

Select Board Meeting
May 6th, 2021
9:00 AM
Zoom
Approved: May 20, 2021

The following people were present for part or all of the meeting: Select Board members Judith Brotman, Benjamin Kilham, David Kahn; Administrator Dina Cutting; Police Chief Shaun O'Keefe and Acting Road Agent Scott Bailey.

Public: Rich Brown, Liz Pippin Carrey, Jackie Glass, Lin Brown, Lynn Parshall

As the Town Office is closed to the public and with the Governor's Executive orders allowing for the Board to meet online as long as the Public has telephone access, we offer the following instructions: Please call in on one of the toll-free conference numbers:

877 853 5247 US Toll-free	888 788 0099 US Toll-free
833 548 0276 US Toll-free	833 548 0282 US Toll-free
Meeting ID: 991 1227 3568	

Access is for voice only at this time. If you can't access the conference number please email dina@lymenh.gov. All incoming public lines will be muted with the exception of when public comments are accepted. A role call will be made to indicate public members attending via phone.

1. Public Comment:

- Mr. Brown asked if the Board would consider allowing video access to the public for Board meetings now that the Town has installed Lyme Fiber. Mrs. Brotman explained the Board hadn't talked about that option, but they will discuss it and get back to the public with an answer.
- Ms. Brown seconded this suggestion. Ms. Brown finds it hard to follow the discussion sometimes without being able to see who is speaking.

2. Utility Club: Liz Pippin Carrey, Lin Brown & Lynn Parshall

- The Utility Club is requesting more electricity access on the Common. The Utility Club is asking the Board to approve the installation of three additional electrical outlets (similar to the two already there). This work would be done by Terry Bowen of Lyme Electric and paid for by the Utility Club of Lyme. The Club has experimented with solar lights, which only worked for a limited amount of time given the lack of sunshine at this time of year. Mrs. Brotman suggested battery powered lights. The Utility Club is open to investigating this option but believes it won't fit within their budget. Making this addition to the electrical outlets will increase the organization of electrical cords at the Tree Festival. It may also benefit many other town events such as Memorial Day, Fourth of July, etc... The Board likes the idea of the tree festival and is going to look into this in more depth and get back to the Utility Club with an answer.

3. Police Chief O'Keefe, updated the Board on a couple of topics:

- The Prouty has been approved to have a scaled down version of the event this year. There will be 530 riders and they will be doing a modified ride. The Prouty will have people in place to guide traffic. After discussion, the Board approves this event as long as they use Route 10 and River Road as their route.
- The criminal justice professor at River Valley Community College contacted Chief O'Keefe about setting up an internship for a local student. This internship will not be full

time, and a schedule will be set. Chief O'Keefe thinks this is a great opportunity for the Town. The Select Board supports this proposal. Mrs. Cutting will be checking into insurance coverage.

4. Town Common Use: If an event is outside, with no food being provided, social distancing is practiced and masks are worn, then the Board sees no problem with having the event.
 - Memorial Day Event will take place on Sunday May 23rd, 2021 on the Common. It will be a small scale ceremony. There will not be a barbeque. The Board is going to contact Mr. Jay Smith to see if he would like to speak at the event. People are asked to wear masks and practice social distancing.
 - Utility Club: The plant sale will happen on Saturday May 29th, 2021, at the west end of the Common. No food will be provided. Masks and distancing are requested. Parking should be arranged with Chief O'Keefe.
 - Community Care of Lyme Health Fair: This event will happen on September 25th, 2021. Parking should be arranged with Chief O'Keefe. When this time comes we can revisit the subject of masks and social distancing.
5. Mr. Kilham moved to approve the minutes from the meeting of Thursday April 22nd, 2021. Mrs. Brotman seconded the motion. Voted in favor by Ms. Brotman and Mr. Kilham. Mr. Kahn abstained, he was not present at this meeting.
6. The Select Board discussed the possible opening of Town Buildings:
 - The Governor is sending all of his people back to work in person on May 10th, 2021. Mrs. Brotman feels that this is too early for opening our buildings. Mrs. Cutting talked to the employees of the town to see how they feel about opening. There were a few employees that felt it was too early, they wanted to see infection numbers go significantly down before we open. The other employees are fine with the opening of the buildings, but would want it to be mandatory to wear masks and limit the amount of people in the building.
 - At this time the Board is going to stick with their June 30th, 2021 opening date. They will revisit the topic in mid-June to see if anything has changed.
7. The Board reviewed town meeting set up and other details. The tents will be going up Thursday May 13th or Friday May 14th on the Common. Two sides of the tent will be protected and there will be a PA system. Town Meeting will begin at 9 AM on Saturday May 15th, 2021. Arrive early and please do not park on the Common. Parking locations include: Northern Woodlands and Simi's building, the horse sheds, the school, the park and ride and the Library.
8. The Board approved an Intent to Cut for George Tullar and authorized Mrs. Cutting to sign it on behalf of the Board.
9. The Board reviewed five Reports of Wood Cut. Mr. Kahn moved to approve all five Reports of Wood Cut and authorized Ms. Cutting to sign them on behalf of the Board. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote. Approved list: Guyer & Kennedy- \$658.07 / Magieby & McLaughlin-\$1,427.53 / Tullar- \$426.57 / Kilham- \$2,580.78 / Biglow-\$2,243.90.
10. Mr. Thebodo received four estimates for the concrete pad at the transfer station. Mrs. Brotman moved to approve the concrete purchase from Crete Pavers Inc. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote.
11. A renewal of the Casella Waste contract was received. The only change was a slight increase in the hauling charge. Mr. Kilham moved to approve the contract. Mrs. Brotman seconded the motion. Voted unanimously in favor by roll call vote.

12. The Board discussed scheduling a site visit for the Barn Preservation Easement request for a property located on River Rd owned by Mr. & Mrs. Williams. The Board is waiting to hear back from Mr. Williams and a time will be set.
13. The meeting was recessed at 10:12AM in order to go into Non-public session.
14. At 10:30AM Mrs. Brotman moved to go into non-public session under RSA 91-A: 3 II. (a) Personnel. Seconded by Mr. Kilham. Voted unanimously in favor by a roll call vote. Present for this non-public session was Mrs. Brotman, Mr. Kahn, Mr. Kilham, Mrs. Cutting and Mr. Bailey. The Board reviewed the six candidates for the 2 vacant highway positions.
At 11:00AM Mrs. Brotman moved to return to public session. Seconded by Mr. Kilham. Voted unanimously in favor by a roll call vote. The Board having voted in non-public session to offer a full time position to 3 highway department candidates. Mrs. Cutting and Mr. Bailey will discuss the job offers with the candidates and report back to the Board.
15. The Board reviewed various items with Mr. Bailey:
 - Innovative Solutions agreement-This will supply the tank and sprayer to apply magnesium chloride to the roadways. Mr. Kahn moved to sign the Innovative Solutions agreement. Seconded by Mr. Kilham. This has been reviewed by Town Counsel. Voted unanimously by roll call vote.
 - Fire Truck- Mr. Bailey is recommending the Town sell this truck. Mr. Bailey discussed this with Chief Mundy. The fire truck will not work for flushing culverts and Chief Mundy assured Mr. Bailey the Fire department would help with flushing culverts. Mr. Kahn moved to sell the Fire Truck. Seconded by Mr. Kilham. Voted unanimously in favor by a roll call vote.
 - The following items will be sold on the municipal auction site when the Highway Department no longer needs them, with no more expenses being used to maintain the equipment:
 - ✓ Highway Tahoe
 - ✓ 2010 red 1 ton truck - the plow will remain the Towns
 - ✓ 2008 International Truck
 - ✓ Spray tank
 - Paving River Road north: The paving will take place along the northern section of River Road, from the East Thetford Bridge to the Edgell Bridge (not the dirt sections). Directly in front of John Gartner's home (where the erosion is) will NOT be paved. The section from Edgell Bridge to the Orford town line will not be paved at this time. Orford will be reclaiming their section of this road and the paving for Lyme will be done at the same time so there will be no seam once completed. Mr. Bailey will meet with Mr. Kilham and review this project.
 - The Board discussed the Road Agent position with Mr. Bailey. Things are going well.
16. At 11:15AM Mr. Kilham moved to go into non-public session under RSA 91-A: 3 II. (c) Reputation. Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote. Present for this discussion was Mrs. Brotman, Mr. Kilham, Mr. Kahn and Mrs. Cutting. The Board reviewed and discussed a request for forgiveness of interest and fees on a possible deeding property. Mr. Kahn moved to forgive the interest and fees. Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote. At 11:20 AM the Board returned to public session having voted to forgive interest and fees on a property scheduled to be deeded to the Town.
17. At 11:22AM Mr. Kilham moved to adjourn. Seconded by Mr. Kahn. Voted unanimously in favor by a roll call vote.

Respectfully Submitted,

Jordan Toland