

TOWN OF LYME  
Select Board Meeting  
December 10<sup>th</sup>, 2020  
9:00 AM  
Town Office Conference Room  
Approved: December 16, 2020

The following people were present for part or all of the meeting: Select Board members Judith Brotman, Benjamin Kilham and David Kahn; Administrator Dina Cutting  
Community members: Richard Brown, Michael McKusick, Hoyt Alverson

As the Town Office is closed to the public and with the Governor's Executive orders allowing for the Board to meet online as long as the Public has telephone access, we offer the following instructions: Please call in on the conference number –1-888-919-7047 (No Pin Needed)

Access is for voice only at this time. If you can't access the conference number please email [dina@lymenh.gov](mailto:dina@lymenh.gov). All incoming public lines will be muted with the exception of when public comments are accepted. A role call will be made to indicate public members attending via phone.

At 9:03 AM Mrs. Brotman opened the meeting.

1. Public Comment:

- Rich Brown noted that he was present, and is waiting for the Board's response to his list of questions, which is on today's agenda.
  - Michael McKusick – Mr. McKusick is concerned about the project on River Rd/N. Thetford Rd being put on hold. Part of the bank has fallen in the river. He is concerned about the vehicle traffic safety and the ability for emergency vehicles to assist property owners out there.
  - Hoyt Alverson – Mr. Alverson brought to the attention of the Board that the UberConference of the last meeting had some technical difficulties. The Board will look into this and resolve any issues.
2. Mr. Kilham moved to approve the minutes of the November 19<sup>th</sup>, 2020 meeting. Mr. Kahn seconded the motion. Motion voted unanimously in favor by a roll call vote.
3. The Board discussed the North Thetford Rd repair. Mr. Kilham suggested that the town maintain the road with fill to keep the road level, as well as keep major weight off it and continue to use it at this time. If safety concerns arise with this plan the Board could revisit the topic and find a solution at that time. Mrs. Brotman brought up Mr. McKusick's concerns near his property and Mr. Kilham agrees it should be closely monitored. The Board will make sure the road is safe for emergency vehicle travel. Mr. Kilham (possibility all three board members) is going to meet with Mr. McKusick at his property and discuss his concerns with the road.
4. The Board discussed Mr. Brown's letter of concerns/questions. The Board is in agreement that when a community member is on a committee or board it is his or her job to serve as an impartial member that makes choices in the best interest of the entire town,

and supports the committee or board final decision. The Board will produce a written document in response to Mr. Brown and send it to him.

5. Highway Department-
  - Mr. Williams updated the Board that the highway department is running smoothly. They had a few equipment break downs and they are getting a diagnosis/cost estimate for the repairs and will update the Board. Mr. Williams also advised the Board that the Sterling truck has been sold.
6. The Energy Committee sent an email to the Select Board asking about the Highway Garage boiler and recycling. Ms. Cutting drafted a response for the Board answering their questions. The Board approved the response and Ms. Cutting will send it along to the committee.
7. The Board discussed the operating budget. This year's proposed operating budget is 1.25% over last year. It also includes a 2% raise for employees. The Board approved this and it will be posted and also sent to the Budget Committee.
  - The Highway boiler and Transfer Station compactors will be taken out of this year's operating budget.
8. Ms. Cutting advised the Board that the Department of Environmental Services approved the request that the pavement on Old River Rd can stay.
9. The Board briefly discussed taking ownership of the back- of-the-common road. A draft of a letter to the State has been produced and the Board will continue to discuss this topic. The Board approved the draft letter and it will be sent to the necessary people.
  - The Board recognizes they will need to have a discussion with community members as well in order to understand the town's consensus on the topic. This is just the start to the conversation.
10. At 9:56AM Mrs. Brotman moved to enter non-public session in accordance with RSA 91-A: 3 II (c) reputation. Mr. Kahn seconded the motion. Motion voted unanimously in favor by a roll call vote. Various property liens were discussed.  
At 10:10AM Mr. Kahn moved to re-enter public session. Seconded by Mrs. Brotman. Voted unanimously in favor by roll call vote.  
After careful consideration Mr. Kilham moved to waive interest and forgive fees on a property with 2018 and 2019 liens. Seconded by Mr. Kahn. Voted unanimously in favor.
11. At 10:12 Mrs. Brotman moved to enter non-public session in accordance with RSA 91-A: 3 II (a) personnel. Mr. Kilham seconded the motion. Motion voted unanimously in favor by a roll call vote. The Board reviewed wages of all employees and confirmed the 2% wage increase. The start date for benefits and 2021 wage increase was confirmed to start on January 1, 2021.  
At 10:15AM Mr. Kahn moved to re-enter public session. Seconded by Mrs. Brotman. Voted unanimously in favor by roll call vote.
12. At 10:16AM Mr. Kilham moved to adjourn. Seconded by Mr. Kahn. Voted unanimously in favor by a roll call vote.

Respectfully Submitted,

Jordan Toland

**\* A Checklist to Ensure Meetings Are Compliant with The Right-to-Know Law  
During the State of Emergency**

As Chair of the Select Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

*a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:*

We are utilizing Uberconference for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone #1-888-919-7047, or by clicking on the following website address: <https://www.uberconference.com/kssa1959>.

*b) Providing public notice of the necessary information for accessing the meeting:*

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Uberconference or telephonically. Instructions have also been provided on the website of the Board at: [www.lymenh.gov](http://www.lymenh.gov).

*c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:*

If anybody has a problem, please call 603-795-4639 or email at: [dina@lymenh.gov](mailto:dina@lymenh.gov).

*d) Adjourning the meeting if the public is unable to access the meeting:*

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.