

TOWN OF LYME
Select Board Meeting
July 23rd, 2020
9:00 AM
Town Office Conference Room
Approved: August 6th, 2020

The following people were present either in person or by conference phone for part or all of the meeting: Select Board members Kevin Sahr, Judith Brotman and Benjamin Kilham. Administrative Assistant Dina Cutting. Emergency Management Director Margaret Slosberg. School Board Chair Jonathan Voegele, School Superintendent/Principal Jeff Valance.

Public: Sue Mackenzie and other unidentified people on teleconference.

As the Town Office is closed to the public and with the Governor's Executive orders allowing for the Board to meet online as long as the Public has telephone access, we offer the following instructions: Please call in on the conference number –1-888-919-7047 (No Pin Needed)

Access is for voice only at this time. If you can't access the conference number please email dina@lymenh.gov. All incoming public lines will be muted until 10:00AM when public comments are accepted. A role call will be made to indicate public members attending via phone.

1. At 9:00AM Chair Brotman called this meeting to order. Per Governor Sununu's Emergency Order # 12, Mrs. Brotman reviewed the Right to Know Check List (*see Right to Know checklist at the end of the minutes.)
2. The Board asked if Chief Mundy would post on the list serve the existing extreme fire danger.
3. On Thursday the Governor declared a 21 day extension of the stay at home order.
4. The Board reminds everyone about safe distancing, wearing masks, washing hands and being careful.
5. EMD Margaret Slosberg reviewed the present numbers and requested the Board consider passing a resolution that would encourage all Lyme residents and Lyme visitors to wear a mask. The Board and Ms. Slosberg reviewed and discussed issues surrounding Covid-19. It is important to encourage people to wear masks. The Board review the differences between an ordinance and a resolution. The Board would need to have the Town vote at a Town meeting in order to have a lawfully enacted ordinance. After a lengthy discussion the Board decided to meet next week in order to seek input from the community on this matter. Next week's Board meeting will be dedicated to an open forum to allow residents to share their feeling on this subject matter. The agenda will be exclusively dedicated to this discussion from 9:00AM to 10:00AM.
6. Mr. Kilham moved to approve the minutes of the July 16th, 2020 meeting. Seconded by Mr. Sahr. Voted unanimously in favor by a roll call vote.
7. Mr. Sahr moved to approve the non-public minutes of July 16th, 2020. Seconded by Mr. Kilham. Voted unanimously in favor by a roll call vote.
8. The manifest was reviewed and approved.
9. Task Tracker:

- River Road-The paving has been completed by Northern New England Field Services.
- The area on the Route 10 side of the Common was discussed. This is a no parking area, with concerns from residents that include that this area is not very esthetically pleasing and has safety issues. The Board will review these concerns with Chief O'Keefe and move forward with a remedy if this is a safety matter that needs to be addressed.
- An Anonymous donor for the \$40,000 required by the electric company in order to get the engineering started for undergrounding electricity around the Common was noted. The Board discussed logistics for this and reviewed current items of financial stress on the town. At this time it was the sense of the Board that this project could proceed with donated dollars, but it would not be on the Board's list of projects for town funding. Any forward movement on this issue will need Select Board approval, as will a donation of funds related to this project.
- The Lyme Common Planning Committee should be encourage to start back up, and include this as an action item.

10. Public Comment:

- Sue MaKenzie noted the Common committee was to address various issues on the Common for future use and planning.

11. Committees and Commissions:

- Conservation Commission: Doing trail work
- Recreation Commission: Tennis/basketball court refurbishing is complete. These funds were from the Capital Reserve Fund for the Recreation Facilities. The playground and table tennis, were funded by the Swan Grant.

12. At 10:10 the Select Board took a 5 minute break.

13. Highway: Mr. Williams reviewed and discussed the following items:

- Edgell Bridge-the maintenance list was reviewed. After Mr. Williams reviews State bridge reports and is confirming all deficiencies are covered by the proposed maintenance work, the Board is in support of this work being done. The cost of this maintenance work is \$26,173.38, to come from the Bridge CRF.
- Highbridge- an estimate of \$240,000 to replace this bridge was discussed. The estimate needs to include all engineering and permitting.
- River Road- The new road needs guardrails on one section. Mr. Williams will review with the proposed guardrail company and come back to the Board with a price for the installation. The new road will not be open for traffic until the guardrails are in place.
- River Road south paving- The Board confirmed the section on the southern end must be included in the final paving the Town is having done.
- Highway boiler- Mr. Kilham asked questions about past performance of the pellet boilers. Still some facts need review. The Board would like this to be based on what is the best decision for the highway department. The Board will wait for Mr. Kilham and Mr. Williams recommendation to the Board before making a decision.
- The culvert on the north end of the River Road reroute was replaced by the highway department on Monday.

14. At 10:25AM Mr. Kilham moved to enter non-public session in accordance with RSA 91-A: 3 II (c), Reputation. Seconded by Mr. Sahr. Voted unanimously in favor by a roll call vote.

Present for this session were Mrs. Brotman, Mr. Sahr, Mr. Kilham, Mr. Williams and Mrs. Cutting. A discussion that may damage a person's reputation other than the Select Board took place.

At 11:13AM Mr. Sahr moved to re-enter the public meeting and to seal these non-public minutes. Seconded by Mr. Kilham Voted unanimously in favor by a roll call vote.

15. At 10:42AM Mr. Kilham moved to adjourn. Seconded by Mr. Sahr. Voted unanimously in favor.

Respectfully submitted,

Dina Cutting

*** A Checklist to Ensure Meetings Are Compliant with The Right-to-Know Law
During the State of Emergency**

As Chair of the Select Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing Uberconference for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone #1-888-919-7047, or by clicking on the following website address: <https://www.uberconference.com/kssa1959>.

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Uberconference or telephonically. Instructions have also been provided on the website of the Board at: www.lymenh.gov.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem, please call 603-795-4639 or email at: dina@lymenh.gov.

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.