

TOWN OF LYME
Select Board Meeting
December 1st, 2021
9:00 AM

Approved: December 16th, 2021

The following people were present for part or all of the meeting: Select Board members Judith Brotman, Benjamin Kilham and David Kahn; Administrator Dina Cutting; Police Chief O'Keefe.

Public: No public at this time.

The Town buildings are open to the public following the lapse of Governor Sununu's Emergency Orders. The Town is following CDC guidance on masking and distancing. The Board will be meeting via Zoom and in person. The location of the meeting is 1 High Street, the Town Office conference room. If you come to this location you must wear a mask when entering the building and while in the conference room.

Anyone not wishing to attend the Board meeting in person may do so by dialing in on one of the publicized Zoom Meeting conference numbers.

Please call in on the conference number: Join Zoom Meeting

877 853 5247 US Toll-free

888 788 0099 US Toll-free

833 548 0276 US Toll-free

833 548 0282 US Toll-free

Meeting ID: 890 2542 4002

All incoming public lines will be muted except during periods of public comments. A role call will be conducted to indicate public members attending via phone.

1. At 9:08 AM Mrs. Brotman opened the meeting.
2. Mrs. Brotman opened the meeting for public comment: no public comment at this time.
3. Mr. Kahn moved to approve the minutes from the public meeting of Thursday, November 18th, 2021. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote.
4. Mr. Kahn moved to approve the minutes from the public discussion of Thursday, November 18th, 2021. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote.
5. The Board reviewed and signed the manifest.
6. The Board discussed the removal of trees on the common. There have been a few concerns from residents about the removal of the trees, for various reasons such as the trees provide shade for those who sit on the common and provides scenery for the common. The residents have been assured that the only reason these trees are being removed is out of a safety concern. The trees were assessed by multiple tree experts. Any future plans for replacement will have to wait until the issue of undergrounding the electricity and some other issues are reviewed and discussed. There will be future public meetings to discuss these issues.
7. The Board reviewed the proposed Capital Reserve and Trust funds funding for 2022.
 - ✓ \$410,000 will be the total "to" various Capital Reserve funds.
8. Chief O'Keefe has been asked by multiple residents if placing a porta potty by the boat launch area during winter months would be possible. Ms. Cutting also added that with the playground and the possibility of having the skating rink there would be beneficial. Ms. Cutting is going to get an estimate for a winter porta potty and the Board will return to this topic.
9. The Board reviewed changes to the Personnel Policy.
 - ✓ Discussed sick time policy.
 - ✓ Discussed overtime policy.

- ✓ Discussed on-call hours.
 - ✓ The Board is going to send this draft of the Personnel Policy to the Town Employees to review and then return to this topic at the next meeting to finalize.
10. The Board reviewed and signed the Library Memorandum of Understanding.
 11. The Board reviewed and signed the 2021 Tax Warrant.
 - ✓ The Board encourages residents to apply for an abatement if they feel their assessment is unfair.
 12. The Board reviewed and signed a Report of Woodcut totaling \$862.55.
 13. The Board reviewed and signed the Eversouce Energy legal settlement abatement.
 14. The Board discussed the Lyme Center Academy Building lease with Community Care of Lyme. Ms. Cutting is going to gather material showing the cost of utilities for the Board to review.
 15. At 10:13 AM Mrs. Brotman moved to go into non-public session under RSA 91-A: 3 II (c) reputation. Mr. Kilham seconded the motion. Voted unanimously by roll call vote. The following people were present at this non-public session: Judith Brotman, Benjamin Kilham, David Kahn, and Dina Cutting.
 16. At 10:36 AM the Board returned to public session having made no decision.
 17. At 10:36 AM Mrs. Brotman moved to go into non-public session under RSA 91-A: 3 II (a) personnel. Mr. Kilham seconded the motion. Voted unanimously by roll call vote. The following people were present at this non-public session: Judith Brotman, Benjamin Kilham, David Kahn, and Dina Cutting. The Board reviewed a letter and requested Mrs. Cutting make changes and have it ready for the Chair Brotman to sign.
 18. At 10:49 AM the Board returned to public session.
 19. At 10:49 AM Mr. Kilham moved to adjourn. Seconded by Mr. Kahn. Voted unanimously in favor by a roll call vote.

Respectfully submitted,

Jordan Toland

Interested Lyme residents are welcome to attend in person. [Masks will be required and appropriate social distancing will be observed.] As a convenience to Lyme residents, we will also attempt to permit participation electronically via Zoom, however, electronic participation can be subject to various technological challenges, some of which are outside the Town's control or beyond our technical ability to address. In the past, some residents who have attempted to participate in meetings electronically have been unable to do so or have otherwise been dissatisfied. While we will always try hard to get the technology to work properly, if participation in this meeting is important to you, in-person attendance is more reliable and considerably less prone to technical problems.