

Select Board Meeting  
April 22<sup>nd</sup>, 2021  
9:00 AM  
Zoom  
Approved: May 6, 2021

The following people were present for part or all of the meeting: Select Board members Judith Brotman, Benjamin Kilham, Administrator Dina Cutting, Shaun O'Keefe (Police Chief)  
Public: Blake Allison, Chair of Conservation Commission. Moderator, Kevin Peterson. Acting Moderator, Bill Waste.  
Community member and EMD: Margret Caudell-Sloshberg.

As the Town Office is closed to the public and with the Governor's Executive orders allowing for the Board to meet online as long as the Public has telephone access, we offer the following instructions: Please call in on one of the toll-free conference numbers:

877 853 5247 US Toll-free	888 788 0099 US Toll-free
833 548 0276 US Toll-free	833 548 0282 US Toll-free
Meeting ID: 952 3815 4793	

Access is for voice only at this time. If you can't access the conference number please email [dina@lymenh.gov](mailto:dina@lymenh.gov). All incoming public lines will be muted with the exception of when public comments are accepted. A role call will be made to indicate public members attending via phone

1. Public Comment: Margret Caudell-Sloshberg came to request the Select Board support a suggested resolution about political redistricting of the State following the census. The sense of the Board was for this to be brought before the Town for discussion at Town Meeting under Article 22, Other Business.
2. The Board asked Margret Caudell-Sloshberg (EMD) her opinion on moving the opening date forward for the town buildings. Ms. Caudell-Sloshberg feels that it is not a good idea, she does not see any consistent downward trend in cases that would suggest we should be opening.
3. A list of individuals recommended for appointment to the Conservation Commission was reviewed and approved. Mr. Kilham moved to appoint all seven members (four regular members and three alternate members). Mrs. Brotman seconded the motion. Voted unanimously by roll call vote. These appointments will be given to the Town Clerk, Patty Jenks for processing.
4. At Town Meeting Mr. Waste is going to step in as moderator for Articles 13 and 14 as Mr. Peterson has a personal connection to those Warrant Articles.
5. Chief O'Keefe brought some thoughts from the community to the Board.
  - Chief O'Keefe was asked if the Board would consider having a small, very scaled down Fourth of July Parade around the common. Chief O'Keefe advised the community member that they should fill out a Common Use Application form and should submit it as soon as possible so the Board can review it and make a decision.
  - Chief was contacted by a few members of the Legion. They were curious if the Board was going to support some type of Memorial Day event on the common. In Lyme, the Memorial Day commemoration event would happen on May 23<sup>rd</sup>, 2021. Chief O'Keefe is going to fill out a Common Use Application form so the Board can review it as well.
6. Ms. Cutting brought to the attention of the Board that the Town of Hanover has moved their Town Meeting date out to July. The Board may want to have a discussion about moving Lyme's TM to the summer.

7. Mr. Kilham moved to approve the minutes of the meeting of Thursday April 8<sup>th</sup>, 2021. Mrs. Brotman seconded the motion. Voted unanimously by roll call vote.
8. Mr. Peterson and the Select Board reviewed the warrants for Little Town Meeting and Town Meeting.
  - Mr. Peterson asked if it has been determined who is going to present each article and who he should look to for answering questions on the warrant articles.
  - Mr. Peterson was curious if any presentations were planned. Mrs. Brotman is going to check, but believes that there will be no presentations and that handouts of the last town mailing will be available for people to read along with the 2021 Town Report.
  - Mr. Peterson brought to the attention of the Select Board that there were some questions as to which sections of River Road would be paved in the warrant article proposed. The wording of the Warrant Article seems unclear. Ms. Cutting explained that we have a map that can be displayed at Town Meeting so it is clearer (the map is also on the website, under 2021 Town Meeting Information).
  - Mr. Peterson asked about our access to a sound system. Ms. Cutting is going to reach out to some community members that may have a sound system for the town to use. If that does not work out, Ms. Cutting will reach out to companies to rent a system.
  - Ms. Cutting informed everyone that the town has purchased a bigger package through Zoom, so there should be no problems with people joining virtual little town meeting.
9. Appointment to Upper Valley Lake Sunapee Regional Planning Commission: Mrs. Brotman moved to reappoint William Malcolm as the UVLSRPC representative. Mr. Kilham seconded the motion. Voted unanimously by roll call vote.
10. Select Board members were reminded to sign Sergeant Elliot's Oath of Office.
11. Based on the Town's Assessor's recommendation, Mr. Kilham moved to approve an abatement in the amount of \$2,367.40. Mrs. Brotman seconded the motion. Voted unanimously by roll call vote.
12. The Board reviewed the job description for the Recreation Facility monitor. Mrs. Brotman proposed removing the present age limit of 21 and stating it be consistent with the requirement of legal working age for this position. There could be younger individuals that have the maturity and ability to do this job. Mr. Kilham moved to lower the age to the state labor law requirement for the position of Recreation Monitor. Mrs. Brotman seconded the motion. Voted unanimously by roll call vote.
13. The Utility Club has requested to use the Common for their plant sale on Memorial Day Weekend. The Utility Club is going to fill out a Common Use Application form and the Select Board will review it at the next meeting with the other Common Use Applications requests.
14. Lebanon Landfill Updates:
  - Mr. Thebodo is going to write up any changes or updates having to do with the Lebanon Landfill and post it on the website.
15. Mr. Kilham moved to accept the resignation of Cole Williams with regret. Mr. Williams last day will be Friday April 30<sup>th</sup>, 2021. Mrs. Brotman seconded the motion. Voted unanimously by roll call vote.
16. Ms. Brotman moved to go into non-public session under RSA 91-A: 3 II (c) reputation. Mr. Kilham seconded the motion. Voted unanimously by roll call vote. Present for this non-public was Mr. Kilham, Mrs. Brotman and Mrs. Cutting.
17. At 10:26 AM Mrs. Brotman moved to return to public session. No action was taken during non-public session.
18. Ms. Cutting informed the Board that our equalization rate this year is 88.2%.

19. At 10:28 AM Mr. Kilham moved to adjourn. Mrs. Brotman seconded the motion. Voted unanimously by roll call vote. Mr. Kahn was absent from this meeting.

Respectfully Submitted,

Jordan Toland

**\* A Checklist to Ensure Meetings Are Compliant with The Right-to-Know Law**

**During the State of Emergency**

As Chair of the Select Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

*a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:*

We are utilizing Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the phone numbers listed on the posted agenda.

*b) Providing public notice of the necessary information for accessing the meeting:*

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom telephonically. Instructions have also been provided on the website of the Board at: [www.lymenh.gov](http://www.lymenh.gov).

*c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:*

If anybody has a problem, please call 603-795-4639 or email at: [dina@lymenh.gov](mailto:dina@lymenh.gov).

*d) Adjourning the meeting if the public is unable to access the meeting:*

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.