

TOWN OF LYME
Select Board Meeting
October 7th, 2021
10:00 AM
Approved: October, 21, 2021

The following people were present for part or all of the meeting: Select Board members Judith Brotman, Benjamin Kilham and David Kahn; Administrator Dina Cutting; Police Chief O'Keefe and Sergeant Elliott
Public via Zoom: Lynne Parshall and Liz Carey

The Town buildings are open to the public following the lapse of Governor Sununu's Emergency Orders. The Town is following CDC guidance on masking and distancing. The Board will be meeting via Zoom and in person. The location of the meeting is 1 High Street, the Town Office conference room. If you come to this location you must wear a mask when entering the building and while in the conference room.

Anyone not wishing to attend the Board meeting in person may do so by dialing in on one of the publicized Zoom Meeting conference numbers.

Please call in on the conference number: Join Zoom Meeting

877 853 5247 US Toll-free
888 788 0099 US Toll-free
833 548 0276 US Toll-free
833 548 0282 US Toll-free

Meeting ID: 892 1990 6491

Access is for voice only at this time. If you can't access the conference number please email dina@lymenh.gov. All incoming public lines will be muted except during periods of public comments. A role call will be conducted to indicate public members attending via phone.

1. At 9:06 AM Mrs. Brotman opened the meeting.
2. Lynne Parshall and Liz Carey brought to the Board's attention that they would like to move forward with the plans of installing electric outlets on the Lyme Common. They wanted to understand how the Board was feeling on the topic and the next steps to take.
 - a. Mr. Kilham has no problem with the increase in outlets, as long as it is done in a safe way. The safety concern being that people would trip over cords, etc...
 - b. Mr. Kahn also agrees it's a good idea and supports the Christmas Tree Festival. Mr. Kahn also has a safety concern with the use of extension cords.
 - c. Mrs. Brotman proposed installing a few underground outlets to try and avoid the overuse of extension cords. Mrs. Brotman also proposed the use of solar or battery powered lights going forward.
 - d. Ms. Parshall informed the Board that solar powered lights have not worked in the past because of the lack of sunlight at that time of year. As for battery powered

lights, Ms. Parshall is going to look into fundraising for battery powered lights for next year.

- e. Ms. Carey explained the Utility Club has grouped the trees and found techniques to help organize the flow of people on the Common. This will hopefully help with the safety concerns.
 - f. Ms. Cutting and the Utility Club will mark the Common for the proposed placement of outlets. The town will then call Dig safe to schedule a time for them to evaluate the proposed locations of electrical outlets as well.
3. Mrs. Brotman feels that the Board should meet with employees and department heads to touch base as we prepare the budgets for the upcoming year.
 - a. New England CPI for August is 4.1%.
 - b. The Board will meet with the department heads on Thursday, October 21, 2021 to talk about specific raises for employees overall goals and the general budget proposal. The Board will then meet with employees.
 4. Mr. Kilham moved to approve the minutes from the meeting of September 30th, 2021. Mrs. Brotman seconded the motion. Voted unanimously in favor by roll call vote.
 5. Mr. Bailey has received a quote for the blower for the culverts. If funds are available toward the end of the year; this will be considered for purchase.
 6. The Board had a discussion about the East Thetford Bridge and a proposed modification of the bridge design. Mr. Kahn reported on a conversation he had with a DOT representative, Ms. Jennifer Relek, who indicated that generally they are very receptive to the idea of adding an area for non-vehicular travel on a bridge. However, the way the East Thetford Bridge is designed, in order for the bridge to support a bike/pedestrian path the bridge would need to be widened six feet and raised up. Because the East Thetford Bridge is an historic bridge, and they do not want to change the historic character of the bridge. A bike bridge could potentially be added at the North Thetford Bridge location in the future.
 7. At 10:06 AM Mrs. Brotman moved to enter non-public session under RSA 91-A: 3 II (c) reputation. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote. Present for this nonpublic session was Mrs. Brotman, Mr. Kilham, Mr. Kahn, Mrs. Cutting, Chief O'Keefe and Sergeant Elliott.
 8. At 10:41 Mrs. Brotman moved to return to public session. Motion Seconded by Mr. Kahn. Motion voted unanimously in favor. No vote was taken in this non-public session.
 9. The Board reviewed and discussed some future options for the Common - additional no parking signs, a fence around the Common, a bandstand, undergrounding the electric and phone transmission wires and the small Common.
 10. The Board reviewed and discussed the Police, Fire and Town offices each having a Town-owned cell phone. Town employees should not be expected to use their personal phones for Town business.
 11. At 11:18 AM Mrs. Brotman moved to enter non-public session under RSA 91-A: 3 II (a) personnel. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote. Present for this nonpublic session was Mrs. Brotman, Mr. Kilham, Mr. Kahn, Mrs. Cutting and Chief O'Keefe.
 12. At 11:35AM Mr. Kahn moved to reenter public session. Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote. No vote was taken in this non-public session.

13. The Board signed a previously approved abatement form.
14. The Common Use application requires some rewording. Mrs. Brotman and Mrs. Cutting will work on the revisions.
15. The Pumpkin Festival will take place this year on the last Saturday in October. The PTO is running it and the Lyme Nursery School is holding a bake sale. Trick or Treat will be held on October 31st.
16. At 11:39 AM Mr. Kilham moved to adjourn. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.

Respectfully submitted,
Jordan Toland