

TOWN OF LYME  
Select Board Meeting  
September 9<sup>th</sup>, 2021  
9:00 AM  
Approved: September 30<sup>th</sup>, 2021

The following people were present for part or all of the meeting: Select Board members Judy Brotman, Benjamin Kilham, and David Kahn, and Administrator Dina Cutting, Road Agent Scott Bailey

Heritage Commission members: Adair Mulligan, Tim Cook, Laurie Wadsworth, Ray Clark and Russell Hershler.

Member of the Public: Hoyt and Marianne Alverson.

The Town buildings are open to the public following Governor Sununu's non-renewal of his Emergency Orders. The Town is following CDC guidance on masking and distancing. Anyone not wishing to attend the Board meeting in person may do so by dialing in on one of the publicized Zoom Meeting conference numbers.

1. At 9:06AM Mrs. Brotman opened the meeting.
2. Mrs. Brotman opened the public hearing on the American Rescue Plan. The town has applied for and will receive an unexpected revenue totaling \$87,667.00.  
The Board briefly review the grant. The grant guidelines will be reviewed to identify items that can be purchased in the future using these funds. There were no public comments at this time. Mr. Kilham moved to accept the revenue in the amount of \$87,667.00. Seconded by Mr. Kahn. Voted unanimously by roll call vote.  
At 9:10AM Mrs. Brotman closed the Public hearing.
3. Mr. Kilham moved to approve the minutes from the meeting of August 26<sup>th</sup>, 2021. Mr. Kahn seconded the motion. Voted unanimously by roll call vote.
4. Mr. Kilham moved to approve the minutes from the meeting of September 2<sup>nd</sup>, 2021. Mr. Kahn seconded the motion. Voted unanimously by roll call vote.
5. The board will review and approve the manifest electronically.
6. The Select Board confirmed the upcoming meeting dates. September 30<sup>th</sup>, October 14<sup>th</sup>, October 28<sup>th</sup>, November 4<sup>th</sup> and every other week after that through the end of the year.
7. Mrs. Cutting gave an update on the Revaluation process. The assessor, Todd Haywood, will be in today to finalize some data and then the town wide letters will be sent out and the preliminary assessments will be posted on the web page.
8. The Heritage Commission talked with the board about the North Thetford bridge:
  - ✓ The Commission brought to the board's attention that the public have strongly showed their support in creating a bike/pedestrian path with the new construction of the bridge. The Commission understands the design plans have been underway, but feel there is still possibilities to propose changes. The Commission would love the support of the Select Board, and thinks a letter of support from the Select Board would make a difference. Mr. Kahn is going to call DOT bridge design to discuss this and understand the states position on the topic, he will report back what information he discovers. The Board can then discuss a letter if necessary.
9. Road Agent, Mr. Bailey gave the board an update on the Highway Department:

- ✓ The following is a list of prioritized road projects:

- Goose Pond Road @ Hewes Hill
- River Road from Edgell Bridge to the Orford town line.
- River Road – located at 501 River Road-bank erosion.

Mr. Bailey explained to the board what his thoughts were for road project(s) for 2022 budgeting. Goose Pond Road at Hewes Hill will be his recommendation. It is roughly 1,330 feet of road, with six culverts that need to be replaced, and five head walls. This section of Goose Pond Road would include grinding, under draining, culverts, and paving. The board would like to put this out the bid as soon as possible.

- ✓ Mr. Bailey is going to review the Edgell bridge evaluation and determine if or how much restoration needs to happen.
  - ✓ 2 Gates at the beginning of Shoestrap Class VI road and the beginning of Maple Lane Class VI section will be removed and used at the “old River Road” Class A Trail location.
  - ✓ There is a culvert that needs to be replaced at the entrance to Trout Pond, this is an emergency Lane that leads into the Town Forrest.
  - ✓ The Boat landing road was confirmed to be a town maintained road. This road and the recreation area will get graded soon.
  - ✓ The road project warrant articles for 2021 were reviewed and noted that the River Road project funds can be carried over if necessary.
10. Mrs. Cutting reported that next Wednesday, September 15<sup>th</sup> at 7:00 PM the Budget Committee will be having a meeting to address the additional adequacy aid funding. In order to add these funds to the school budget they must meeting and discuss these revenues and expenditures. This will increase the school expenditures and revenues by \$82,000. The School Board will also need to hold a public hearing prior to the special school district meeting.
11. At 10:27AM Mrs. Brotman moved to enter non-public session under RSA 91-A: 3 II (l) to discuss legal issues. Mr. Kahn seconded the motion. Voted unanimously by roll call vote. Present for this non-public session was Mrs. Brotman, Mr. Kilham, Mr. Kahn and Mrs. Cutting.
- The Board reviewed a settlement offer concerning a long standing utility abatement appeal. Mr. Kahn moved to accept the settlement with the understanding a section will be added to address any significant changes in the law concerning utility assessments. Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote.
- At 10:40 AM the board re-entered public session having voted to accept the settlement with the understanding that an additional section is added.
12. The board reviewed the use of zoom, recording of meetings and how long is the Board going to continue to do this. The Board will continue to offer zoom given the COVID increases at present. It was noted that the “official” record of all meetings are the written minutes. After further discussions the sense of the Board was to remove the recordings from the web page once the minutes are approved.
13. At 10:42 AM Mr. Kilham moved to adjourn. Mr. Kahn seconded the motion. Voted unanimously by roll call vote.

Respectfully Submitted,

Jordan Toland