

TOWN OF LYME
Select Board Meeting
January 4th, 2021
8:30 AM
Town Office Conference Room

The following people were present for part or all of the meeting: Select Board members Judith Brotman, Benjamin Kilham and David Kahn. Chief O'Keefe, Road Agent, Steven William's and Administrator Dina Cutting
Community members: Steven Campbell, Ann Baird, Carol Barr and Don Gram.

As the Town Office is closed to the public and with the Governor's Executive orders allowing for the Board to meet online as long as the Public has telephone access, we offer the following instructions: Please call in on the conference number: Join Zoom Meeting

877 853 5247 US Toll-free

888 788 0099 US Toll-free

833 548 0276 US Toll-free

833 548 0282 US Toll-free

Meeting ID: 988 5073 7830

Passcode: 056102

Access is for voice only at this time. If you can't access the conference number please email dina@lymenh.gov. All incoming public lines will be muted with the exception of when public comments are accepted. A role call will be made to indicate public members attending via phone.

At 8:32 AM Mrs. Brotman opened the meeting.

1. The Highway department is out taking care of some road issues. Mr. Williams will call in later.
2. The Board discussed various draft warrant articles.
 - ✓ To Capital Reserve funds- Reviewed all amounts- total \$415,000
 - ✓ Block Grant- Estimated at \$95,000
 - ✓ Fire Truck payment- \$81,252.00 to come from Capital Reserve fund
 - ✓ Fire Station payment- \$81,716.00 to come from Capital Reserve Fund
 - ✓ To discuss Road work for 2021-The Board will wait for the Road Agent to call in.
 - ✓ Transfer Station equipment- \$53,754.00, the Board has approved expending funds from 2020 budget for contracted amount. Will know balance left in operating budget after the 12th.
 - ✓ Withdrawal from Capital Reserve Funds- \$124,765.00 - Property reappraisal/Avatar system to be done in conjunction with the 2021 reappraisal. Estimated at \$45,750.00 and computer system upgrade \$25,000 – both to come from Capital Reserve fund
3. Public Comment: Comments were made in support of a Class A trail for the old section of River Road by Carol Barr and Donald Graham.
4. Mr. Kilham moved to approve the minutes of December 17th, 2020 regular Select Board meeting. Seconded by Mr. Kahn. Voted unanimously in favor by a roll call vote.

5. Mr. Kilham moved to approve a manifest in the amount of \$496,763.63. Seconded by Mr. Kahn. Some invoices were reviewed and discussed. Motion voted unanimously in favor by a roll call vote.
6. Mr. Kilham moved to approve the minutes of the December 10th, 2020 meeting. Mr. Kahn seconded the motion. Motion voted unanimously in favor by a roll call vote.
7. The manifest in the amount of \$912,677.01 was reviewed and approved. Mr. Kilham moved to approve this manifest. Seconded by Mr. Kahn. Voted unanimously in favor by a roll call vote.
8. Highway:
 - ✓ Mr. Williams reviewed the request for a seasonal part-time employee. Would prefer to have them work year round, not just in the winter months.
 - ✓ The Tahoe has been repaired- concerns that it may not be financially wise to put more funds into his vehicle.
 - ✓ The Board reviewed the need to have a highway F-250 with plow and sander. The maintenance department is receiving a plow and sander and the Board feels there is no need to have 2 vehicles with a regular plow and sander to do the parking lots. Mr. Thebodo will be plowing and sanding the Municipal parking lots.
 - ✓ The project on River Road at North Thetford Road with the Army Corps of Engineers will not move forward at this time.
 - ✓ North River Road was the next road for paving.
9. Old River Road: The Board reviewed the options for this section of the Road. Mr. Kilham would like to present choices for the town to consider. This way one of the articles should pass and this issue will be addressed in 2021 and not have to carry over to the next Town meeting. A draft will be coming out soon. The Board discussed having the Town vote to consider a Class A trail, with the west half of the roadway going back to the land owners, the east half would have the trail on it. This needs to be reviewed by the Town Attorney. The sense of the board was to move forward with this type of article.
10. At 9:56AM Mr. Kilham moved to enter non-public session in accordance with RSA 91-A: 3II (c). Reputation. Mr. Kahn seconded the motion. Motion voted unanimously in favor by a roll call vote. Present for this non-public session was Mrs. Brotman, Mr. Kilham, Mr. Kahn and Dina Cutting.
11. At 10:00AM Mrs. Brotman moved to return to public session. Seconded by Mr. Kilham. Voted unanimously in favor by a roll call vote.
12. At 10:00AM Mrs. Brotman moved to enter non-public session in accordance with RSA 91-A: 3 II (c) reputation. Mr. Kahn seconded the motion. Motion voted unanimously in favor by a roll call vote. Mr. Kilham reported on a property issue. Present for this non-public session was Mrs. Brotman, Mr. Kilham, Mr. Kahn and Dina Cutting.
13. At 10:15AM Mrs. Brotman moved to return to public session. Seconded by Mr. Kilham. Voted unanimously in favor by a roll call vote.
14. Committees:
15. At 10:24 Mr. Williams joined this meeting:
 - ✓ He would like the large truck put back on the Capital Reserve Fund schedule.
 - ✓ Budget for River Road north paving- \$ 95,000 block grant- \$100,000 from Class V roads CRF, and \$82,000 to be raised by taxes.
 - ✓ Goose Pond Road will continue to be slatted for the 2022 season.

- ✓ Mr. Williams would like the Highway budget increased to accommodate a year round- part time employee. \$19,000. Mr. Williams noted he did not feel the highway employees were paid at a competitive wage.
- ✓ The F-250 with plow and sander was briefly discussed again.
- ✓ Mr. Williams will be selling 2 of the trucks in the Town fleet.
- ✓ Cutting to discuss with Chief Mundy about the Fast Squad receiving the Police cruiser every other time. This way the highway and fast squad can receive the old police cruiser.

At 11:04AM Mr. Kilham moved to adjourn. Seconded by Mr. Kahn. Voted unanimously in favor. By a roll call vote.

Respectfully Submitted,

Dina Cutting

*** A Checklist to Ensure Meetings Are Compliant with The Right-to-Know Law
During the State of Emergency**

As Chair of the Select Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing Uberconference for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone #1-888-919-7047, or by clicking on the following website address: <https://www.uberconference.com/kssa1959>.

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Uberconference or telephonically. Instructions have also been provided on the website of the Board at: www.lymenh.gov.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem, please call 603-795-4639 or email at: dina@lymenh.gov.

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.