

TOWN OF LYME  
Select Board Meeting  
February 24th, 2022  
9:00 AM  
Approved: March 10<sup>th</sup>, 2022

The following people were present for part or all of the meeting: Select Board members Judith Brotman, Benjamin Kilham and David Kahn; Administrator Dina Cutting, Police Chief Shaun O'Keefe, Town Clerk Patricia Jenks, Town Moderator Kevin Peterson

Public: Laurie Wadsworth

1. Mrs. Brotman opened the meeting at 9:07AM.
2. Public comment: Laurie Wadsworth asked if the trees on the common plan to be replaced. Mrs. Brotman informed Ms. Wadsworth that there is a plan. At the moment Mrs. Brotman doesn't have the information in front of her, so once she has the plan she will share that information.
3. Town Meeting planning:
  - Mr. Peterson brought to the Board's attention that the Town Moderator was left off the warrant article by accident. Mrs. Cutting and Mrs. Jenks will handle speaking with the appropriate people to address the situation and update the warrant article.
  - Mr. Peterson also brought to the Board's attention that the Governor has reversed the mask mandate. With this in mind the board wants to make sure Town Meeting is safe for all. The Select Board, Town Clerk, and Moderator will be on the stage if the school allows access. While voting was anticipated to be set up in the cafeteria, the lifting of the masking mandate allows for the voting to take place in the Community Room/Gym along with the business portion of Town Meeting. Chairs and tables will be set up to encourage social distancing. Mr. Peterson wants to try and keep Town Meeting as short as possible, so that exposure and close contact is limited. The Board agrees with this goal.
  - The Board and Mr. Peterson reviewed the set up for Town Meeting. Set up will take place on Monday, March 7<sup>th</sup>, 2022 at 5:00 PM.
  - Mr. Peterson noted he is appointing Katrina Jenks, Sharon Greateorex and Simon Carr as Assistant Moderators. Mr. Kahn moved to approve the addition of the assistant moderators previously listed. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote.
  - There will be masks and hand sanitizer available at Town Meeting.
4. There has been a request that Little Town Meeting be held in-person instead of a virtual since the mask mandate has been lifted. The Board wants to try to keep the public's extended exposure limited. They also believe if we only hold an in person meeting there will be many people who are uncomfortable coming to the meeting in person. The Board understands having it in-person helps candidates to make connections with the residents, but with the success of Virtual Little Town Meeting last year and the plans already being set in place the Board would like to proceed with Virtual Little Town Meeting. Little Town Meeting is not required by law, and is an informational session on the warrant articles and candidate statements. The Board has decided to continue with the plan to hold Virtual Little Town Meeting on Tuesday, March 1st, 2022 at 7:00PM.

5. Town Reports will be available for pick up on Saturday, February 26th, 2022 and throughout the weekend in the Town Office front vestibule. It will also be available online on the Town of Lyme Website.
6. The Select Board reviewed the Warrant Articles.
7. The Board is concerned with some information that has been put out by residents on ListServe about the Tax Abatement application process. Some of this information, although wanting to be helpful, is incorrect information. The Board will draft a letter in response to this and publish it on the Town Website and ListServe.
8. Mr. Kahn moved to sign the Oath of Office for Election Ballot Officials. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote.
9. The Board opened Bids for sand and gravel:-
  - Twin State Sand and Gravel: Crushed gravel \$20.16 delivered, ¾ inch gravel at \$17.06 delivered, sand \$17.16 delivered.
  - Chief Crushing and Excavation: Crushed gravel \$19.25 delivered, ¾ inch gravel \$17.78 delivered, sand \$12.15 delivered.Mr. Kilham moved to accept the bid from Chief Crushing and Excavation. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
10. Mr. Kilham moved to approve the minutes from the meeting of Thursday February 10th, 2022. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
11. The Board reviewed and approved the manifest.
12. The Select Board reviewed the Town Meeting mailing.
13. Chief O'Keefe brought to the attention of the Board issues with parking problems on the public roadway at the Dartmouth Skiway. Generally the parking lot closest to Grafton Turnpike Road has had the most violations. Once that lot is filled people park along the road causing traffic safety concerns for driving, plowing, and emergency situations. In the past the staff at the Dartmouth Skiway have been helpful and have traffic directors in the parking lots, along with cones marking off the end of the Parking lot. Unfortunately this year they have not offered this service thus creating significant safety concerns. The Manager has noted they do not have the personnel to supply this service at this time. They have tried placing signs, but with the lack of staff it is hard for the Skiway to oversee the parking lots. Chief O'Keefe understands that, but if their parking lot cannot be staffed and the number of vehicles are too great for the parking lot they need to figure out a way to limit the vehicles. If there had been a fire or an emergency they would not be able to get through on Grafton Turnpike. The Select Board has previously met with Dartmouth College and the Skiway manager and discussed and solved these kinds of issues in the past. The Select Board will review that letter and contact Dartmouth again to address the problem of staffing the parking lot in a safe manner. Chief O'Keefe recommends that we require Dartmouth to have Dartmouth Safety and Security monitor parking on days they have special events.
14. At 10:43AM Mrs. Brotman moved to go into a non-public session under RSA 91-A: 3 II (c) Reputation. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote. Present for this session were Select Board members Judith Brotman, Benjamin Kilham and David Kahn; Administrator Dina Cutting, Police Chief Shaun O'Keefe.
15. 11:27 Mrs. Brotman moved to return to public session. Seconded by Mr. Kahn. Voted unanimously in favor.
16. Mrs. Brotman moved to seal the minutes of the nonpublic session. Seconded by Mr. Kahn. Voted unanimously in favor by a roll call vote.

17. The Board reviewed and discussed the Town building mask resolution. Mrs. Cutting will check with Emergency Management Director, Margaret Caudill-Slosberg for a recommendation on dissolving the resolution.
18. At 11:29AM Mr. Kilham moved to adjourn. Seconded by Mr. Kahn. Motion voted unanimously in favor.

Respectfully submitted,

Jordan Toland

*Interested Lyme residents are welcome to attend in person. Masks will be required and appropriate social distancing will be observed. As a convenience to Lyme residents, we will also attempt to permit participation electronically via Zoom, however, electronic participation can be subject to various technological challenges, some of which are outside the Town's control or beyond our technical ability to address. In the past, some residents who have attempted to participate in meetings electronically have been unable to do so or have otherwise been dissatisfied. While we will always try hard to get the technology to work properly, if participation in this meeting is important to you, in-person attendance is more reliable and considerably less prone to technical problems*