

TOWN OF LYME
Select Board Meeting
January 27, 2021
9:00 AM
Town Office Conference Room
Approved: February 4, 2021

The following people were present for part or all of the meeting: Select Board members: Judith Brotman, Benjamin Kilham and David Kahn, Select board Administrator: Dina Cutting.
Public Members: Michael Whitman.

As the Town Office is closed to the public and with the Governor's Executive orders allowing for the Board to meet online as long as the public has telephone access, we offer the following instructions: Please call in on the conference number:

877 853 5247 US Toll-free
888 788 0099 US Toll-free
833 548 0276 US Toll-free
833 548 0282 US Toll-free

Meeting ID: 945 8499 5474

Access is for voice only at this time. If you can't access the conference number please email dina@lymenh.gov. All incoming public lines will be muted with the exception of when public comments are accepted. A role call will be made to indicate public members attending via phone.

At 9:00 AM Mrs. Brotman open the meeting.

1. Public Comment: No public comment.
2. Mr. Kilham moved to approve the minutes from the meeting of January 21st, 2021. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
3. Intent to cut:
 - George Tullar-Map 406-Lot 31
 - John Bigalow-Map 408-Lot 2Mrs. Brotman moved to approve the 2 listed intents-to-cut and appointed Dina Cutting to sign these intents-to-cut. Seconded by Mr. Kahn. Voted unanimously in favor by a roll call vote.
4. With deep regrets Mr. Kilham moved to accept the resignation of Alan Greator as a Supervisor of the Checklist. Seconded by Mrs. Brotman. The Board expressed their gratitude for his years of service to the Town.
5. There were no further questions concerning the articles on the warrant before they go to the Public Hearing of January 28, 2021. The only comment was to be sure to make clear that WA #18 is valid only if WA #17 does not pass.
6. Appalachian Trail parking lot on Reservoir Road: Brooke Brown, District Ranger for the Forrest Services, will be working on an agreement to be drafted for the plowing of this parking lot in the winter months. The Town's Emergency Services would like to use this parking lot for any emergencies that may happen out on this trail. Until the agreement is finalized the Highway department will make sure this parking lot is plowed for safety

reasons. At this time it also needs to be sanded. The Board asked Mrs. Cutting to notify the Road Agent of this requirement.

7. The Fire hydrant on Route 10 will be plowed out by the Maintenance Department.
 8. The Select Board will be meeting with each employee on a quarterly bases. This will allow all employees to touch base with the Board with any comments, concerns or suggestions. Mrs. Cutting will set up the schedule.
 9. The draft policy for reporting COVID issues and return to work policy will be postponed until the next Board meeting.
 10. At 9:23AM Mrs. Brotman moved to enter non-public session in accordance with RSA 91 A3 II (a) personnel. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote. Present for this session was Mrs. Brotman, Mr. Kilham, Mr. Kahn, and Mrs. Cutting.
 11. At 9:42AM the Board moved to return to public session having taken no votes in non-public session.
 12. The Select Board reviewed and discussed the highway equipment inventory and plans to sell older highway vehicles. The Select Board has carefully considered various issues and recommendations concerning Highway Department Equipment inventory, and has reached the following decisions:
 - A new F250 truck will not be purchased for the Highway Department in 2021.
 - The retiring 2016 police department SUV will be transferred to the Highway Department for use as a utility vehicle.
 - An appropriately sized trailer will be purchased for fit-up and use for the chloride sprayer.
 - Bids will be requested for wiring the trailer with the controls for the chloride sprayer.
 - The 2008 one-ton truck will be sold “as is” and not repaired.
- Mr. Kilham moved to have Mrs. Brotman write a memo to the Road Agent with this information. Mrs. Cutting will forward it. Seconded by Mr. Kahn. Voted unanimously in favor by a roll call vote.
13. At 9:58 Mr. Kilham moved to adjourn. Seconded by Mr. Kahn. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting

*** A Checklist to Ensure Meetings Are Compliant with The Right-to-Know Law
During the State of Emergency**

As Chair of the Select Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means: We are utilizing ~~Uberconference~~-Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone numbers listed on the posted agenda. ~~#1-888-919-7047, or by clicking on the following website address: <https://www.uberconference.com/kssa1959>.~~

b) Providing public notice of the necessary information for accessing the meeting: We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using ~~Uberconference~~ or telephonically. Instructions have also been provided on the website of the Board at www.lymenh.gov.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access: If anybody has a problem, please call 603-795-4639 or email Dina at dina@lymenh.gov .

d) Adjourning the meeting if the public is unable to access the meeting: In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.