

TOWN OF LYME
Select Board Meeting
Thursday June 2nd, 2022 9:00 AM
Approved: June 30th, 2022

The following people were present for part or all of the meeting: Select Board members Judith Brotman, Benjamin Kilham and David Kahn; Administrator Dina Cutting, Police Chief Shaun O'Keefe

Public: Hebe Quinton, Michael Whitman, Judy Timchula
Public on zoom: Jan Williams, David Avery

The Board is meeting in person at the Town Offices located at 1 High Street and via Zoom

1. At 9:08 AM Mrs. Brotman opened the meeting. . Before officially seeking public comments, Michael Whitman inquired into the updating of meeting minutes on the Town web site. Hebe Quinton asked for clarification from last meeting's public comment period.
2. Mrs. Brotman opened the meeting to public comment. No public comment at this time.
3. Mrs. Brotman gave an explanation and total tax dollar amount of the exemptions and credits that have been approved to date this year. (*Credits come off the actual tax amount.*) Veterans Special Disability Credit totals \$10,000. Veterans Regular Credit totals \$29,500. (*Exemptions come off the assessed amount.*) Elderly Exemptions estimated total tax dollar loss is \$85,135 and Disability Exemptions total \$16,235.
4. Mr. Kahn moved to approve the minutes from the meeting of Thursday May 19th, 2022. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote.
5. The Board reviewed the manifest. Mr. Kilham moved to approve the manifest. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
6. 2021 Uniform Standards of Professional Appraisal Practice (USPAP) report for the Reval. The Department of Revenue has sent a letter to the Board stating "I have concluded that the appraisal under review complies with all requirements set forth in the standard 6 of USPAP and applicable laws and regulations". The Town's District Supervisor for the Municipal and Property Division is Mr. Philip Bodwell.
7. The Board reviewed the Recommittal Warrants submitted by the Town's Auditor. Mr. Kahn moved to approve and sign the six Recommittal Warrants. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote. The Board signed those six warrants, which will now be passed on to the Tax Collector.
8. The Board reviewed the request for Board approval to start paperwork for 2022 Tax Anticipation Note (TAN). The Board agrees to move forward with the paperwork.
9. Chief O'Keefe is still working on signage on the Common having to do with "treasure hunting" and related issues. He will report back to the Select Board at a later date.
10. The Board approved and signed their response letter to the Heritage Commission. (Attached to the minutes)
11. The Energy Committee sent a draft fundraising letter for the Board's review. This letter explains the solar system they wish to fund is for an installation at the Fire Station. There has been a large donation made to cover a majority of the cost, but the cost price most likely has increased since they priced it out. The Energy Committee would like to reach out to potential donors for a commitment to donate towards this project before they accept funds to see if this will be a successful campaign. This would be helpful to know prior to actually collecting any funds.
12. Mrs. Cutting reported on the paving project for North River Road and Market Street. The paving company would like to start soon. The materials price increased more than \$20.00 per ton. This means there will be an increase in the cost of this project in the amount of \$40,272. The

equipment and labor charges have stayed the same. This increase can be covered by the Block Grant and carry overs from 2021. There will be funds from the Block Grant left and these will be used to install underdrains on Goose Pond Road. The sense of the Select Board was to move ahead with this paving project.

13. Mr. Kahn moved to approve two Reports of Wood cut in the amounts of \$94.78 and \$1,353.55. Seconded by Mr. Kilham. Voted unanimously in favor by roll call vote.
14. The Board reviewed a recommendation by the Town's utility appraiser, George Sansoucy, to deny the 2021 abatement requests from Eversource and Northern New England Telephone Company. Mr. Kilham moved to approve the recommendation to deny these 2 abatements. Mrs. Brotman seconded the motion. Voted 2 in favor, 1 abstention (Kahn) *In the future the Board would like to read and review the entire abatement application prior to discussing and taking action on the request.*
15. At 9:35 AM Mrs. Brotman moved to enter non-public session under RSA 91-A:3 II (c) reputation. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote. The following people were present during the non-public session: Select Board members Judith Brotman, Benjamin Kilham and David Kahn, and Administrator Dina Cutting. Elderly exemption information was reviewed.
At 9:51 AM Mr. Kahn moved to return to public session. Seconded by Mr. Kilham. Voted unanimously in favor by roll call vote.
16. Mr. Kahn moved to approved four elderly exemption renewals and two disabled exemption renewals. Seconded by Mr. Kilham. Voted unanimously in favor.
17. At 9:53 AM Mrs. Brotman moved to enter non-public session in accordance with RSA 91-A: 3 II (c) reputation Seconded by Mr. Kilham. Voted unanimously in favor by a roll call vote. Present for this session were Mrs. Brotman, Mr. Kilham, Mr. Kahn, Chief O'Keefe and Mrs. Cutting. The Board was apprised of a Health situation. The Board authorized the Health Officer to contact Town Counsel for advice and guidance.
At 10:07 AM Mr. Kilham moved to return to public session. Seconded by Mrs. Brotman. Voted unanimously in favor by roll call vote.
18. At 10:08 AM Mr. Kilham moved to adjourn. Seconded by Mr. Kahn. Voted unanimously in favor by roll call vote.

Respectfully submitted,

Jordan Toland