

Select Board Meeting
March 4th, 2021
9:00 AM
Zoom
Approved: March 11, 2021

The following people were present for part or all of the meeting: Select Board members Judith Brotman, Benjamin Kilham and David Kahn, Police Chief Shaun O'Keefe, Administrator Dina Cutting, Town Clerk Patricia Jenks and Town Counsel.

Community members: Hebe Quinton

As the Town Office is closed to the public and with the Governor's Executive orders allowing for the Board to meet online as long as the Public has telephone access, we offer the following instructions: Please call in on one of the toll-free conference numbers:

877 853 5247 888 788 0099 833 548 0276 833 548 0282
Meeting ID: 985 6074 9530

Access is for voice only at this time. If you can't access the conference number please email dina@lymenh.gov. All incoming public lines will be muted with the exception of when public comments are accepted. A role call will be made to indicate public members attending.

1. Public comment: No public comment at this time.
2. The Board and Mr. Williams reviewed the paving, gravel, and mowing bids.
 - Mr. Williams would like to review the paving bids and then return to the Board with his recommendation at next week's Board meeting.
 - Sand & Gravel: Mr. Williams would prefer to go with Chief Crushing and Excavation for gravel. Mr. Williams informed the Board that Lyme Green Heat rents a trailer and delivers the material when he has the trailer available. Mr. Williams explained that last year Lyme Green Heat could not deliver material at times when the Highway department needed it. They had to get deliveries from Chief for those demands. Mr. Williams stated that the use of a bulldozer to push the material to the top of the pile was compacting it and making it difficult to use during the winter months. Mrs. Brotman would like to check with Lyme Green Heat to clarify their process of delivery and then make a decision. The Board will invite Morton Bailey, from Lyme Green Heat to the next meeting to have a discussion about this concern before making a decision.
 - Road side mowing: Mr. Williams explained the bid from Mitchell was not timely because they never received the messages he and Mrs. Cutting sent concerning the need for a sealed bid, not email. It was noted by the Board that it was clear in the bid that the bids were being accepted by sealed bids. Mrs. Brotman moved to award the roadside mowing bid to Bruce Orchitt in the amount of \$23,250. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.

- Mr. Williams talked to Stan Graton from 3G Construction again and would like the Board to meet with him to discuss the Edgell Bridge repair project. Mr. Williams stated he called the state and was informed there were no grants available for covered bridges at this time. At the previous meeting the Board requested Ms. Cutting contact the state to ask about grants and request the state have its bridge inspector come and inspect this bridge before any decisions are made on repairs. Mrs. Cutting has not received a response yet.
3. Mr. Kahn moved to approve the public session minutes of February 25th, 2021. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote.
 4. Mr. Kilham moved to approve the non-public sealed minutes of February 25th, 2021. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
 5. Mrs. Brotman moved to approve the Intent to Cut for Loch Lyme Lodge and authorized Ms. Cutting to sign for the Board. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
 6. The Board reviewed a proposed property valuation abatement caused by a data entry error. Mr. Kahn moved to approve the abatement. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote.
 7. The Highway Safety Committee had recommended to lower the speed limit on the dirt portion of Dorchester Road some time ago. Mrs. Cutting and Chief O'Keefe could not identify if the Board had approved the change or not. There are a lot of families on this road and some residents are concerned with the excessive speeding. The Board agrees with lowering the speed limit on the dirt sections of the road, as well as considering installing a few more speed limit signs.
 8. The Board discussed having a second town-wide mailing with information on Warrant Articles 4-22, as well as having a second Virtual Little Town Meeting in late April after the second mailing. Ms. Cutting is waiting for a response from Zoom as to why there was a problem with some resident's connection being dropped during the meeting. The second Virtual Little Town Meeting is tentatively scheduled for **Tuesday April 27th, 2021 at 7 PM.**
 9. The Board will review the first draft of the second town wide mailing and send their comments/corrections to Mrs. Cutting. The Board will discuss the revised draft next week.
 10. The Board discussed the proposed informational explanation on Article 3 in response to the Virtual Little Town Meeting questions. The sense of the Board was to post the response on both the Town Website and ListServ by this afternoon. Mrs. Brotman moved to approve the document with the exception of an introductory paragraph. Mrs. Cutting will write up the introduction and send it to the Board for review via email. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote. Mrs. Jenks asked if the Board would consider withdrawing the Article at this time. After the Board members discussed this question. It was noted that the Board feels this is an important part of following through with necessary changes as listed in the information sheets, but given the circumstances the Board would consider withdrawing the Article. Unfortunately that is not a possibility since the Warrant has

been posted and the ballots have been finalized. At this time the only option is for the Town to vote against the Article.

11. At 10:00 AM Mrs. Brotman opened the Public Hearing to review and accept the State of NH Milfoil grant.

ARTICLE 16. *To see if the Town will vote to raise and appropriate the sum of nineteen thousand eight hundred fifty dollars (\$19,850.00) for milfoil treatment of Post Pond, with seven thousand nine hundred forty dollars (\$7,940.00) to be funded through a grant from the New Hampshire Department of Environmental Services; a withdrawal of six thousand eight hundred eight dollars (\$6,808.00) from the unassigned fund balance and five thousand one hundred two dollars (\$5,102.00) to be funded by the withdrawal of this amount from the Conservation Fund. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the milfoil problem is resolved or by December 31, 2027, whichever is sooner*

The Board reviewed the grant and monetary amounts. The state of NH grant will be up to \$7,940. Mrs. Brotman asked for public comment, there was none at this time. Mr. Kilham moved to accept the grant and to authorize Mrs. Cutting to sign all necessary documents. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.

Chair Brotman closed the public hearing at this time.

12. At 10:04 AM Mrs. Brotman moved to go into non-public session under RSA 91-A:3 II (a) personnel. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote. Present for this session was Mrs. Brotman, Mr. Kilham, Mr. Kahn and Mrs. Cutting.

The Board reviewed a confidential memo from Chief O'Keefe.

13. At 10:11AM Mr. Kilham moved to return to public session having taken no action.

Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.

14. At 10:12AM Mrs. Brotman moved to go into non-public session under RSA 91-A:3 II (l) Legal. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote. Present for this session was Mrs. Brotman, Mr. Kilham, Mr. Kahn, Mrs. Cutting and Town Counsel.

15. At 11:18 AM Mr. Kilham moved to reenter public session. Seconded by Mr. Kahn. Voted unanimously in favor by a roll call vote. At this time Mrs. Brotman moved to seal the non-public minutes of this legal session. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.

16. At 11:19 AM Mr. Kilham moved to adjourn. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.

Respectfully Submitted,
Jordan Toland

*** A Checklist to Ensure Meetings Are Compliant with The Right-to-Know Law
During the State of Emergency**

As Chair of the Select Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the phone numbers listed on the posted agenda.

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom telephonically. Instructions have also been provided on the website of the Board at: www.lymenh.gov.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem, please call 603-795-4639 or email at: dina@lymenh.gov.

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.