personal reasons. Mrs. Brotman and Mr. Kilham thanked him for all his extra time devoted to being the Chair, and noted that his devotion to the position will be greatly missed.
16. Mr. Kilham proposed that Mrs. Brotman be the Chair of the Select Board. A brief discussion took place. Mr. Sahr moved to appoint Mrs. Brotman as Chair. Seconded by Mr. Kilham. Voted unanimously in favor by a roll call vote.
17. Mrs. Brotman moved to nominate Mr. Kilham as vice chair. Seconded by Mr. Sahr. Motion voted unanimously in favor by a roll call vote.
18. At 10:29AM Mr. Kilham moved to adjourn. Seconded by Mr. Sahr. Voted unanimously in favor.

Respectfully submitted,

Dina Cutting

*** A Checklist to Ensure Meetings Are Compliant with The Right-to-Know Law
During the State of Emergency**

As Chair of the Select Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing Uberconference for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone #1-888-919-7047, or by clicking on the following website address:
<https://www.uberconference.com/kssa1959>.

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Uberconference or telephonically. Instructions have also been provided on the website of the Board at: www.lymenh.gov.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem, please call 603-795-4639 or email at: dina@lymenh.gov.

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.