

TOWN OF LYME
Select Board Meeting
December 16th, 2021
9:00 AM
Approved: December 30th, 2021

The following people were present for part or all of the meeting: Select Board members Judith Brotman, Benjamin Kilham and David Kahn; Administrator Dina Cutting; Police Chief O'Keefe

Public: one unidentified public member- 795-4435

The Town buildings are open to the public following the lapse of Governor Sununu's Emergency Orders. The Town is following CDC guidance on masking and distancing. The Board will be meeting via Zoom and in person. The location of the meeting is 1 High Street, the Town Office conference room. If you come to this location you must wear a mask when entering the building and while in the conference room.

Anyone not wishing to attend the Board meeting in person may do so by dialing in on one of the publicized Zoom Meeting conference numbers.

Please call in on the conference number: Join Zoom Meeting

877 853 5247 US Toll-free

888 788 0099 US Toll-free

833 548 0276 US Toll-free

833 548 0282 US Toll-free

Meeting ID: 896 7145 9758

Access is for voice only at this time. If you can't access the conference number please email dina@lymenh.gov. All incoming public lines will be muted except during periods of public comments. A role call will be conducted to indicate public members attending via phone.

1. At 9:07 AM Mrs. Brotman opened the meeting.
2. Mrs. Brotman opened the meeting to public comment: no public comment at this time.
3. Mr. Kahn moved to approve the minutes from the meeting of Thursday December 1st, 2021. Mr. Kilham seconded the motion. Voted unanimously by roll call vote.
4. The board reviewed the manifest.
 - o Mrs. Cutting asked the board if they would approve the expense totaling \$5,628.61 for Reed's Trucking Services, and authorize Mrs. Cutting to use the Emergency Vehicle Capital Reserve Fund. Mr. Kilham moved to pay the Reeds invoice in the amount of \$5,628.61 from the Emergency Vehicle Repair CRF. Seconded by Mr. Kahn. Voted unanimously by roll call vote.
5. Chief O'Keefe brought up the concern of people parking on the common across from the Lyme Country Store.
 - o Chief suggested contacting the state again to request that they replace the posts. If the State will not, Chief is requesting that the board approve Mr. Bailey and highway crew to install replacement posts.
 - o Vehicles parked on the common and in the traveled way are damaging the grass on the common, as well as creating a hazard and it is not safe.

- Mrs. Brotman suggested and the Board members agreed that the Town has previously contacted the state and they have not been replaced, the Board is authorizing the Highway Department to replace the posts.
- 6. Chief O'Keefe notified the board that a tree has fallen on the River Road Class A trail. There has been a request to have the Highway Department remove it. According to the State statute this is no longer a road, the Town is not liable for maintenance on this Class A trail. Further the Board was reminded that during the Town Meeting the Conservation Commission took this trail under their jurisdiction. Mrs. Cutting is going to contact Blake Allison (Conservation Commission chair).
- 7. Mrs. Brotman asked Chief O'Keefe about the gates to be installed at the head of the Class A trail. Chief O'Keefe explained that with the snow the Highway Department had other projects to do. They also decided that they should wait to remove them until the gate has been put in place. Chief is going to work with Mr. Bailey and make a plan to remove the barriers and install the gate.
- 8. Review of the Personnel Policy. The board discussed changes and will distribute the policy to employees to review. Mr. Kilham moved to approve the personnel policy. Mr. Kahn seconded the motion. Voted unanimously by roll call vote.
- 9. The board reviewed and signed an Intent to Cut for Booke McLaughlin & Alex Magleby-Map 409 Lot 98.
- 10. The board reviewed the Household Hazardous Waste Collection agreement. Mr. Kilham moved to sign the agreement. Mr. Kahn seconded the motion. Voted unanimously by roll call vote.
- 11. UVLSRPC - Regional Corridor Transportation Plan
 - Dick Jones is the representative for the Town of Lyme. He has been submitting ideas and comments for pedestrians/bikers and their access to transportation. His notes and suggestions will be posted on the web page.
- 12. The board reviewed the costs and revenues of the Lyme Center Academy Building.
 - The board discussed the Community Care of Lyme and their leasing agreement for the use of the Lyme Center Academy Building. When the lease was signed CCL used the space for one day a week. The board reviewed building expenditures to try and determine if the lease is fair. The lease is up in May at that time the board will revisit the building costs.
- 13. Mr. Kilham updated the board on the Heritage Commission:
 - They are going to contact Mrs. Cutting about a concern they have about the backside of the common.
- 14. Mrs. Brotman updated the board on the Budget Committee.
 - School budget is looking at a 3.1% increase.
- 15. The Energy Committee was requesting to have the Town's Eversource account numbers so they could track data. According to procedure the account numbers are not given out to committees. Mrs. Cutting will contact our Eversource Representative and get any data the Energy Committee would like to see sent to Mr. Bollinger.
- 16. At 9:53 Mrs. Brotman moved to go into non-public session under RSA 91-A: 3 II (c) reputation. Mr. Kilham seconded the motion. Voted unanimously by roll call vote. Present for this session was Judy Brotman, Ben Kilham, David Kahn, Dina Cutting, Richard & Hilda Wade.

The board review information brought to them concerning various hardship abatement requests.

17. At 10:24AM the board moved back to public session having voted to grant 3 abatements, postponing one to a later date and requested more information for 1.
18. At 10:24AM Mrs. Brotman moved to go into non-public session under RSA 91-A: 3 II (c) reputation. Seconded by Mr. Kilham. Voted unanimously in favor by a roll call vote. The board reviewed information that would be damaging to a person's reputation.
19. At 11:10AM the Board returned to public session having made no decisions.
20. The board briefly discussed information concerning the combined Tax Collector/Town Clerk and or the Tax Collector being an appointed position in the future. Mr. Kahn, Mrs. Cutting and Mrs. Jenks will be asked to pull together some information to share at an upcoming meeting.
21. The Board will invite the employees to a gathering on January 5th, 2022 at 2:00PM to celebrate the last year and start the 2022 year.
22. At 11:45AM Mr. Kilham moved to adjourn. Seconded by Mr. Kahn. Voted unanimously in favor.

Respectfully submitted,

Jordan Toland

Interested Lyme residents are welcome to attend in person. [Masks will be required and appropriate social distancing will be observed.] As a convenience to Lyme residents, we will also attempt to permit participation electronically via Zoom, however, electronic participation can be subject to various technological challenges, some of which are outside the Town's control or beyond our technical ability to address. In the past, some residents who have attempted to participate in meetings electronically have been unable to do so or have otherwise been dissatisfied. While we will always try hard to get the technology to work properly, if participation in this meeting is important to you, in-person attendance is more reliable and considerably less prone to technical problems.